

**Commonwealth of Massachusetts
Bureau of Health Professions Licensure
Board of Registration of Chiropractors
250 Washington Street
Boston, MA 02108**

Public Meeting Minutes

October 2, 2025

A public meeting of the Massachusetts Board of Registration of Chiropractors (the Board) was held remotely with video and audio conference as an alternate means of public access.

Attendees were informed that the meeting was being recorded.

Dr. Grosso noted a quorum of members present via video or phone and called the meeting to order at 10:00 a.m.

MEMBERS PRESENT

Dr. Joseph Grosso, Chair
Dr. Jaclyn Debs, Vice Chair
Dr. Mary Connors, Secretary
Dr. Kathleen O'Malley
Dr. Janine Pulley
Dr. David Smith

MEMBERS ABSENT

none

STAFF PRESENT

Lisa Guglietta, Board Executive Director
Katie Goldrick, Board Associate Executive Director
Sheila York, Esq., Board Counsel
Emily Gauthier, Esq., Board Counsel
Lauren McShane, Investigations Supervisor
Ellen D'Agostino, Investigator

ATTENDANCE:

Dr. Grosso took attendance by roll call and a quorum of board members was recorded with the following members present via video conference: *Grosso, Connors, O'Malley, Debs, Pulley, Smith*

APPROVAL OF AGENDA:

Dr. Grosso asked that the Executive Session be removed from the agenda as the applicant could not attend the meeting. Thereafter a motion was made by Dr. Debs, seconded by Dr. O'Malley and VOTED (roll call); **to approve the October 2, 2025 agenda as amended.**

in-favor: Grosso, O'Malley, Connors, Debs, Smith
opposed: none
absent: Pulley

PUBLIC MEETING MINUTES

Dr. Grosso asked for a motion to approve the draft September 4, 2025 meeting minutes. Thereafter a motion was made by Dr. Connors, seconded by Dr. Debs and VOTED (roll call); **to approve the public meeting minutes of September 4, 2025 as drafted.**

in-favor: Connors, Grosso, O'Malley, Debs
opposed: none
abstain: Smith
absent: Pulley

UPDATE ON BOARD MEMBERS

The Executive Director introduced and welcomed new board member, Dr. David Smith. She thanked Dr. Mary Connors for her service on the Board and noted that this was Dr. Connors' last meeting. The public member seat on the Board is vacant.

2026 BOARD MEETING DATES

The Board discussed the meeting dates for 2026. The January meeting needs to be rescheduled due to the New Year's Day holiday. The Board asked staff to confirm that the January meeting could be held on Wednesday, January 7, 2025, and report back at the November meeting.

BOARD COUNSEL UPDATE ON STAFFING

Sheila York, Esq., Board Counsel, informed the Board that two new board counsels joined the Bureau and introduced Emily Gauthier, Esq., who will be working with the Chiropractors Board.

OVERVIEW OF FCLB CHIROPRACTIC SPECIALTY PROGRAMS

Dr. Jon Schwartzbauer, Executive Director of the Federation of Chiropractic Licensing Boards, informed the Board about Recognized Chiropractic Specialty Programs (RCSP). RCSP is a service of the Federation of Chiropractic Licensing Boards (FCLB) which was started six years ago. RCSP establishes criteria and procedures for recognition of chiropractic specialty program providers. This helps doctors of chiropractic in choosing specialty programs and assists FCLB member boards in evaluating specialty providers and programs. Dr. Schwartzbauer noted that the goal was to have 17 jurisdictions signed on before launching to providers. Board Counsel, Sheila York, Esq., noted that the Board would most likely need statutory or regulatory changes to accept RCSP. The Board took this under advisement.

