
MDAR – Commercial Feed and Pet Food EEA ePLACE Portal Instructions

Instructions for submitting a Renewal of a Commercial Feed and Pet Food Registration



EEA ePLACE Portal



EEA ePlace Portal

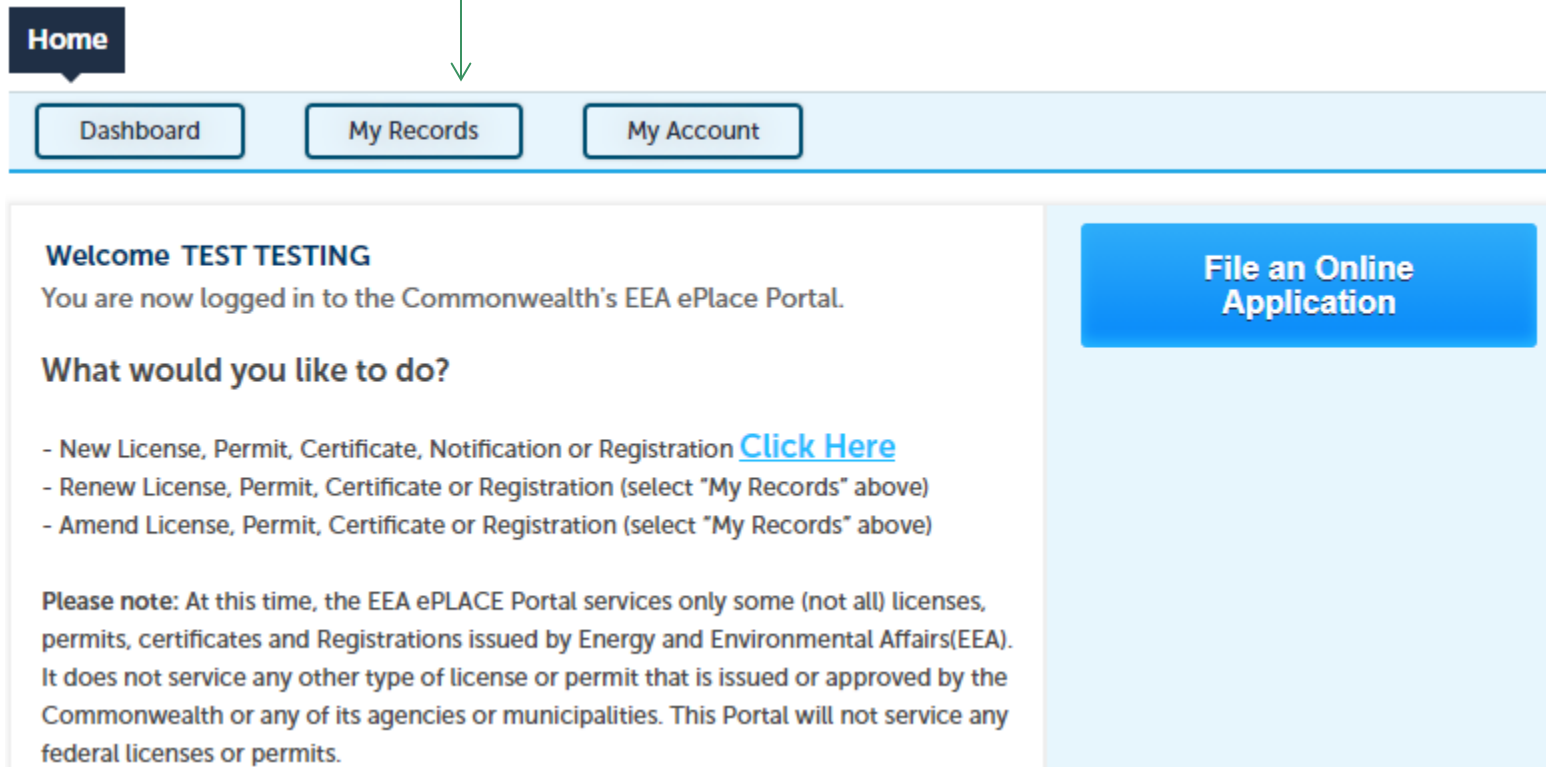
General Navigation

- ❑ Click  button to move to the next page.
- ❑ Any field with a red asterisk (*) is required before you continue to the next page.
- ❑ Click  button to save your work and resume later.
- ❑ Click on the tool tips  where applicable to get more details.
- ❑ Suggested preferred browsers are Chrome and Microsoft Edge



