|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **PLANNING AND QUALITY IMPROVEMENT** |  |  |  |  |  |  |  |  |  |
| C1 (Org) | The provider collects data regarding program quality including but not limited to incidents, investigations, restraints, and medication occurrences. | X | X | X | X | X | X | X | X | X |
| C2 (Org) | The provider analyzes information gathered from all sources and identifies patterns and trends. | X | X | X | X | X | X | X | X | X |
| C3 (Org) | The provider actively solicits and utilizes input from individuals and families regarding satisfaction with services. | X | X | X | X | X | X | X | X | X |
| C4 (Org) | The provider receives and utilizes input received from DDS and other stakeholders to inform service improvement efforts. | X | X | X | X | X | X | X | X | X |
| C5 (Org) | The provider has a process to measure progress towards achieving service improvement goals. | X | X | X | X | X | X | X | X | X |
| C6 (Org) | The provider has mechanisms to plan for future directions in service delivery and implements strategies to actualize these plans. | X | X | X | X | X | X | X | X | X |
|  | **COMMUNICATION** |  |  |  |  |  |  |  |  |  |
| C7 (I) | Individuals have opportunities to provide feedback at the time of hire/ time of the match and on an ongoing basis on the performance/ actions of staff / care providers that support them. | X | X | X | X | X | X | X | X | X  (not for hiring) |
| C8 (I) | There are opportunities for communication between guardians, family members, and staff on a regular and timely basis. | X | X | X | X | X | X | X | X | X |
|  | **SUPPORTING AND ENHANCING RELATIONSHIPS** |  |  |  |  |  |  |  |  |  |
| C9 (I) | Staff (Home Providers) act as bridge builders and provide opportunities to develop, sustain, and/or increase personal relationships and social contacts. | X | X | X | X | X |  |  |  | l |
| C10 (I) | Staff **(Home Providers)** support individuals to develop appropriate social skills. | X | X | X | X | X |  |  |  | l |
| C11 (I) | Staff **(Home Providers)** support individuals to get together with families and friends. | X | X | X | X | X |  |  |  | l |
| C12 (I) | Individuals are supported to explore, define, and express their need for intimacy and companionship. | X | X | X | X | X |  |  |  | l |
|  | **CHOICE, CONTROL AND GROWTH** |  |  |  |  |  |  |  |  |  |
| C13 (I) | Staff **(Home Providers)** provide support for individuals to develop skills to enable them to maximize independence and participation in typical activities and routines. | X | X | X | X | X |  |  | X | X |
| C14 (I) | Staff **(Home Providers)** support individuals to make choices regarding daily household routines and schedules. | X | X | X | X | X |  |  |  |  |
| C15 (L) | Staff **(Home Providers)** support individuals to personalize and decorate their rooms/homes and personalize common areas according to their tastes and preferences. | X | X | X | X | X |  |  |  |  |
| C16 (I) | Staff (Home Providers) support individuals to explore, discover and connect with their interests for cultural, social, recreational and spiritual activities. | X | X | X | X | X |  |  |  | l |
| **(Access and Integration)**  C17 (I) | Community activities are based on the individual’s preferences and interests. | X | X | X | X | X |  |  |  |  |
| C18 (I) | Staff **(Home Providers)** assist individual to purchase personal belongings. | X | X | X | X | X |  |  |  | l |
| C19 (I) | The provider assists individuals to make knowledgeable decisions. | X | X | X | X | X |  |  |  | l |
| C20  Moved to L94 | The provider has emergency back-up plans to assist individuals to plan for emergencies and/or disasters. |  |  |  |  |  |  |  |  |  |
| C21 (I) | Staff helps to coordinate outreach efforts to other agencies, groups, community resources and natural supports when necessary to assist individuals to manage and maintain their independence. |  |  | X |  |  |  |  |  | l |
|  | **CAREER PLANNING, DEVELOPMENT, AND EMPLOYMENT** |  |  |  |  |  |  |  |  |  |
| C22 (I) | Staff have effective methods to assist individuals to explore their job interests. |  |  |  |  |  | X |  |  |  |
| C23 (I) | Staff utilize a variety of methods to assess an individual’s skills, interests, career goals and training and support needs in employment. |  |  |  |  |  | X |  |  |  |
| C24 (I) | There is a plan developed to identify job goals and support needs. |  |  |  |  |  | X |  |  |  |
