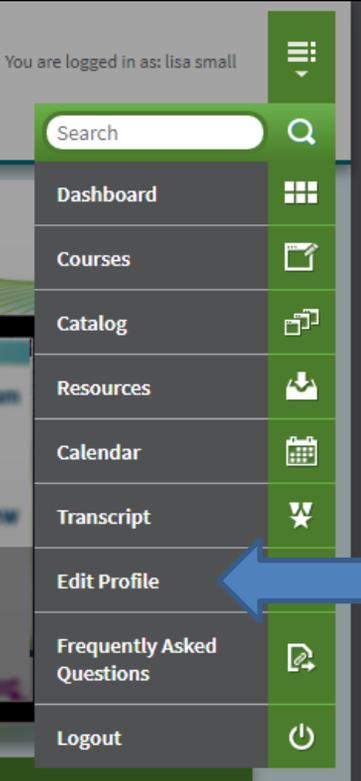
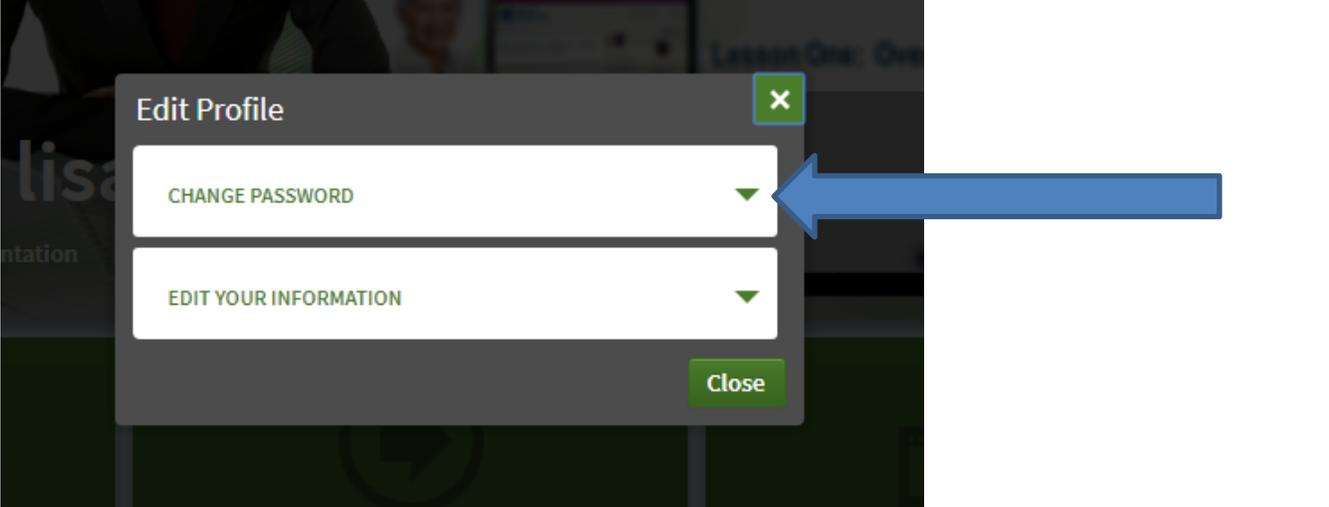
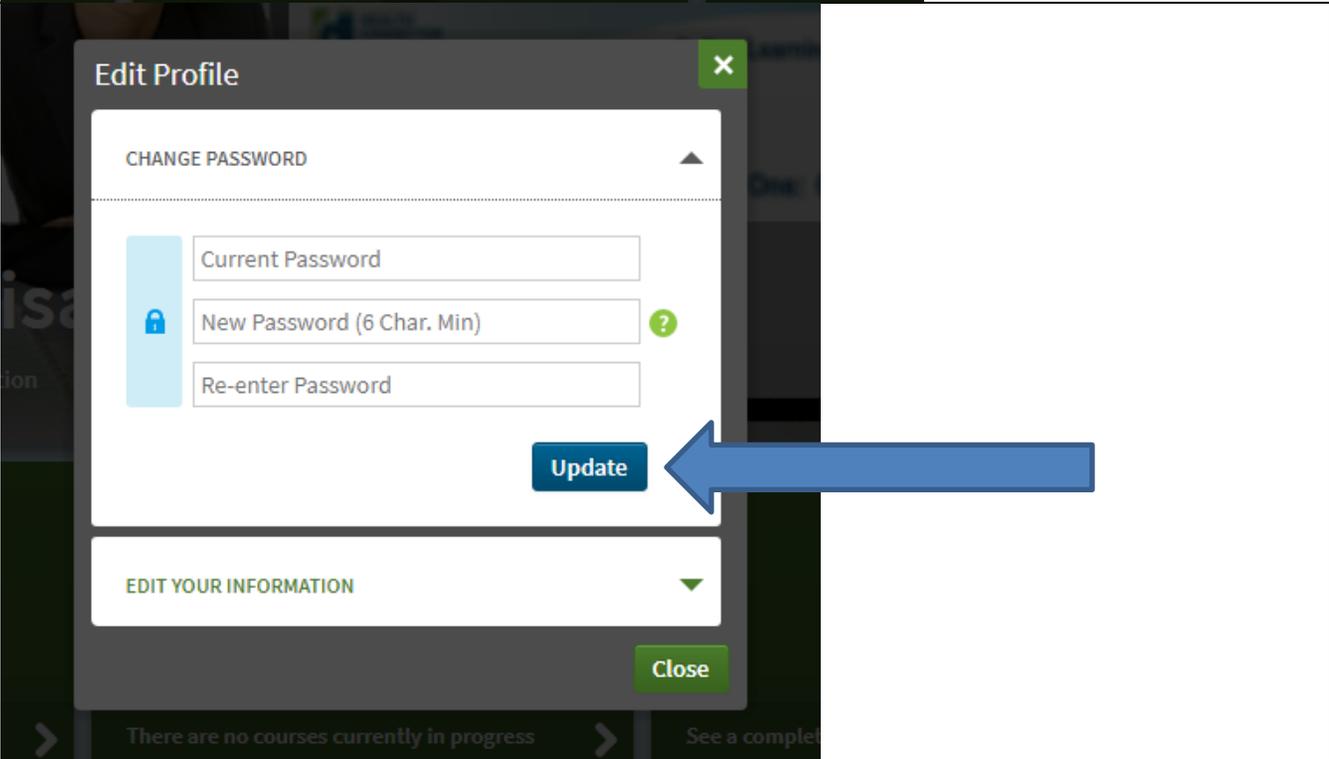


How to change your password for the online PCA New Hire Orientation

Step	Instruction	Screen Shot
1	From the main menu, click on the Toggle Main Menu in the upper right corner to expand the selection.	
2	Click on "Edit Profile"	

3	<p>This page opens after you click on "Edit Profile". From here, click on "Change Password".</p>	 <p>The screenshot shows a dark grey modal window titled "Edit Profile" with a close button (X) in the top right corner. Inside the modal, there are two white rectangular buttons with green text and downward-pointing chevrons: "CHANGE PASSWORD" and "EDIT YOUR INFORMATION". A blue arrow points from the right side of the screen to the "CHANGE PASSWORD" button. At the bottom right of the modal is a green "Close" button.</p>
4	<p>This is the "Change Password" screen.</p> <p>Follow the prompts and click on "Update".</p>	 <p>The screenshot shows the "CHANGE PASSWORD" section of the "Edit Profile" modal. It contains three input fields: "Current Password", "New Password (6 Char. Min)" (with a green question mark icon), and "Re-enter Password". A blue arrow points from the right side of the screen to the blue "Update" button located below the input fields. Below the "CHANGE PASSWORD" section is the "EDIT YOUR INFORMATION" button, and at the bottom right is the green "Close" button.</p>