File a Renewal

- ❑ After logging in to the EEA ePLACE Portal, click My Records to start



Home

Dashboard My Records My Account

Welcome TEST TESTING
You are now logged in to the Commonwealth's EEA ePlace Portal.

What would you like to do?

- New License, Permit, Certificate, Notification or Registration [Click Here](#)
- Renew License, Permit, Certificate or Registration (select "My Records" above)
- Amend License, Permit, Certificate or Registration (select "My Records" above)

Please note: At this time, the EEA ePLACE Portal services only some (not all) licenses, permits, certificates and Registrations issued by Energy and Environmental Affairs (EEA). It does not service any other type of license or permit that is issued or approved by the Commonwealth or any of its agencies or municipalities. This Portal will not service any federal licenses or permits.

File an Online Application



File a Renewal

- Click on the “Renew Authorization” button under the Action column to the right of the Commercial Feed Pet Food Registration.

▼ MDAR

Showing 1-5 of 5 | [Download results](#) | [Add to collection](#)

☐	Date	Record Number	Record Type	Category	Expiration Date	Status	Action
☐	12/04/2025	CFPF-000024	MDAR - Commercial Feed and Pet Food Registration Authorization	WALMART C/O WENZHOU JINHENG PET PRODUCTS CO., LTD	12/31/2026	About to Expire	Renew Authorization

- Note: This option will only be available during the annual October – December renewal period.



Contact Information

- ❑ Please review the Company Information provided. If any changes are needed, kindly submit a Commercial Feed and Pet Food Registration General Amendment.

- ❑ Click "Continue Application" to proceed to the next page.

MDAR - Commercial Feed and Pet Food Registration Renewal

1 Contact Information	2 Product Information	3 Review	4 Record Submitted
-----------------------	-----------------------	----------	--------------------

Step 1: Contact Information > Page 1 of 1

* indicates a required field.

Company Information

Please review the Company Information provided below. If any changes are needed, kindly submit a Commercial Feed and Pet Food Registration General Amendment.

Company Information:

WALMART C/O WENZHOU JINHENG PET PRODUCTS CO., LTD
Melissa Brookshire
608 SW 8th
Bentonville, AR, 72716, United States
Telephone #: 770-781-9992 Email:

View or Edit

Continue Application »

Save and resume later



Product Information

❑ Review the currently approved product(s). Click on “Approved Product(s) List” button.

❑ The system will download an Excel file with a list of product(s).

❑ Note any Product IDs of products that you need to cancel.

MDAR - Commercial Feed and Pet Food Registration Renewal

1 Contact Information	2 Product Information	3 Review	4 Record Submitted
-----------------------	-----------------------	----------	--------------------

Step 2: Product Information > Page 1 of 2

* indicates a required field.

Product Summary

NOTE:

There are 1 approved product(s) eligible for renewal with registration CFPF-000024.
To cancel a product, please enter the product ID in the Product Cancellation section below.
To view a list of approved products with their product IDs, click on the "Approved Products" button below.
To renew all products, please continue to the next page.

