

**Commonwealth of Massachusetts**  
**Division of Professional Licensure**  
**Board of Registration of Chiropractors**  
1000 Washington Street  
Boston, MA 02118

**OCTOBER 3, 2019**

A posted public meeting of the Massachusetts Board of Registration of Chiropractors (the Board) was held in Room 1D, 1000 Washington Street, Boston, Massachusetts.

Dr. Dodes noted a quorum of members present and called the meeting to order at 10:04 a.m.

**MEMBERS PRESENT:**

Dr. Glenn Dodes, Chair  
Dr. Peter Martone, Vice Chair  
Ms. Barbara Bush, Public Member  
Dr. Daniel Fanselow, Member  
Dr. Gabrielle Freedman, Member  
Dr. Candace Maddalo, Member

Dr. Kirk Shilts, Secretary - Absent

**STAFF PRESENT (at various times):**

Richard Lawless, Board Executive Director  
Melyssa Bennett, Associate Executive Director  
Sheila York, Esq., Board Legal Counsel  
Lauren McShane, DPL Chief Investigator  
Ellen D'Agostino, Office of Investigations

**ACTING SECRETARY:**

Dr. Maddalo volunteered to serve as Acting Board Secretary.

**CONFLICT OF INTEREST REMINDER**

Dr. Dodes briefly reviewed the state's conflict of interest process and procedures for Board member recusals.

**AGENDA**

Dr. Dodes reviewed the draft agenda with the Board.

Thereafter, a motion was made by Dr. Fanselow, seconded by Dr. Freedman and VOTED (unanimous);  
**to approve the meeting's agenda as drafted.**

**PUBLIC MEETING MINUTES**

The Board reviewed the draft public meeting minutes of September 5, 2019.

Thereafter, a motion was made by Ms. Bush, seconded by Dr. Freedman and VOTED (unanimous);  
**to approve the public meeting minutes of September 5, 2019 as drafted.**

**NEW & OPEN CASES:**

The Board prepared to discuss investigative matters involving new and open cases.

Thereafter, a motion was made by Dr. Fanselow, seconded by Ms. Bush and VOTED (unanimous); **to enter into Closed Session under M.G.L. c. 112, s. 65C at 10:08 a.m. for the purpose of discussing investigatory matters.**

*Dr. Dodes estimated that open session would resume in about 20 minutes.*

*Open Session resumed at 10:30 a.m.*

During Closed Session the Board took the following actions:

- **2019-000813-IT-ENF [DW]** Sent to Office of Prosecutions
- **2018-000719-IT-ENF [RT]** Dismissed with Advisory Letter, *Dr. Dodes recused from case*
- **2019-000680-IT-ENF [RM]** Advisory Letter – read and filed.
- **Automobile Ins. Bureau Report** Gave direction to staff

#### **LEGAL REPORT:**

No report given.

#### **CORRESPONDENCE:**

- **08/28/19 email from David Carroll, D.C. RE: Patient Record Signatures**

The Board discussed Dr. Carroll's questions pertaining to validating chiropractic documentation via initials, signature, or electric signature. Thereafter, the Board directed staff to respond that the Board has different standards for patient record signatures than Medicare and Board requirements can be found in 233 CMR.

#### **INVESTIGATIVE CONFERENCE:**

The Board prepared to discuss settlement offers.

Thereafter, a motion was made by Dr. Fanselow, seconded by Dr. Freedman and VOTED (unanimous); **to enter into Closed Session under G.L. c. 112, s. 65C at 11:00 a.m. for the purpose of discussing settlement terms.**

*Dr. Dodes estimated that closed session would last about 30 minutes.*

*Open Session resumed at 11:32 a.m.*

During Closed Session the Board took the following actions:

- **2018-000164-IT-ENF [WL] – Guidance on settlement terms given to Prosecutor**

#### **NEW BUSINESS:**

The Board discussed 2020 meeting dates, and is planning to not hold a meeting in January or July 2020.

#### **PUBLIC COMMENT PERIOD:**

None offered

#### **NEW LICENSEE INTERVIEWS**

After the meeting, the following candidates were scheduled to complete their new licentiate orientation/interview:

- Amanda Barnes, Ruth Ziemba, Francis Gilson, Timothy Arena

#### **ADJOURNMENT**

Dr. Dodes noted there were no more agenda items.

Thereafter, a motion was made by Dr. Maddalo, seconded by Dr. Fanselow and VOTED (unanimous);  
**to adjourn the October 3, 2019 public meeting at 11:36 a.m.**

*\*The above minutes were approved during the open meeting of the Board held on November 7, 2019.*



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Candace Maddalo, D.C., Acting Secretary  
Board of Registration of Chiropractors

*Documents used by the Board during open session:*

- *Proposed meeting agenda for 10/3/19*
- *Draft public meeting minutes from 9/5/19*
- *Email from D. Carroll, dated 8/29/19*

