

Work Requiring a Home Improvement Contractor (HIC) Registration or Construction Supervisor License (CSL)

for Existing Owner Occupied 1- to 4-Family Dwellings

| Type of Work (jobs over \$500 each or over \$5000 earned annually) | Do I need a Construction Supervisors License (CSL)? | Do I need a Home Improvement Contractor Registration (HIC)? | Do I need a Bldg. Permit (BP)? | Comments |
|---|---|---|--------------------------------|--|
| Air Conditioning, central. | yes | no | yes | By licensed trades, as required by law. |
| Window Awnings | no | no | maybe | |
| Carpentry, structural | yes | yes | yes | |
| Carpentry, trim | maybe | yes | no | CSL if fire resistance rating required. |
| Decks | yes | yes | yes | |
| Demolition | yes | yes | yes | Demolition CSL minimum. |
| Door Replacement | yes | yes | maybe | BP req'd if exit door or public safety concern. |
| Door Installation | yes | yes | yes | |
| Driveways | no | no | no | Check local zoning requirements. |
| Energy Conservation Devices | no | no | no | Thermostats, light bulbs, weather stripping. |
| Fencing | maybe | no | maybe | BP/CSL not req'd if less than seven feet high. |
| Flooring, finish, carpet, tile | no | no | maybe | BP req'd if fire resistance rating in 3- and 4-family. |
| Flooring, structural | yes | yes | yes | |
| Gutters | maybe | yes | maybe | BP/CSL required if piercing the building envelope. |
| Heating System, central. | maybe | no | yes | By licensed trades as required by law. |
| Insulation | yes | yes | yes | Insulation CSL minimum. |
| Kitchen Cabinets and Shelving | maybe | yes | no | BP\CSL may be req'd if part of larger project. |
| Landscaping, routine | no | no | no | |
| Locks | maybe | yes | maybe | If affecting egress doors. |
| Masonry Walls, not retaining | maybe | no | maybe | CSL\BP if greater than 4 feet in height. |
| Masonry, related to building | yes | yes | yes | Masonry CSL minimum. |
| Masonry, landscaping | no | no | no | If no threat to public safety. |
| Painting, exterior | no | yes | no | |
| Painting, interior | no | no | no | |
| Patios | no | no | no | |
| Plastering | yes | yes | yes | |
| Plumbing | maybe | no | maybe | By licensed trades, as required by law. BP/CSL needed if cutting / notching building elements. |
| Roofing , minor repairs | yes | yes | maybe | BP needed unless considered an ordinary repair by the building official |
| Roofing, new or replacement | yes | yes | yes | Roofing CSL minimum. |
| Shed Construction | yes | yes | maybe | BP\CSL req'd if floor area more than 200 square feet for 1&2 family home lots; and 120 square feet for others. |
| Sheet Metal/Exhaust Venting | maybe | no | yes | By licensed trades as required by law. |
| Sheetrock/Wallboard | yes | yes | yes | |
| Shutters | no | no | no | |
| Siding | yes | yes | yes | Window/Siding CSL minimum. |
| Solar Panels | yes | yes | yes | By licensed trades as required by law |
| Solid Fuel Burning Appliance | yes | yes | yes | Appliance CSL minimum. |
| Stairs, exterior | yes | yes | yes | |
| Swimming Pools, above ground. | no | no | yes | ANSI/NSPI-4 Design/Construction Required |
| Swimming Pools, below ground. | no | yes | yes | ANSI/NSPI-5 Design/Construction Required |
| Walls, exterior retaining. | maybe | yes | maybe | CSL\BP if greater than 4 feet in height. |
| Window, install/replace | yes | yes | yes | Window/Siding CSL minimum. |
| Wiring | maybe | no | maybe | By licensed trades, as required by law. BP/CSL needed if cutting / notching building elements. |

This list is provided for guidance only and is updated periodically.

Last Updated August 21, 2018