| C25 (I) | Staff assist individuals to work on skill development for job attainment and success. |  |  |  |  |  | X |  |  |  |
| C26 (I) | Career planning includes an analysis of how an individual’s entitlements can be managed in a way that allows them to work successfully in the community. |  |  |  |  |  | X | X |  |  |
| C27 (I) | Individuals and families are encouraged and supported to understand the benefits of integrated employment. |  |  |  |  |  | X |  |  |  |
| C28 (I) | Staff maintain and develop relationships with local businesses in order to facilitate job development opportunities. |  |  |  |  |  | X |  |  |  |
| C29 (I) | Individuals are supported to obtain employment that matches their skills and interests. |  |  |  |  |  | X |  |  |  |
| C30 (I) | Individuals are supported to work in integrated job settings. |  |  |  |  |  | X | X |  |  |
| C31 (I) | Accommodations and adjustments are made to enable an individual to perform his/her job functions. |  |  |  |  |  | X | X |  |  |
| C32 (I) | Wages earned are in accordance with at least minimum wage or the prevailing wage rate. |  |  |  |  |  | X | X |  |  |
| C33 (I) | Employee benefits and rights are clearly explained to the individual. |  |  |  |  |  | X | X |  |  |
| C34 (I) | The agency provides the optimal level of support to promote success with a specific plan for minimizing supports. |  |  |  |  |  | X | X |  |  |
| C35 (I) | Individuals are given feedback on job performance by their employer. |  |  |  |  |  | X | X |  |  |
| C36 (I) | Ongoing supports are provided to enhance job retention and advancement. |  |  |  |  |  | X | X |  |  |
| C37 (I) | There is support to develop appropriate work related interpersonal skills. |  |  |  |  |  | X | X | X |  |
| C38 (I) | Specific habilitative and behavioral goals necessary to prepare individuals for work are identified. |  |  |  |  |  |  |  | X |  |
| C39 (I) | There is a plan developed to identify job goals and support needs that would lead to movement into supported employment. |  |  |  |  |  |  |  | X |  |
|  | **MEANINGFUL AND SATISFYING DAY ACTIVITIES** |  |  |  |  |  |  |  |  |  |
| C40 (I) | Individuals are supported to explore, discover and connect with their personal interest and options for community involvement, personal interest and hobbies. |  |  |  |  |  |  |  | X |  |
| C41 (I) | Individuals participate in activities, including those in the community, that reflect their interests and preferences. |  |  |  |  |  |  |  | X |  |
| C42 (I) | Individuals are involved in activities that connect them to other people in the community. |  |  |  |  |  |  |  | X |  |
| C43 (I) | Staff act as bridge builders to support individuals to develop, sustain, ~~a~~nd enhance relationships with others. |  |  |  |  |  |  |  | X |  |
| C44 (I) | Staff have effective methods to assist individuals to explore their job interests if appropriate. |  |  |  |  |  |  |  | X |  |
| C45 (I) | Individual’s decisions of what to do during the day are revisited on a regular basis. |  |  |  |  |  |  |  | X |  |
|  | **ACCESS AND INTEGRATION** |  |  |  |  |  |  |  |  |  |
| C46 (I) | Staff (Home Providers) support individuals to learn about and use generic community resources. | X | X | X | X | X |  |  | X | l |
| C47 (I) | Individuals have full access to the community through transportation available and/or provided. | X | X | X | X | X | X | X | X | l  (travel training; gps) |
| C48 (I) | Individuals are a part of the neighborhood. | X | X | X | X | X |  |  |  |  |
| C49 (L) | The physical setting blends in with and is a natural part of the neighborhood and community. | X | X | X | X | X |  |  |  |  |
| C50 (I) | Individuals are supported to understand and become a part of the culture of the workplace (including workplace social activities and events). |  |  |  |  |  | X | X |  |  |
| C51 (I) | Staff (**Home Providers**) are knowledgeable about individuals’ satisfaction with services and supports and support individuals to make changes as desired. | X | X | X | X | X | X | X | X | X |
| C52 (I) | Individuals have choice and control over their leisure and non-scheduled activities. | X | X |  | X | X |  |  |  |  |
| C53 (I) | Individuals are supported to have choice and control over what, when, where and with whom they want to eat. | X | X | X | X | X |  |  |  | l |
| C54  Moved to L94 | Individuals have the assistive technology and/or modifications to maximize independence. |  |  |  |  |  |  |  |  |  |