
MDAR – Commercial Feed and Pet Food EEA ePLACE Portal Instructions

**Instructions for how to apply for
Commercial Feed and Pet Food Registration
(less or equal to 100 products)**






EEA ePLACE Portal



EEA ePlace Portal

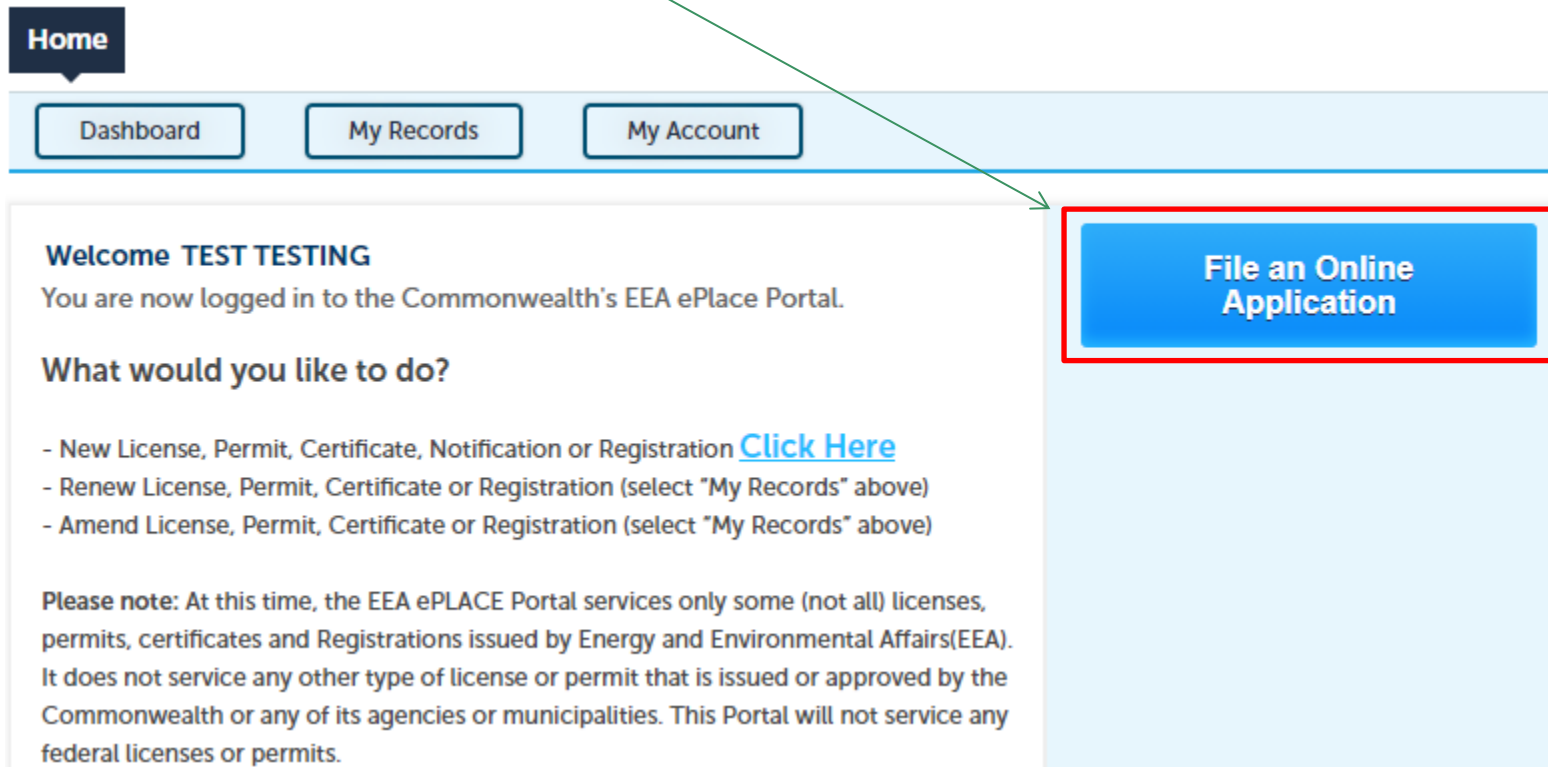
General Navigation

- ❑ Click  button to move to the next page.
- ❑ Any field with a red asterisk (*) is required before you continue to the next page.
- ❑ Click  button to save your work and resume later.
- ❑ Click on the tool tips  where applicable to get more details.
- ❑ Suggested preferred browsers are Chrome and Microsoft Edge