DISCUSSION

Draft Policy - Criteria for Waiver of Chiropractor of Record Experience Requirement

The Board discussed board member Kathleen O'Malley, D.C.'s draft petition for a waiver of the experience requirement for a chiropractor facility Chiropractor of Record (CHoR). The regulations require a CHoR to have a minimum of four years of verifiable experience as a licensed chiropractor, unless waived by the Board. Dr. O'Malley used the Board of Registration in Pharmacy's regulation regarding Petition for Waiver as a template. The draft guidance will set forth the factors the Board considers when reviewing a petition for waiver. The Board may waive

compliance with the experience requirement if it finds that it would serve public interest by granting the waiver to a licensed chiropractor, that the waived regulatory requirement would be impractical and unduly burdensome, and that there are sufficient safeguards to protect the public health, welfare, and safety without the petitioner's adherence to the waived minimum experience requirement. The Board's waiver form must be completed and signed by the proposed Chiropractor of Record for the chiropractic facility license and all other eligibility requirements for the chiropractic facility license must be met.

Dr. O'Malley's draft petition for the waiver serves as a framework for the policy. Board Counsel and the Executive Director will consider facility ownership and fine tune the criteria for a waiver in the draft policy. The Board gave direction to staff to update the draft policy for discussion at a future meeting.

Board adoption of *Guidance for Chiropractic Practice in Massachusetts by Students Enrolled in their Final Year of Chiropractic College*

The Board discussed the approved guidance. It was noted that a student extern may operate an x-ray only under the direct supervision of the preceptor chiropractor. Direct supervision requires the preceptor chiropractor to be on the same premises as the extern and readily available and able to offer assistance to the extern and patient, when the extern is providing patient care. Thereafter a motion was made by Dr. Debs, seconded by Dr. O'Malley and VOTED (roll call); **to adopt the *Guidance for Chiropractic Practice in Massachusetts by Students Enrolled in their Final Year of Chiropractic College*.**

in-favor: Connors, Grosso, O'Malley, Debs, Pulley, Smith

opposed: none

REQUEST FOR CHANGE OF CHIROPRACTOR OF RECORD

Dr. Benjamin and Dr. Kathryn Murphy requested a Waiver of the Chiropractor of Record experience requirement to change the Chiropractor of Record for their facility, The Sanctuary Chiropractic Club, license CHF6718, to Dr. Kathryn Murphy. The Murphy's attended the meeting and answered questions from the Board. Mark Davini, D.C. serves as compliance officer for their facility. Thereafter a motion was made by Dr. Pulley, seconded by Dr. O'Malley and VOTED (roll call); **to grant the waiver and accept the change in Chiropractor of Record for the facility.**

in-favor: Connors, Grosso, O'Malley, Debs, Pulley, Smith

opposed: none

REACTIVATION APPLICATION CHIRA100041

Dr. Siobhan McDonagh's license CHI3520 expired on March 31, 2020. Sixty (60) continuing education units were required for the license reactivation. In addition, Dr. McDonagh will need to retake and pass the jurisprudence exam because the license has been expired for over five years. The Board discussed the application. Thereafter a motion was made by Dr. Debs, seconded by Dr. O'Malley and VOTED (roll call); **to approve the applicant to move forward in the licensing process.**

in-favor: Connors, Grosso, O'Malley, Debs, Pulley

opposed: none

abstain: Smith

ADJOURNMENT

At 10:47 a.m. a motion was made by Dr. O'Malley, seconded by Dr. Pulley and VOTED (roll call); **to end the public session and go into closed session per M.G.L. c. 112, § 65C.**

in-favor: Connors, Grosso, O'Malley, Pulley, Debs, Smith

opposed: none

Respectfully submitted,

Lisa M. Guglietta, Executive Director
Board of Registration of Chiropractors

Documents used by the Board during open session:

- *Posted agenda 10/2/2025*
- *Draft public meeting minutes of 9/4/2025*
- *2026 Board meeting dates*
- *Recognized Chiropractic Specialty Programs (RCSP) information and presentation from the Federation of Chiropractic Licensing Boards*
- *Request for Waiver re: Experience of Chiropractor of Record and Change of Chiropractor of Record Request CHF6718*
- *Draft Policy - Petition for Waiver of Chiropractor of Record Experience Requirement*
- *Guidance for Chiropractic Practice in Massachusetts by Students Enrolled in their Final Academic Year of Chiropractic College*
- *Reactivation Application CHIRA100041 Siobhan McDonagh CHI3520*