Approved Product(s) List

File Home Insert Draw Page Layout Formulas Data Review View Automate Help												
Paste Clipboard Aptos Narrow 11 B I U A⁺ A⁻ Font Alignment Number Conditional Formatting Format as Table Cell Styles Styles Cells Editing Sensitivity												
A1 : X Y fx Product ID												
	A	B	C	D	E	F	G	H	I	J	K	L
1	Product ID	Product N	Label File	Product Type								
2	10001	test	test.pdf	None of the above								
3	10002	302708 Th	302708_Th	Health Supplement								
4	10003	4 - DT751V4_DT751V	Pork_Chomps_5-inch_Roasted_Mini_Twists_Dog_Treats	pdf1.pdf								
5	10004	4 - Dentleys'	4_Dentleys'_Natures_Chews_Bully_Ring_1_Ct_0.9_oz.pdf									
6	10005	5 - DT447V5_DT447V	Pork_Chomps_6-inch_Assorted_Bacon_Chicken_Roasted_Twists_Dog_Treats	pdf								
7	10006	6 - NT055V6_NT055V	6-inch_Assorted_Flavor_Braids_Dog_Treats	pdf								
8												
9												



Product Cancellation

- ❑ In this section, enter the product(s) you choose to cancel. Click “Add a Row” button to enter the information.
- ❑ Enter the Product ID you would like to cancel. The system will automatically display the corresponding Product Name. Then click Submit.
- ❑ If you have multiple Product IDs, continue to add new rows to this table.
- ❑ If you **do not need to cancel** any product(s), please skip this step and click the Continue Application button.

Product Cancellation

LIST OF PRODUCTS

Instructions:

- Click the “Add a Row” button below to add the product IDs for the products that you would like to cancel.
- To view a list of products with their product IDs, click on the “Approved Products” button above.
- If you do not see the blue “Submit” button at the bottom of the pop-up box, click on any field and hit the “tab” button on your keyboard until it appears.

Showing 0-0 of 0

Product ID	Product Name	Product Update
No records found.		

Add a Row

Edit Selected

Delete Selected

Continue Application »

Save and resume later

LIST OF PRODUCTS

Instructions:

- Click the “Add a Row” button below to add the product IDs for the products that you would like to cancel.
- To view a list of products with their product IDs, click on the “Approved Products” button above.
- If you do not see the blue “Submit” button at the bottom of the pop-up box, click on any field and hit the “tab” button on your keyboard until it appears.

* Product ID:

10001

* Product Name: Product Label

Ol' Roy Rawhide Free Peanut Butter Filled Knot

Submit

Cancel

* Product Update:

Cancel Product

Cancel Product



EEA ePlace Portal

Product Summary

- ❑ The system will display a message indicating the:
 - ❑ Number of requests to cancel product(s)
 - ❑ Number of product(s) that will be renewed.
- ❑ If the information is incorrect or you need to review, click the "Contact Information" tab and proceed from there.
- ❑ Click "Continue Application" to proceed to the next page.

MDAR - Commercial Feed and Pet Food Registration Renewal

1 Contact Information	2 Product Information	3 Review	4 Record Submitted
-----------------------	-----------------------	----------	--------------------

Step 2: Product Information > Page 2 of 2

* indicates a required field.

Product Summary Message

Please note:

You have requested 1 product(s) to be cancelled.
There are 9 remaining product(s) on your authorization available for renewal.
Please click Continue Application to review and submit.

[Continue Application »](#)

[Save and resume later](#)



Review of your renewal

- ❑ A summary of the entire application is shown for your review
- ❑ If you need to make any changes, select “Edit Application” button. This will take you to the first page of your application
- ❑ Continue to the bottom of the page

MDAR - Commercial Feed and Pet Food Registration Renewal

1 Contact Information	2 Product Information	3 Review	4 Record Submitted
-----------------------	-----------------------	----------	--------------------

Step 3: Review

[Continue Application »](#)

[Save and resume later](#)

Please review all information below. Click the “Edit Application” button to make changes, if needed.