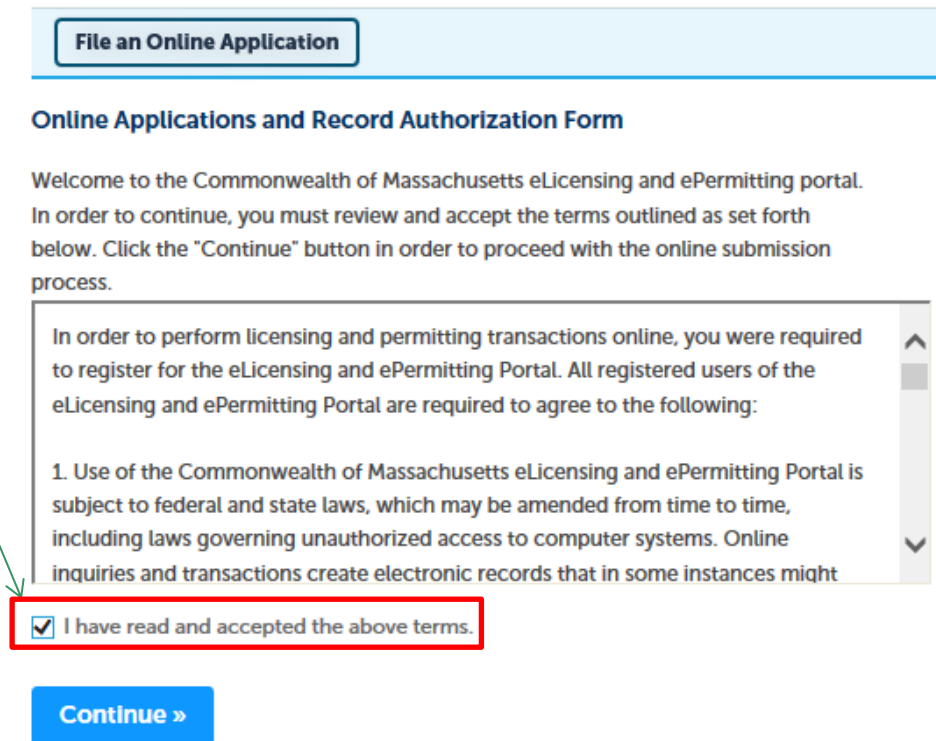
File an Online Registration Application

- ❑ After logging in to the EEA ePLACE Portal, click here to start



File an Online Registration Application

- ❑ Read and accept the “Terms and Conditions”
- ❑ Click the checkbox and click “Continue”



File an Online Application

Online Applications and Record Authorization Form

Welcome to the Commonwealth of Massachusetts eLicensing and ePermitting portal. In order to continue, you must review and accept the terms outlined as set forth below. Click the “Continue” button in order to proceed with the online submission process.

In order to perform licensing and permitting transactions online, you were required to register for the eLicensing and ePermitting Portal. All registered users of the eLicensing and ePermitting Portal are required to agree to the following:

1. Use of the Commonwealth of Massachusetts eLicensing and ePermitting Portal is subject to federal and state laws, which may be amended from time to time, including laws governing unauthorized access to computer systems. Online inquiries and transactions create electronic records that in some instances might

☒ I have read and accepted the above terms.

Continue »



File an Online Registration Application

- ❑ Click on “Apply for a MDAR Authorization – Commercial Feed and Pet Food” from the list of options
- ❑ You can also search for the application in the search bar field

Commonwealth of Massachusetts EEA ePLACE (ePermitting) Online Services

New Applicants:

The Commonwealth of Massachusetts EEA ePLACE (ePermitting) portal provides the ability to file applications for licenses, permits, certificates, notifications and registrations. From the listing below, please click on the appropriate link to expand the options, select the service that you would like to use and click the continue button.

Existing Applicants:

Click Home and use the “My Records” tab to renew or amend a license, permit, certification or registration. If they are not listed under the “My Records” tab, please select the “Link your account” option found in section below. You will be prompted for a “record identification code” and “authorization code.” from the Account Link notification you received. If you have not received a notification letter, please contact the ePLACE Help Desk Team at (844) 733-7522 or (844) 73-ePLACE between the hours of 7:30 AM - 5:00 PM Monday-Friday.

For easier and quicker way to find your application from the list below, Use Search Bar. Type in the name of your application or a keyword in the search field and click search for results.

