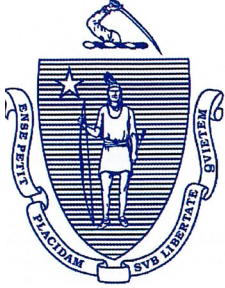


CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

111 Otis Street, Northborough, MA 01532 - 2414
Telephone (508) 393-3055 • Fax (508) 393-8492
www.cmmcp.org



DIRECTOR (interim)
TIMOTHY MCGLINCHY

COMMISSION CHAIRMAN
RICHARD DAY

February 9, 2024

State Reclamation & Mosquito Control Board
251 Causeway St. Suite 500
Boston, MA 02114

Members of the Board:

The Central Mass. Mosquito Control Project is committed to providing service to its 44-member cities and towns that is cost effective, efficient and delivered in a timely manner. Service calls continue to hold steady averaging nearly 15,000 requests annually, and in the past 7 years we have recorded over 340 isolations of both EEE and WNV.

Our budget request for FY/25 at this time is a 5% increase over the FY24 budget in the amount of \$3,007,810. Full funding for 23 FTE, increased pesticide costs, fleet surcharges and equipment maintenance or replacement, mosquito testing expenses and seasonal contracted employees will assume most of this amount. If new communities join CMMCP in the upcoming year this budget amount may be revised downward.

The CMMCP Board of Commission takes great care to listen to the concerns and needs of our member communities, and considers all options to meet these needs. We respectfully request that the SRMCB certify our budget request for the amount of **\$3,007,810** at the earliest opportunity. Thank you for your time and attention to this matter.

On behalf of the CMMCP Commission,

A handwritten signature in blue ink, appearing to read "Timothy McGlinchy".

Timothy McGlinchy
Director (interim)

cc: FY/24 Spending Plan & FY/25 Maintenance Estimate

FY2024 SPENDING PLAN & FY2025 MAINTENANCE ESTIMATE & BUDGET REQUEST

DISTRICT NAME / ACCOUNT #: CENTRAL MA MOSQUITO CONTROL / 2520-1000

SECTION I

	FY2023	FY2024	FY2025	NOTES:
Prior Year Rollover:	\$609,996.91	\$403,102.33	\$300,000.00	
FY24 Certified Budget / FY25 Budget Request:		<u>\$2,864,582.00</u>	<u>\$2,864,581.00</u>	\$3,007,810.00
Other:	\$12,000.00	\$12,000.00	\$12,000.00	
Total Funds:	\$3,486,578.91	\$3,279,683.33	\$3,319,810.00	

