

Final Review Checklist

	Done	Comments
Has the employer's ability to manage occupational safety and health hazards been assessed?		
Has the worksite mentor/supervisor of the student been assessed to determine if he/she has the adequate skills, training, experience, and time necessary to oversee the student at the worksite?		
Has the worksite been inspected to identify occupational safety and health risks?		
Has the worksite been assessed for compliance with child labor laws?		
Is there a procedure in place for the school to be notified in the event of an emergency or problem?		
Have student disability issues been evaluated in terms of the worksite? (e.g.. medical condition, handicap, other disability)		
Has the worksite liability and accident insurance coverage been addressed?		
Have working papers been applied for and approved?		
Has the co-op agreement been developed and signed by the student, student's parent or guardian, employer and school?		
Has training been provided to the student on occupational safety and health risks likely to be encountered on the job and how to protect him/herself?		
Has the student been given an assessment to determine if he/she understands the safety and health risks of the job?		
Has the parent or guardian been given a copy of the handout "A Guide for Parents: Students in Co-op Placements"?		
Has the employer been given a copy of the handout "Employer Tips: Keeping Co-op Students Safe on the Job"?		