- ▶ Apply for a DCR Authorization - Construction and Vehicle Access Permits
- ▶ Apply for a DCR Authorization - Special Use Permits
- ▶ Apply for a DEP Authorization - Air Quality (AQ)
- ▶ Apply for a DEP Authorization - Drinking Water (DW)
- ▶ Apply for a DEP Authorization - Hazardous Waste (HW)
- ▶ Apply for a DEP Authorization - NPDES (WM)
- ▶ Apply for a DEP Authorization - Laboratory Certification Program (LES)
- ▶ Apply for a DEP Authorization - Solid Waste (SW)
- ▶ Apply for a DEP Authorization - Toxic Use Reduction (TUR)
- ▶ Apply for a DEP Authorization - Watershed Management (WM)
- ▶ Apply for a DEP Authorization - Water Pollution Residuals (WP)
- ▶ Apply for a DEP Authorization - Water Pollution Wastewater (WP)
- ▶ Apply for a DEP Authorization - Waterways Chapter 91 (WW)
- ▶ Apply for a DEP Authorization - 401 Water Quality Certification (WW)
- ▶ Apply for a MDAR Authorization - Pesticide Program
- ▶ Apply for a MDAR Authorization - Plant Industries (Nursery)
- ▶ Apply for a MDAR Authorization - Plant Industries (Fertilizers)
- ▶ Apply for a MDAR Authorization - Commercial Feed and Pet Food
- ▶ Apply for a Licensed Site Professional
- ▶ Apply for an EEA General Request
- ▶ Link Your Account - For MassDEP and LSP Authorizations Only

Continue »



EEA ePlace Portal

Apply for a Registration Application

☐ Select “MDAR – Commercial Feed and Pet Food” and a list of applicable record type(s) will be displayed.

☐ **Select “MDAR-Commercial Feed and Pet Food Registration Application”, whether you are**

☐ **Registering products for the first time, or**

☐ **Renewing previously approved products**

☐ Click "Continue" at the bottom of the page to begin your application.

- ▶ [Apply for a MDAR Authorization - Plant Industries \(Nursery\)](#)
- ▶ [Apply for a MDAR Authorization - Plant Industries \(Fertilizers\)](#)
- ▼ [Apply for a MDAR Authorization - Commercial Feed and Pet Food](#)
- ➔ ☒ [MDAR - Commercial Feed and Pet Food Registration Application](#)
- ▶ [Apply for a Licensed Site Professional](#)
- ▶ [Apply for an EEA General Request](#)
- ▶ [Link Your Account - For MassDEP and LSP Authorizations Only](#)

Continue »



Add Company Information

- Enter contact information for the company that is selling or manufacturing commercial feed and/or pet food products in Massachusetts.

- Note** – If you are the 3rd party company hired to complete the registration, please do not enter the 3rd party details here.

- To add this information

- Click “Add New”

- Enter the information and click “Continue”



EEA ePlace Portal

Step 1: Contact Information > Page 1 of 2

* indicates a required field.

Company Information

Please enter the details for the company, selling or manufacturing commercial feed and/or pet food products in Massachusetts. Click the “ADD NEW” button to enter the company information.

Add New

Organization

* Name of Company/Organization/Nursery: ?

* Contact Person:

* Country: United States

* Address / P.O. Box ?

* City/Town: State: --Select-- Zip Code: ?

* Telephone #: ? Ext #: Contact E-mail Address: ?

FEIN: ?

* Is mailing address same as physical address?:
☐ Yes ☒ No

P.O. Box / Address Line: *

City: * State: --Select-- Zip: *

Continue

Clear

Discard Changes

Additional Company Information

- ❑ Please enter the additional details.
- ❑ Click "Continue Application" to proceed to the next page.

Additional Company Information

Please enter additional company information below.

* Does the company handle commercial feed, pet food or both? :

--Select--

* Does the company manufacture commercial feed and/or pet food? :

--Select--

* Does the company sell products through wholesale?:

☐ Yes ☐ No

* Does the company sell products through retail?:

☐ Yes ☐ No

* Does the company sell products online?:

☐ Yes ☐ No

* What is the company's distribution range?:

--Select--

* Has the company recalled any products in the past three years?:

☐ Yes ☐ No

Continue Application »

Save and resume later



Authorized Representative Company Details

- ❑ An Authorized Representative is an individual who is not an employee of the registering company but has been contracted as a third party to handle the product registration on the company's behalf.

- ❑ Identify if you are an Authorized Representative.

- ❑ If you are then, add the Authorized Representative Company details.

- ❑ Click “Add New”

- ❑ Enter the information and click “Continue”

Step 1: Contact Information > Page 2 of 2

* indicates a required field.

Authorized Representative

An Authorized Representative is an individual who is not an employee of the registering company but has been contracted as a third party to handle the product registration on the company's behalf.

Please note: If you are a returning Authorized Representative, you will still need to enter your information below.

* Are you an authorized representative/agent submitting this application on behalf of the registrant company?:

☐ Yes ☐ No

Authorized Representative Company

Please enter your Authorized Representative Company by clicking the "ADD NEW" button.