Review and Certification

[Edit Application](#)

Company Information

Organization
The Tractor Supply Company C/O The Crump Group Inc
Louise Armstrong
848577961
5401 Virginia Way
Brentwood, TN, 37027
United States
Ext #:322

Telephone #:888-478-4011

Is the mailing address same as physical address (mentioned above)?: No

Type: Mailing

Address: 2050 Drew Road, Mississauga

City: Ontario

State (If not U.S.A, please select 'Other'): *Other

State/Country: Canada

Zip: L5S-1S4

Product Summary

Product List Report:

MDAR_CFPF_CFPF-000032_ProductList.xls

Product Cancellation



EEA ePlace Portal

Certifying the renewal

- ☐ Read the Certification Statement
- ☐ Select the check box to complete your certification
- ☐ Click “Continue Application” to proceed with the submittal of the application

Applicant Information

Individual
JANE L DOE
1 winter street
Melrose, MA, 01928

Telephone #:123-123-2323
Contact E-mail Address:jane.doe@gmail.com

I hereby certify that the information accompanying this application, and all referenced product labels, are true and correct in every respect, and that all product labels are in compliance with applicable federal and state requirements for registration. I agree to abide by all statutes and regulations, including but not limited to: sampling, inspection and any other applicable laws.

☐ By checking this box, I agree to the above certification.

Date:

[Continue Application »](#)

[Save and resume later](#)



Selecting the Payment Option

- ❑ Both online payment and pay by mail options are available
- ❑ Online payment options include payment by credit card or by ACH (electronic check)
- ❑ Select the appropriate payment instruction link, depending on the method of payment you choose

❑ Online Payment

❑ Pay By Mail



EEA ePlace Portal

MDAR - Commercial Feed and Pet Food Registration Renewal

1 Contact Information	2 Product Information	3 Review	4 Pay Fees	5 Record Submitted
-----------------------	-----------------------	----------	------------	--------------------

Step 4: Pay Fees

Listed below is the fee for the authorization that you are applying for. The following screen will display your total fees.

Payment may be made by electronic check or credit card for a nominal processing fee. The electronic check fee is \$0.35 per transaction. Credit card payments are 2.35% per transaction. Clicking on the PAY ONLINE button will bring you to the secure online payments portal. Once you have made payment, you will be returned to your application submittal page.

Payment may also be made by mail. By clicking on the Pay by Mail button, you will be returned to your application submittal page. If applicable, you will receive a notification email with the location and address to send your payment.

Application Fees

Fees	Amount
MDAR - Commercial Feed and Pet Food Registration Renew	\$900.00
Total Fees	\$900.00

[Pay Online »](#)

[Pay by Mail»](#)

Pay Online

- ☐ The system will bring you to the payment screen
- ☐ Provide all payment and billing information
- ☐ Accept the terms and conditions and click submit
- ☐ You will be e-mailed a receipt.
- ☐ After the system processes your payment, you will be emailed an updated registration certificate

Billing Information

First Name
Enter First Name

Last Name
Enter Last Name

Street
Enter Street

City
Enter City

State/Territory
Select State

Zip
Enter Zip

Phone Number
() -

Email
Enter Email Address

Confirm Email
Enter Email Address

Payment Information

☐ Credit/Debit Card ☒ Electronic Check/ACH

Card Type
Select Card Type

Card Number
TEST MODE

CVV Code
123

Expiration
01 2018

Check to accept both the Commonwealth of Massachusetts and nCourt Terms Agreements.
☒ I Accept

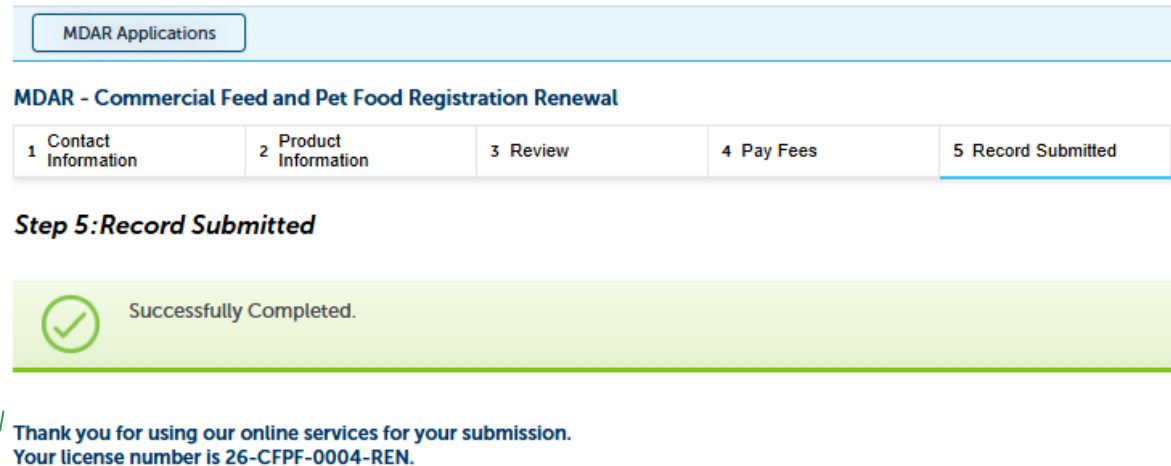
Please Verify above information before the Submit Payment Button is pressed. Do not click Submit Payment button more than one time.