Object Code	Description	FY2023 (9/6/23)	FY2024 (est)	FY2025 (est)	NOTES:
A01	Salaries: Inclusive	\$1,356,584.75	\$1,361,447.00	\$1,362,426.00	
A07	Shift Differential Pay	\$13,028.90		\$14,000.00	
A08	Overtime Pay	\$33,933.24	\$40,000.00	\$30,000.00	
A10	Holiday Pay				
A12	Sick-Leave Buy Back				
A13	Vacation-In-Lieu				
A14	Stipends, Bonus Pay Awards	\$8,250.00		\$7,000.00	
AA1	Salaries: Supplemental	\$12,750.00		\$12,750.00	
AXX	Other		\$75,000.00	\$50,000.00	COLA
AA	<u>Payroll Actuals Summary:</u>	<u>\$1,424,546.89</u>	<u>\$1,476,447.00</u>	<u>\$1,476,176.00</u>	
B01	Out of State Travel		\$3,000.00	\$2,000.00	
B02	In-State Travel	\$2,337.36	\$4,000.00	\$3,000.00	
B05	Conf Train Registration Memb	\$3,485.04	\$3,000.00	\$3,000.00	
B08	Industrial Clothing & Uniforms	\$1,412.72	\$1,500.00	\$1,500.00	
B10	Exigent Job Related Expenses	\$1,319.85	\$1,000.00	\$1,300.00	
B91	Empl Reimb Accounts Payable Non-Tax	\$61.66	\$500.00		
BXX	Other	<u>\$8,616.63</u>	<u>\$13,000.00</u>	<u>\$10,800.00</u>	
BB	<u>Travel Summary:</u>	\$3,903.20			
C01	Contracted Faculty	\$121,458.66	\$100,000.00	\$80,000.00	
C04	Contracted Seasonal Employees				
	Reimbursement for travel & other Expenses for	\$105.00			
C98	special employees/contracted services				
CXX	Other	<u>\$125,466.86</u>	<u>\$100,000.00</u>	<u>\$80,000.00</u>	
CC	<u>Seasonal Employees Summary:</u>	\$574,706.98	\$525,000.00	\$575,000.00	
D09	Fringe & Payroll Tax	\$104,264.28	\$15,000.00	\$100,000.00	
D15	Workers Comp				
D21	Health Ins. Costs of Employees on LOA				
DXX	Other	<u>\$678,971.26</u>	<u>\$540,000.00</u>	<u>\$675,000.00</u>	
DD	<u>Fringe / Pension Actuals / Summary</u>	\$4,793.13	\$10,000.00	\$10,000.00	
E01	Office & Admin Supplies	\$2,154.53	\$1,500.00	\$2,000.00	
E02	Printing Expenses & Supplies				
E04	Central Reprographic Chgbk	\$1,685.28	\$1,500.00	\$1,700.00	
E06	Postage	\$4,115.00	\$3,000.00	\$4,000.00	
E12	Subscriptions & Licensing Fees	\$324.30	\$500.00	\$500.00	
E13	Advertising Expenses	\$501.71	\$250.00	\$250.00	
E14	Exhibits/Displays	\$9,629.00	\$10,000.00	\$10,000.00	
E15	Bottled Water	\$39,168.89	\$40,000.00	\$40,000.00	
E19	Fees, Licenses, Permits & Chrgbks	\$581.83			
E20	Motor Vehicle Chargeback				
E30	Credit Card Purchases (P-Card)	\$9,291.66			
E32	Tort Claims Liab Mgmt Reduc Fd	\$5,985.00	\$7,500.00	\$7,000.00	
E53	Non-Employee Settlements & Judgments				
EE2	Conf, Training & Registration	<u>\$78,230.33</u>	<u>\$74,250.00</u>	<u>\$75,450.00</u>	
EXX	Other	\$4,867.11	\$8,000.00	\$5,000.00	
EE	<u>Admin Costs Actuals / Summary</u>	\$1,665.30		\$2,000.00	
F05	Laboratory Supplies				
F09	Clothing & Footwear				
F11	Laundry & Cleaning Supplies	\$283.75			
F13	Farm & Garden Supplies	\$5,468.77	\$9,000.00	\$10,000.00	
F19	ManufactureSupply &Raw Materials				
F24	Vehicle Maint & Repair Parts	<u>\$12,284.93</u>	<u>\$17,000.00</u>	<u>\$17,000.00</u>	
FXX	OTHER	\$161,772.00	\$153,384.00	\$153,384.00	
FF	<u>Lab/Materials/Vehicle - Summary:</u>	\$11,477.34	\$8,000.00	\$12,000.00	
G01	Space Rental	\$45,186.84	\$40,000.00	\$50,000.00	
G03	Electricity				
G05	Fuel For Vehicles	\$4,488.99	\$6,500.00	\$5,000.00	
G06	Fuel for Buildings / Heat Oil	<u>\$222,925.17</u>	<u>\$207,884.00</u>	<u>\$220,384.00</u>	
G11	Natural Gas	\$1,697.74			
GXX	Other				
GG	<u>Lease / Utilities / Fuel - Summary:</u>				
H09	Attorneys/Legal Services	\$4,318.37	\$20,000.00	\$5,000.00	
HH2	Engineering, Research & Scientific Services				
HH3	Media Design, Editorial & Communication Services				
HH	<u>Consultant Service Contracts</u>	<u>\$6,016.11</u>	<u>\$20,000.00</u>	<u>\$5,000.00</u>	