Add New

Continue Application »

Contact Information

* Individual/Organization:

Organization

* Name of Company/Organization/Nursery: ?

* Contact Person:

* Country:

United States

* Address / P.O. Box ?

* City/Town:

* State:

--Select--

* Zip Code: ?

* Contact E-mail Address: ?

* Telephone #: ?

Continue

Clear

Discard Changes



EEA ePlace Portal

Type of Commercial Feed

- ☐ Please read the instructions and select all that apply
- ☐ Click "Continue Application" to proceed to the next page.

MDAR - Commercial Feed and Pet Food Registration Application

1	Contact Information	2	Application Information	3	Product Information	4	Product Summary	5	Review	6	
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Step 2: Application Information > Page 1 of 2

* indicates a required field.

Type Of Commercial Feed

Indicate whether the registering company manufactures or sells any of the following types of feed. Check all that apply.

Medicated Feed:

☐

Customer Formula Feed:

☐

Veterinary Feed Directive:

☐

Horse Feed:

☐

Feed Containing Prohibited Mammalian Protein:

☐

Feed for Ruminants:

☐

None of the above:

☐

[Continue Application »](#)

[Save and resume later](#)



Type of Pet Food

- ☐ Please read the instructions and select all that apply
- ☐ Click "Continue Application" to proceed to the next page.

MDAR - Commercial Feed and Pet Food Registration Application

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Step 2: Application Information > Page 1 of 2

* indicates a required field.

Type Of Commercial Feed

Indicate whether the registering company manufactures or sells any of the following types of feed. Check all that apply.

Medicated Feed:

☐

Customer Formula Feed:

☐

Veterinary Feed Directive:

☐

Horse Feed:

☐

Feed Containing Prohibited Mammalian Protein:

☐

Feed for Ruminants:

☐

None of the above:

☐

[Continue Application »](#)

[Save and resume later](#)



Product Information

- ❑ Enter the total number of products that are being registered.
- ❑ Click "Continue Application" to proceed to the next page

MDAR - Commercial Feed and Pet Food Registration Application

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Step 3: Product Information > Page 1 of 2

* indicates a required field.

Product Label Information

* Please enter the total number of products being registered:

Continue Application »

Save and resume later



Uploading Product Labels

- ❑ To add the product label file(s), please ensure the following:
 - ❑ Enter the Product Name for each product label as you would like to view it on the Registration Certificate.
 - ❑ Ensure that all files are in the correct format (PDF, JPEG, PNG).
 - ❑ Upload each label as a separate file, do not combine multiple labels into one file.
- ❑ To upload the labels, click “Add” button.

MDAR - Commercial Feed and Pet Food Registration Application

1 Contact Information	2 Application Information	3 Product Information	4 Product Summary	5 Review	6
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Step 3: Product Information > Page 2 of 2

* indicates a required field.

Product Label

Add all your product label file(s) below, please ensure the following:

- Enter the Product Name for each product label as you would like to view it on the Registration Certificate.
- Ensure that all files are in the correct format (PDF, JPEG, PNG).
- Upload each label as a separate file, do not combine multiple labels into one file.

When uploading file document(s) the maximum file size allowed is 50 MB.

The 'File Name' (including file extension) MUST NOT exceed 75 characters in length.

The document 'Description' MUST NOT exceed 50 characters in length.

Documents that exceed any of these limits will be removed by the system, and cannot be retrieved, which may delay the review process.

.bat;.bin;.dll;.exe;.js;.msi;.sql;.vbs;.ade;.adp;.chm;.cmd;.com;.cpl;.hta;.ins;.isp;.jar;.jse;.lib;.lnk;.mde;.msc;.msp;.mst;.php;.pif;.scr;.sct;.shb;.sys;.vb;.vbe;.vxd;.wsc;.wsf;.wsh are disallowed file types to upload.

Name	Type	Size	Description	Latest Update	Action
No records found.					

Add

Continue Application »

Save and resume later



Uploading Product Labels

- ❑ A “File Upload” window opens

- ❑ Click “Add”

Note: If you do not see the “Add” button, “Tab” twice on your keyboard to see the button.

- ❑ A pop-up will open. Choose the file(s) you want to attach.

Note : Ensure the name of the file

- ❑ Has less than 75 characters.
- ❑ Does not contain any special characters such as commas, dashes etc.
- ❑ When all files reach 100%, click “Continue”

File Upload ×

When uploading file document(s) the maximum file size allowed is 50 ME
The 'File Name' (including file extension) MUST NOT exceed 75 character:
The document 'Description' MUST NOT exceed 50 characters in length.
Documents that exceed any of these limits will be removed by the system retrieved, which may delay the review process.
.bat;.bin;.dll;.exe;.js;.msi;.sql;.vbs;.ade;.adp;.chm;.cmd;.com;.cpl;.hta;.ins;.isp;.ja are disallowed file types to upload.

