

Chief Elected Official (CEO) Agreement

Request for Initial Designation of Single County Local Workforce Development Area: _____
(Name)

The Executive of X County, acting on his authority as Chief Elected Official, enters into this agreement in accordance with the Workforce Innovation and Opportunity Act (WIOA) § 107 [c] [1] [B]. The CEO is a chief elected official, as defined in WIOA § 3 [9], and enters into this agreement to organize and implement activities pursuant to WIOA and as proposed by the Governor of the State of New York for the purpose of administering WIOA in X County.

Part 1- Designation of Grant Recipient and Local Governmental Grant Sub recipient / Incorporated Fiscal Agent

1. The Chief Elected Official serves as the Grant Recipient, who bears the fiduciary responsibility for WIOA funds with the New York State Department of Labor.
2. The Grant Recipient designates _____ as the Grant sub-recipient/fiscal agent to assist the Grant Recipient with the administration of the grant funds.
3. The local grant sub recipient/fiscal agent shall disburse such funds for grant activities at the direction of the local board.
4. The Chief Elected Official agrees that the designated local governmental grant sub recipient/fiscal agent has reliable internal controls for financial management and disbursement of funds.
5. The name of the area is the "X-Y Workforce Development Area."
6. This Agreement becomes effective upon the acceptance and subsequent signature by the Chief Elected Official of X County.

Part 2- Composition of and Designation of Workforce Development Board

1. The Chief Elected Official, as set forth in Part 1.1 above, will establish and appoint a Workforce Development Board (WDB) to assist and carry out provisions of WIOA §§107 [a] & [b] .
2. Every effort will be made to balance the selection geographically throughout the X-Y Workforce Development Area as well as balance the selection of large and small business, and other related factors to as accurately as possible reflect the landscape of the X-Y Workforce Investment Area.

Modification of membership may be completed at any time by the LWDB once established, subject to the confirmation and concurrence of the Chief Elected Official, as set forth in Part 1.1 above.

Part 3 – Designation of One Stop Services and other responsibilities

1. As required by Section 121 (a) of WIOA, the Chief Elected Official in cooperation with the Workforce Development Board, shall develop, administer, and approve the appropriate

Memoranda of Understanding in establishing no less than one facility known as One Stop Center in the X-Y Workforce Investment Area.

2. The Chief Elected Official shall also:
- Review and approve the 4-year local plan developed by the local board, as required by WIOA § 108(a);
 - Review and approve actions taken by the board to designate One Stop Operators as required by WIOA § 121 (d) (1);
 - Review and approve monitoring activities by the local board as required by WIOA § 121 (a)(3);
 - Review and approve the budget of the local board, as required by WIOA § 107(d)(12)(A); and
 - Negotiate and reach agreement on local performance accountability measures with the local board and the Governor as required under WIOA § 107(d)(9).

Name _____ Date _____
X County Executive