

APPENDIX C

CDBG Income Survey Toolkit

[CDBG Income Survey Toolkit](#)

The Community Development Block Grant (CDBG) Income Survey Toolkit provides resources and information on how to conduct a local income survey that meets HUD’s guidelines. The goal of an income survey is to help determine the percentage of low- and moderate-income (LMI) persons in the service area of a proposed CDBG activity.

CDBG Guidebook for Conducting Local Income Surveys

The Guidebook includes detailed instructions on how to undertake an income survey, focusing on using online and in-person data collection.

The Guidebook takes the reader step-by-step through the entire survey process:

- Determining eligibility
- Calculating sample size
- Cleaning the sample list
- Conducting the survey
- Calculating the results

Please note that these materials were developed before the COVID-19 pandemic. It is recommended to follow Centers for Disease Control and Prevention (CDC) and local guidance before conducting in-person surveys.

[View the Guidebook](#)