J25	DPH Testing	\$35,850.00	\$7,000.00	\$36,000.00
J25	ISA for MPAL - UMASS			
J27	Laundry Services	\$23,920.09	\$25,000.00	\$24,000.00
J50	Instructors/Lecturers/Trainers			
JJ2	Auxiliary Services	\$1,672.50		
JJ3	Security Costs			
JJ	Program Operational Summary:	\$61,442.59	\$32,000.00	\$60,000.00
K04	Vehicle Equipment	\$6,234.00		
K07	Office Furnishings			
K11	Heavy Equip. Trucks, Spray Equip		\$15,000.00	\$20,000.00
K12	Television Broadcasting Equipment			
KXX	OTHER			
KK	Programmatic Equipment - Summary:	\$6,234.00	\$15,000.00	\$20,000.00
L24	Motorized Vehicle Equipment Rental or Lease	\$987.75	\$3,500.00	\$5,000.00
L25	Office Equipment Rental or Lease	\$2,476.26	\$1,500.00	\$1,500.00
L26	Printing / Copy Equip Rent/Lease	\$5,354.59	\$4,000.00	\$3,000.00
L44	Vehicle Equipment Maint/Repair	\$6,437.87	\$15,000.00	\$15,000.00
L50	Security Equip. Maint & repair	\$4,000.00	\$4,000.00	\$4,000.00
L51	Heavy Equipment Maint/Repair			
L52	Television Broadcasting Equipment Maint & Rep			
L63	Program Equip Maint & Repair	\$15,256.47	\$28,000.00	\$28,500.00
LXX	OTHER			
LL	Program Rentals /Heavy Equip Maint			
M07	Tuition And Educational Fees			
MXX	OTHER	\$0.00	\$0.00	\$0.00
MM	Human & Social Serv and Non-Human Serv - Summary:	\$676.08	\$500.00	\$500.00
N50	Facility Maint/Repair	\$13,151.07	\$9,000.00	\$10,000.00
N52	Facility Maint & Repair Tools	\$57,501.82	\$8,000.00	\$8,000.00
N61	Lawns & Ground Equipment	\$241,008.60	\$190,000.00	\$205,000.00
N64	Pesticides, Garden Tools&Supplies	\$4,365.00	\$15,000.00	\$15,000.00
N70	Cleaners/Janitors		\$30,000.00	
N71	Exterminators/Pest Mgmt	\$205.64	\$500.00	\$500.00
N72	Hazardous Waste Removal Services	\$15,311.41	\$15,000.00	\$16,000.00
N73	Waste Removal Serv Non-Hazard	\$4,502.40	\$5,000.00	\$4,500.00
N74	Snow Removal & Groundskeeping Serv for Buildings & Parks	\$336,722.02	\$273,000.00	\$259,500.00
NXX	OTHER	\$16,788.00	\$15,000.00	\$17,000.00
NN	Facility / Tools / Pesticide Summary:	\$21,125.47	\$25,000.00	\$25,000.00
U01	Telecommunication Serv - Data	\$4,599.72	\$2,500.00	\$5,000.00
U02	Tele Voice Services			
U03	Software & IT Licenses	\$41,492.20	\$18,000.00	\$19,000.00
U05	Info Tech Professionals	\$22,757.93	\$11,000.00	\$14,000.00
U06	Info Tech Cabling	\$106,763.32	\$71,500.00	\$80,000.00
U07	Info Tech Equipment			
U10	IT Equip. Maint. & Repair			
UXX	OTHER			
UU	IT / Phone Costs - Summary:			
	Total:	\$3,083,476.58	\$2,868,081.00	\$3,007,810.00
	Projected Balance Forward:	\$403,102.33	\$411,602.33	\$312,000.00

SECTION II	FTE Tracker
Current FTE Count:	23
Backfills:	Position #
Total Backfills:	
New Positions:	Position Title
Total New Positions:	

Anticipate
d

Vacancies: Position #

Total
Anticipate
d

Vacancies:

Total FTE
Count:

23

FTE count (as of 9/9/23)