File Upload ×

When uploading file document(s) the maximum file size allowed is 50 ME
The 'File Name' (including file extension) MUST NOT exceed 75 character:
The document 'Description' MUST NOT exceed 50 characters in length.
Documents that exceed any of these limits will be removed by the system retrieved, which may delay the review process.
.bat;.bin;.dll;.exe;.js;.msi;.sql;.vbs;.ade;.adp;.chm;.cmd;.com;.cpl;.hta;.ins;.isp;.ja are disallowed file types to upload.

WHZ Brushzees M DT Daily Bag	100%
WHZ Brushzees S DT 24ct 12.7oz	100%
WHZ Brushzees S DT 24ct 12.7oz	100%



EEA ePlace Portal

Uploading Product Labels

- ❑ For each product label uploaded, add a Product ID (if applicable) and a Product Name
- ❑ **Product ID is optional.** If the company has their own Product ID, please enter it. Otherwise, the Agency will assign one automatically. This ID will be linked to the product and used for future renewals and amendments.
- ❑ **Product Name is required.** Please enter the Product Name exactly as you would like it to appear on the Registration Certificate.
- ❑ Click “Add” to add more documents
- ❑ When all documents are 100% uploaded, click “Save”.

Product Label

Add all your product label file(s) below, please ensure the following:

- Enter the Product Name for each product label as you would like to view it on the Registration Certificate.
- Ensure that all files are in the correct format (PDF, JPEG, PNG).
- Upload each label as a separate file, do not combine multiple labels into one file.

When uploading file document(s) the maximum file size allowed is 50 MB.

The 'File Name' (including file extension) MUST NOT exceed 75 characters in length.

The document 'Description' MUST NOT exceed 50 characters in length.

Documents that exceed any of these limits will be removed by the system, and cannot be retrieved, which may delay the review process.

.bat; bin; dll; exe; js; msi; sql; vbs; ade; adp; chm; cmd; com; cpl; hta; ins; isp; jar; jse; lib; lnk; mde; msc; msp; mst; php; pif; scr; sct; shb; sys; vbe; vxd; wsc; wsf; wsh are disallowed file types to upload.

Name	Type	Size	Description	Latest Update	Action
No records found.					

*Type:	Product ID: ?	*Product Name:	Remove
Product Label			

File:
WHZ Brushzees M DT Daily Bag 7ct 7.4oz 1223REV.021.pdf
100%

*Type:	Product ID: ?	*Product Name:	Remove
Product Label			

File:
WHZ Brushzees S DT 24ct 12.7oz 1223REV.02.pdf
100%

*Type:	Product ID: ?	*Product Name:	Remove
Product Label			

File:
WHZ Brushzees S DT 24ct 12.7oz 1223REV.021.pdf
100%

Save Add Remove All

Continue Application »

Save and resume later



Uploading Product Labels

❑ You should see a message that you have successfully attached documents



The attachment(s) has/have been successfully uploaded.
It may take a few minutes before changes are reflected. If you do not see your attachment(s), please make sure the file name and size comply with the specified limits below.

❑ Review the list of attached documents

❑ If you need to attach more product label file(s), click “Add”.

❑ When ready, click on “Continue Application” to proceed to the next page of the application.

MDAR - Commercial Feed and Pet Food Registration Application

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Step 3: Product Information > Page 2 of 2

* indicates a required field.

Product Label

Add all your product label file(s) below, please ensure the following:

- Enter the Product Name for each product label as you would like to view it on the Registration Certificate.
- Ensure that all files are in the correct format (PDF, JPEG, PNG).
- Upload each label as a separate file, do not combine multiple labels into one file.

When uploading file document(s) the maximum file size allowed is 50 MB.

The 'File Name' (including file extension) MUST NOT exceed 75 characters in length.

The document 'Description' MUST NOT exceed 50 characters in length.

Documents that exceed any of these limits will be removed by the system, and cannot be retrieved, which may delay the review process.

.bat; bin; dll; exe; js; msi; sql; vbs; ade; adp; chm; cmd; com; cpl; hta; ins; isp; jar; jse; lib; lnk; mde; msc; msp; mst; php; pif; scr; sct; shb; sys; vb; vbe; vxd; wsc; wsf; wsh are disallowed file types to upload.

