

**Commonwealth of Massachusetts
Bureau of Health Professions Licensure
Board of Registration of Chiropractors
250 Washington Street
Boston, MA 02108**

Public Meeting Minutes

October 5, 2023

A public meeting of the Massachusetts Board of Registration of Chiropractors (the Board) was held remotely with video and audio conference as an alternate means of public access pursuant to Chapter 107 of the Acts of 2022, An Act Relative to Extending Certain State of Emergency Accommodations, signed into law on July 16, 2022.

Dr. Grosso noted a quorum of members present via video or phone and called the meeting to order at 10:02 a.m.

MEMBERS PRESENT

Dr. Joseph Grosso, Chair
Dr. Jaclyn Debs, Vice Chair
Dr. Mary Connors, Secretary
Dr. Kathleen O'Malley, Member
Dr. Sunit Jolly, Member
Ms. Barbara Bush, Public Member

MEMBERS ABSENT

Dr. Abbey Denaro

STAFF PRESENT (at various times)

Lisa Guglietta, Board Executive Director
Eboni Lewis, Board Associate Executive Director
Sheila York, Esq., Board Counsel

ATTENDANCE:

Dr. Grosso took attendance by roll call and a quorum of board members was recorded with the following members present via video conference: *Grosso, Jolly, O'Malley, Debs, Bush, Connors*

Ms. Guglietta asked the public to mute their microphones and reminded the attendees that the meeting was being recorded.

APPROVAL OF AGENDA:

Dr. Grosso asked for a motion to approve the meeting agenda. Thereafter a motion was made by Dr. O'Malley **to approve the October 5, 2023 agenda**, seconded by Dr. Debs and VOTED (roll call);

in-favor: Jolly, Debs, O'Malley, Connors, Bush, Grosso,

opposed: none

CONFLICT OF INTEREST and OPEN MEETING REQUIREMENTS

Atty. York reviewed Conflict of Interest and Open Meeting Law requirements with the Board. Members should contact Atty. York with questions about possible conflicts with applicants, petitioners, or cases before the Board. Please bring these matters to Atty. York's attention before the meeting if possible.

PUBLIC MEETING MINUTES

The Board discussed the draft public meeting minutes of 9/07/23.

Thereafter, a motion was made by Ms. Bush, seconded by Dr. O'Malley and VOTED (roll call); **to approve the public meeting minutes of September 7, 2023 as drafted.**

in-favor: Jolly, O'Malley, Debs, Bush, Grosso, Connors

opposed: none

EXECUTIVE SESSION MINUTES

The Board discussed the draft executive session minutes of 9/07/23.

Thereafter, a motion was made by Dr. Jolly, seconded by Dr. Debs and VOTED (roll call); **to approve the executive session minutes of September 7, 2023 as drafted.**

in-favor: Jolly, O'Malley, Debs, Bush, Grosso, Connors

opposed: none

REACTIVATION APPLICATION

William Adams license CHI1136 expired on March 31, 1997. The Board discussed his reactivation application and required continuing education (CE) credits. Dr. Adams was required to provide 312 CE within the eligibility period of 4/1/1996 to current. Of the continuing education credits Dr. Adams provided, the Board accepted 36 CE. Dr. Adams must provide the Board with the balance of 276 CE and a verification of his New Hampshire chiropractor license for his application to be re-reviewed by the Board at a future meeting.

Thereafter a motion was made by Dr. O'Malley **that the reactivation application is incomplete at this time and will remain open**, seconded by Dr. Connors and VOTED (roll call);

in-favor: Jolly, Debs, Connors, O'Malley, Bush, Grosso

opposed: none

DISCUSSION

The Board discussed the Bureau's Staff Action Policy **Social Security Numbers and Department of Revenue License Actions**. Under the policy an applicant who has not provided a social security number may not be issued a license unless the applicant has provided a signed affidavit and a visa for lawful entry related to employment. An applicant may not renew a license until a social security number is provided. The Board's adoption of the policy authorizes the Executive Director to act on the Board's behalf as specified in the policy. The Bureau on behalf of the Board may report social security numbers to the Department of Revenue for purposes of tax and child support reporting.

Thereafter a motion was made by Dr. Debs **to accept the Staff Action Policy Social Security Numbers and Department of Revenue License Actions**, seconded by Dr. O'Malley and VOTED (roll call);

in-favor: Jolly, Debs, Connors, O'Malley, Bush, Grosso

opposed: none

COMPLIANCE MONITORING

Holley Heyert CHI2297

The Board discussed Dr. Heyert's email correspondence regarding the compliance monitoring process. Dr. Heyert complied with the 10/7/23 deadline for providing a compliance report from her new monitor. The report was received in the afternoon of 10/4/23 and will be reviewed by the Board at the November meeting. Dr. Heyert also emailed a Corrective Action Report on 10/4/23 which will be reviewed at the November meeting.

NEW BUSINESS

None

PUBLIC COMMENT

None

ADJOURNMENT

The meeting adjourned at the conclusion of the Public Session at 10:19 a.m.

Respectfully submitted,

Mary M. Connors, D.C., Secretary
Board of Registration of Chiropractors

Documents used by the Board during open session:

- *Posted agenda 10/5/2023*
- *Draft public meeting minutes of 9/7/23*
- *Draft executive session minutes of 9/7/23*
- *Reactivation Application for Dr. William Adams*
- *Staff Action Policy Social Security Numbers and Department of Revenue License Actions*
- *Email correspondence from Dr. Holley Heyert*