Submit Payment



Renewal Submission Successful!

- ❑ After you submit your application, you will receive a Record ID so you can track the status of your application online
- ❑ Upon submission of your application please make sure to check your email for system notifications.



The screenshot displays the 'MDAR Applications' portal. At the top, a light blue header contains the text 'MDAR Applications'. Below this, the title 'MDAR - Commercial Feed and Pet Food Registration Renewal' is shown. A progress bar consists of five steps: 1 Contact Information, 2 Product Information, 3 Review, 4 Pay Fees, and 5 Record Submitted. Step 5 is highlighted with a blue border. Below the progress bar, the text 'Step 5: Record Submitted' is displayed. A green checkmark icon is shown next to the text 'Successfully Completed.' Below this, a message reads: 'Thank you for using our online services for your submission. Your license number is 26-CFPF-0004-REN.' A green arrow points from the text 'so you can track the status of your application online' in the list to the 'Record Submitted' step in the progress bar.

MDAR Applications

MDAR - Commercial Feed and Pet Food Registration Renewal

1 Contact Information	2 Product Information	3 Review	4 Pay Fees	5 Record Submitted
-----------------------	-----------------------	----------	------------	--------------------

Step 5: Record Submitted

✓ Successfully Completed.

Thank you for using our online services for your submission.
Your license number is 26-CFPF-0004-REN.



Pay by Mail

❑ If you choose “Pay by mail”

❑ Check your email for payment instructions, Note: Payment instructions will be attached to your email

❑ **Important:** You must print and mail the invoice along with your check or the payment will be rejected

❑ Please note – If you decide to pay online, go to [Slide 15](#) for instructions

CFPF - Submission Successful 26-CFPF-0004-REN



Do-Not-Reply-EEA <eipas@mass.gov>
To: Kalagarla, Sneha (EEA)

Click here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.



Reply Reply All Forward

Wed 7/1/2026 11:17 AM

NOTICE DATE: 7/1/2026

Thank you for submitting your online application form for record type: **MDAR - Commercial Feed and Pet Food Registration Renewal** for **The Tractor Supply Company C/O The Crump Group Inc.** Your Record Number is: **26-CFPF-0004-REN**.

You should receive your registration within a reasonable period of time following the receipt of renewal fee payment. Please see below for payment options and instructions.

To Pay Online:

1. Log in to your account in EEA EPLACE Portal <https://testaca.eea.mass.gov/citizenaccess/>
2. Go to My Records and Click "Pay Fee Due"
3. The system will redirect you to the Payment website. You can make the payment by credit card or ePayment vendor that your payment is complete. That notification will include a Reference Number.
4. You will also receive an additional email containing your Registration, including a list of approved products.

To Pay by Mail: Refer to the attached invoice for detailed instructions. You must submit this invoice with your payment.