Name	Type	Size	Description	Latest Update	Action
WHZ Brushzees M DT Daily Bag 7ct 7.4oz 1223REV.021.pdf	Product Label	4.66 MB	WHZ Brushzees M DT Daily Bag 7ct	11/03/2025	Actions ▼
WHZ Brushzees S DT 24ct 12.7oz 1223REV.02.pdf	Product Label	5.54 MB	Brushzees S DT 24ct 12.7oz 1223REV.02.p	11/03/2025	Actions ▼
WHZ Brushzees S DT 24ct 12.7oz 1223REV.021.pdf	Product Label	5.54 MB	WHZ Brushzees S DT 24ct 12.7oz 1223REV.021.p	11/03/2025	Actions ▼

Add

Continue Application »

Save and resume later



Product Summary Information

- ❑ System will display a message of how many product label file(s) have been uploaded.
- ❑ If you find the information incorrect and need to review the files or add more files, please click on the “Product Information” tab to go back to the product label section.
- ❑ Click "Continue Application" to proceed to the next page.

MDAR - Commercial Feed and Pet Food Registration Application

1	2 Application Information	3 Product Information	4 Product Summary	5 Review	6 Record Submitted
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Step 4: Product Summary > Page 1 of 1

* indicates a required field.

Product Summary Message

Please note:

You have attached 3 product label(s) as part of the application. Please click "Continue Application" to review and submit.

If you find the number of product labels above incorrect, please go back to Product Information step and verify if all label files have been uploaded correctly.

[Continue Application »](#) [Save and resume later](#)



Review of your application

- ❑ A summary of the entire application is shown for your review
- ❑ If you need to make any changes, select “Edit Application” button. This will take you to the first page of your application
- ❑ Continue to the bottom of the page

MDAR - Commercial Feed and Pet Food Registration Application

1	2 Application Information	3 Product Information	4 Product Summary	5 Review	6 Record Submitted
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Step 5: Review

[Continue Application »](#)

[Save and resume later](#)

Please review all information below. Click the “Edit Application” button to make changes, if needed.

Review and Certification

[Edit Application](#)

Company Information

Organization
Boston Pet Food Org
Jane Doe
1 Winter St
Boston, MA, 23434
United States

Telephone #:111-111-1111
Contact E-mail Address:test@test.com

Is the mailing address same as physical address (mentioned above)? : Yes
Type: Mailing

Additional Company Information

Does the company handle commercial feed, pet food or both? :	Both
Does the company manufacture commercial feed and/or pet food? :	No, we do not manufacture
Does the company sell products through wholesale?:	No
Does the company sell products through retail?:	No
Does the company sell products online?:	No
What is the company's distribution range?:	Less than 25 miles
Has the company recalled any products in the past three years?:	No



Certifying the application

- ☐ Read the Certification Statement
- ☐ Select the check box to complete your certification
- ☐ Click “Continue Application” to proceed with the submittal of the application

Applicant Information

Individual
JANE L DOE
1 winter street
Melrose, MA, 01928

Telephone #:123-123-2323
Contact E-mail Address:jane.doe@gmail.com

I hereby certify that the information accompanying this application, and all referenced product labels, are true and correct in every respect, and that all product labels are in compliance with applicable federal and state requirements for registration. I agree to abide by all statutes and regulations, including but not limited to: sampling, inspection and any other applicable laws.

☐ By checking this box, I agree to the above certification.

Date:

[Continue Application »](#)

[Save and resume later](#)



Application Submission Successful!

- ❑ When you submit your application, you will receive a Record ID so you can track the status of your application online
- ❑ Upon submission of your application please make sure to check your email for system notifications.


Home

MDAR Applications

MDAR - Commercial Feed and Pet Food Registration Application

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Step 6: Record Submitted

 Successfully Completed.

Thank you for using our online services for your submission.
Your Record Number is 25-CFPF-0009-APP.

You will need this number to check the status of your application.



Payment Instructions Notification

Once the application review is complete, you will receive an email with:

- List of reviewed products
- Payment Instructions

Click below for payment instructions

[Pay Online](#)

[Pay by Mail](#)

Please note, payments made by mail may cause delays.

CFPF - Review Complete, Payment Due 25-CFPF-0002-APP



Do-Not-Reply-EEA <eipas@mass.gov>

To: Kalagarla, Sneha (EEA)

Reply Reply All Forward

Mon 10/27/2025 3:49 PM



MDAR_CFPF_Pay_Instructions_v3.2_20251027_154555.pdf
119 KB



MDAR_CFPF_ProductList_Pre_Approval_v1_20251027_154556.xls
11 KB

NOTICE DATE: 10/27/2025

The Massachusetts Agricultural Food Safety Division - Commercial Feed and Pet Food Program has reviewed and **approved your application with the list of attached products, 25-CFPF-0002-APP for Diggs c/o CK Nutrition.**

NOTE: This is not your REGISTRATION.