THE COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF ENERGY AND ENVIRONMENTAL AFFAIRS
Department of Agricultural Resources
30 Riverside Drive, Suite 202, Lakeville, MA, 02347
www.mass.gov/agr



FEED

July 01, 2026

THE TRACTOR SUPPLY COMPANY C/O THE CRUMP GROUP INC
Louise Armstrong
5401 Virginia Way
Brentwood, TN 37027

Thank you for submitting your online **MDAR - Commercial Feed and Pet Food Renewal** for **The Tractor Supply Company C/O The Crump Group Inc.** Your application has been reviewed and approved for 0 products, and the total fee has been calculated and invoiced accordingly.

Please print this PAY BY MAIL NOTICE and return it with your check or money order, payable to the COMMONWEALTH OF MASSACHUSETTS. Your payment cannot be processed if this invoice is not included.

RECORD NUMBER:	26-CFPF-0004-REN
PAY THIS AMOUNT:	\$900.00
DUE DATE:	July 31, 2026

Mail this invoice, along with your check or money order, to one of the following addresses:

VIA USPS:	MA Agricultural Food Safety Division P.O. Box 411859 Boston, MA 02241-1859
VIA FedEx/UPS:	Bank of America Lockbox Services MA Agricultural Food Safety Division 411859 MA5-527-02-07 2 Morrissey Blvd. Dorchester, MA 02125



EEA ePlace Portal

How to make a payment via “Pay Fees Due” link

- ❑ If you need to return at a later time to make a payment -
- ❑ Log into your account in EEA ePLACE using your username/ password - [Mass.gov Licensing and Permitting Portal](https://www.mass.gov/EEA-ePLACE-portal)
- ❑ Click on the “My Records” tab

Announcements ☐ Accessibility Support Register for an Account Reports (4) Login

Home

Advanced Search

Welcome to the Commonwealth of Massachusetts EEA ePLACE Portal

The Commonwealth of Massachusetts is pleased to offer online access to many licensing, permitting and certificate services. With EEA ePLACE Portal, the Commonwealth hopes to deliver more efficient, convenient, and interactive e-government services. In the EEA ePLACE Portal you have the option to apply, renew or amend a License, Permit, Certificate etc., with various agencies within EEA.

For General Information on the EEA ePLACE Portal and for a detailed list of services and applications offered here, please visit the [mass.gov/EEA-ePLACE-portal](https://www.mass.gov/EEA-ePLACE-portal).

EEA ePLACE Portal Registration:
If you need to apply or manage any of services offered by EEA ePLACE Portal and you do not have an account, first you will need to register. To create an account, click on "Register for an Account" Link provided at the top of this page.

Login

User Name or E-mail:

Password:

Login >

☐ Remember me on this computer

[I've forgotten my password](#)

[New Users: Register for an Account](#)

Home

Dashboard My Records My Account

Welcome JANE DOE
You are now logged in to the Commonwealth's EEA ePlace Portal.

What would you like to do?

- New License, Permit, Certificate, Notification or Registration [Click Here](#)
- Renew License, Permit, Certificate or Registration (select "My Records" above)
- Amend License, Permit, Certificate or Registration (select "My Records" above)

File an Online Application



EEA ePlace Portal

Accessing Payment Link on the Record

- ❑ Find the application that you want to make a payment for
- ❑ Select “Pay Fees Due” link
- ❑ The system will take you to the “Pay Fees” page, where you can select a payment option
- ❑ Follow instructions from [Slide 11](#) to complete your payment

MDAR Applications

Records

Showing 1-6 of 6 | [Download results](#) | [Add to collection](#)

☐	Date	Record Number	Record Type	Category	Expiration Date	Status	Action
☐	07/01/2026	26-CFPF-0004-REN	MDAR - Commercial Feed and Pet Food Registration Renewal	THE TRACTOR SUPPLY COMPANY C/O THE CRUMP GROUP INC		Payment Pending	Pay Fees Due



Questions?

For technical assistance with online registration:

- ▶ Contact the ePlace Help Desk Team at (844) 733-7522
- ▶ Or send an email to: ePLACE_helpdesk@mass.gov

For other questions regarding your registration:

- ▶ Email: mdarfeedprogram@mass.gov
- ▶ Website: [Commercial Feed and Pet Food Registration](#)