In order to receive your Registration, you will need to pay the application fee. Please see below for payment options and instructions.

To Pay Online:

1. Log in to your account in EEA ePLACE Portal <https://eplace.eea.mass.gov/citizenaccess/>
2. Go to My Records and Click "Pay Fee Due"
3. The system will redirect you to the Payment website. You can make the payment by credit card or ACH. Once the payment is processed you will receive a notification from the ePayment vendor that your payment is complete. That notification will include a Reference ID # from the payment vendor for your records.
4. You will also receive an additional email containing your Registration, including a list of approved products.

To Pay by Mail: Refer to the attached invoice for detailed instructions. You must submit this invoice with your check in order for your payment to be processed.

Appeal Process: If the review team has denied any of the products submitted, you should have already received a communication regarding these products, with an explanation of why they were denied. If you believe this finding is incorrect, you have an opportunity to appeal the decision. Additional information regarding the appeal process will be emailed to you.

If you have any questions related to the application, please reach out to the Feed Program, contact information below.

Sincerely,

Agricultural Food Safety Division, Commercial Feed and Pet Food Program

Email: mdarfeedprogram@mass.gov

Website: [Commercial Feed and Pet Food Registration](#)

Need Help using the Web Portal? For technical assistance in using the portal <https://eplace.eea.mass.gov/citizenaccess/> to submit or access your application, please call the ePLACE Help Desk Team at (844) 733-7522 or (844) 73-ePLAC between the hours of 7:30 AM-5:00 PM Monday-Friday, with the exception of all Commonwealth and Federal observed holidays. If you prefer, you can also e-mail us at ePLACE_helpdesk@mass.gov.



EEA ePlace Portal

Pay Online – Log into your EEA ePLACE Account

- ❑ To pay online, log into your account in the EEA ePLACE Portal using your username/ password - [Mass.gov Licensing and Permitting Portal](https://www.mass.gov/EEA-ePLACE-portal)
- ❑ Click on the “My Records” tab

Announcements ☐ Accessibility Support Register for an Account Reports (4) Login

Home

Advanced Search ▼

Welcome to the Commonwealth of Massachusetts EEA ePLACE Portal

The Commonwealth of Massachusetts is pleased to offer online access to many licensing, permitting and certificate services. With EEA ePLACE Portal, the Commonwealth hopes to deliver more efficient, convenient, and interactive e-government services. In the EEA ePLACE Portal you have the option to apply, renew or amend a License, Permit, Certificate etc., with various agencies within EEA.

For General Information on the EEA ePLACE Portal and for a detailed list of services and applications offered here, please visit the [mass.gov/EEA-ePLACE-portal](https://www.mass.gov/EEA-ePLACE-portal).

EEA ePLACE Portal Registration:
If you need to apply or manage any of services offered by EEA ePLACE Portal and you do not have an account, first you will need to register. To create an account, click on "Register for an Account" Link provided at the top of this page.

Login

User Name or E-mail:

Password:

Login >

☐ Remember me on this computer
[I've forgotten my password](#)
[New Users: Register for an Account](#)

Home

Dashboard My Records My Account

Welcome JANE DOE
You are now logged in to the Commonwealth's EEA ePlace Portal.

What would you like to do?

- New License, Permit, Certificate, Notification or Registration [Click Here](#)
- Renew License, Permit, Certificate or Registration (select "My Records" above)
- Amend License, Permit, Certificate or Registration (select "My Records" above)

File an Online Application



EEA ePlace Portal

Pay Online - Accessing the Payment Link

- ❑ Confirm that the Record Number corresponds to the application that you want to make a payment for.
- ❑ Select the “Pay Fees Due” link
- ❑ The system will take you to the Fee Page, where you can make a payment

Home

MDAR Applications

Records

Showing 1-8 of 8 | [Download results](#) | [Add to collection](#)

<input type="checkbox"/>	Date	Record Number	Record Type	Category	Expiration Date	Status	Action
<input type="checkbox"/>	11/03/2025	25-CFPF-0010-APP	MDAR - Commercial Feed and Pet Food Registration Application	test		Application Received	
<input type="checkbox"/>	11/03/2025	25-CFPF-0009-APP	MDAR - Commercial Feed and Pet Food Registration Application	Boston Pet Food Org		Payment Pending	Pay Fees Due

MDAD



Pay Online - Selecting the Payment Option

Both online payment and pay by mail options are available

Select Pay Online

Home

MDAR Applications

Listed below is the fee for the authorization that you are applying for. The following screen will display your total fees.

Payment may be made by electronic check or credit card for a nominal processing fee. The electronic check fee is \$0.35 per transaction. Credit card payments are 2.35% per transaction. Clicking on the PAY ONLINE button will bring you to the secure online payments portal. Once you have made payment, you will be returned to your application for submittal.

Payment may also be made by mail. However, review of your application will not begin until payment is received. By clicking on the Pay by Mail button, you will have submitted your application. You will receive a notification email with the location and address to send your payment. That information is also available in the instructions for this authorization.

Application Fees

Fees		Amount
MDAR - Commercial Feed and Pet Food Registration Application	300	\$300.00
Total Fees		\$300.00

[Pay Online »](#) [Pay by Mail»](#)



Pay Online

- ❑ System will bring you to the payment screen
- ❑ Provide all payment and billing information
- ❑ Accept the terms and conditions and click submit
- ❑ You will be e-mailed a receipt.
- ❑ The application will be submitted to the Agency.

Billing Information

First Name
Enter First Name

Last Name
Enter Last Name

Street
Enter Street

City
Enter City

State/Territory
Select State

Zip
Enter Zip

Phone Number
() - -

Email
Enter Email Address

Confirm Email
Enter Email Address

Payment Information

☐ Credit/Debit Card ☒ Electronic Check/ACH

Card Type
Select Card Type

Card Number
TEST MODE

CVV Code
123

Expiration
01 2018

Check to accept both the Commonwealth of Massachusetts and nCourt Terms Agreements.
☒ I Accept

Please Verify above information before the Submit Payment Button is pressed. Do not click Submit Payment button more than one time.

Submit Payment



Application Submission Successful!

- ❑ When the online payment is completed successfully, please make sure to check your email for system notifications.

Home

MDAR Applications

MDAR - Commercial Feed and Pet Food Registration Application

1	2 Application Information	3 Product Information	4 Product Summary	5 Review	6 Record Submitted
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Step 6: Record Submitted



Successfully Completed.

Thank you for using our online services for your submission.
Your Record Number is 25-CFPF-0009-APP.

You will need this number to check the status of your application.



Pay by Mail

❑ If you choose “Pay by mail”

❑ Check your email for instructions

❑ Note – -Payment instructions will be attached to your email notification

❑ Please note – If you decide to pay online, go to [Slide 23](#) for instructions

CFPF - Review Complete, Payment Due 25-CFPF-0002-APP



Do-Not-Reply-EEA <eipas@mass.gov>
To: Kalagarla, Sneha (EEA)

☺ Reply Reply All Forward

Mon 10/27/2025 3:49 PM

MDAR_CFPF_Pay_Instructions_v3.2_20251027_154555.pdf
119 KB

MDAR_CFPF_ProductList_Pre_Approval_v1_20251027_154556.xls
11 KB

NOTICE DATE: 10/27/2025

The Massachusetts Agricultural Food Safety Division - Commercial Feed and Pet Food Program has reviewed and **approved your application with the list of attached products, 25-CFPF-0002-APP for Diggs c/o CK Nutrition.**

NOTE: This is not your REGISTRATION.

In order to receive your Registration, you will need to pay the application fee. Please see below for payment options and instructions.

To Pay Online:

THE COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF ENERGY AND ENVIRONMENTAL AFFAIRS
Department of Agricultural Resources
30 Riverside Drive, Suite 202, Lakeville, MA, 02347
www.mass.gov/agr

FEED

October 27, 2025
Carolyn Kennedy
Po Box 863
Exeter, NH 03833

Thank you for submitting your online **MDAR - Commercial Feed and Pet Food Application for Diggs c/o CK Nutrition**. Your application has been reviewed and approved for 1 products, and the total fee has been calculated and invoiced accordingly.

Please print this PAY BY MAIL NOTICE and return it with your check or money order, payable to the COMMONWEALTH OF MASSACHUSETTS. Your payment cannot be processed if this invoice is not included.

RECORD NUMBER:	25-CFPF-0002-APP
PAY THIS AMOUNT:	\$0.00
DUE DATE:	November 26, 2025

Mail this invoice, along with your check or money order, to one of the following addresses:

VIA USPS:	MA Agricultural Food Safety Division P.O. Box 411859 Boston, MA 02241-1859
VIA FedEx/UPS:	Bank of America Lockbox Services MA Agricultural Food Safety Division 411859 MA5-527-02-07 2 Morrissey Blvd. Dorchester, MA 02125



EEA ePlace Portal

Questions?

For technical assistance with online registration:

- ▶ Contact the ePlace Help Desk Team at (844) 733-7522
- ▶ Or send an email to: ePLACE_helpdesk@mass.gov

For other questions regarding your registration:

- ▶ Email: mdarfeedprogram@mass.gov
- ▶ Website: [Commercial Feed and Pet Food Registration](#)

