

**Commonwealth of Massachusetts
Bureau of Health Professions Licensure
Board of Registration of Chiropractors
250 Washington Street
Boston, MA 02108**

Public Meeting Minutes

December 7, 2023

A public meeting of the Massachusetts Board of Registration of Chiropractors (the Board) was held remotely with video and audio conference as an alternate means of public access pursuant to Chapter 107 of the Acts of 2022, An Act Relative to Extending Certain State of Emergency Accommodations, signed into law on July 16, 2022.

Dr. Grosso noted a quorum of members present via video or phone and called the meeting to order at 10:05 a.m.

MEMBERS PRESENT

Dr. Joseph Grosso, Chair
Dr. Mary Connors, Secretary
Dr. Kathleen O'Malley, Member
Dr. Sunit Jolly, Member
Dr. Abbey Denaro, Member
Ms. Barbara Bush, Public Member

MEMBERS ABSENT

Dr. Jaclyn Debs, Vice Chair

STAFF PRESENT (at various times)

Lisa Guglietta, Board Executive Director
Sheila York, Esq., Board Counsel
Lauren McShane, Investigative Supervisor

ATTENDANCE:

Dr. Grosso took attendance by roll call and a quorum of board members was recorded with the following members present via video conference: *Grosso, Jolly, O'Malley, Bush, Connors, Denaro*

Ms. Guglietta asked the public to mute their microphones and reminded the attendees that the meeting was being recorded. She informed Board members that state email accounts are disabled after 90 days if there is no log in activity. Ms. Guglietta reminded members to log in at least once a month before a scheduled Board meeting in case passwords need to be reset. Members should be aware of notifications prompting them to change their passwords.

Ms. Guglietta also informed the board that Eboni Lewis has a new position at the Bureau and is no longer the Associate Executive Director. A new Associate Executive Director should be in place by the January meeting.

APPROVAL OF AGENDA:

Dr. Grosso asked for a motion to approve the meeting agenda. Thereafter a motion was made by Dr. Jolly **to approve the December 7, 2023 agenda**, seconded by Dr. O'Malley and VOTED (roll call);

in-favor: Jolly, O'Malley, Connors, Bush, Grosso, Denaro

opposed: none

CONFLICT OF INTEREST and OPEN MEETING REQUIREMENTS

Atty. York reviewed Conflict of Interest and Open Meeting Law requirements with the Board. Members should contact Atty. York with questions about possible conflicts with applicants, petitioners, or cases before the Board. Please bring these matters to Atty. York's attention before the meeting if possible.

PUBLIC MEETING MINUTES

The Board discussed the draft public meeting minutes of 11/02/23.

Thereafter, a motion was made by Ms. Bush, seconded by Dr. Jolly and VOTED (roll call); **to approve the public meeting minutes of November 2, 2023 as drafted.**

in-favor: Denaro, Bush, Connors, Jolly, O'Malley, Grosso,

opposed: none

DISCUSSION

2024 Chiropractors Board Meeting Dates

The Board reviewed the meeting dates for 2024.

Thereafter, a motion was made by Dr. O'Malley, seconded by Dr. Connors and VOTED (roll call); **to approve the Board meeting dates.**

in-favor: Denaro, Bush, Connors, Jolly, O'Malley, Grosso,

opposed: none

11/17/23 Email from Utah Chiropractic Physician Board

The Board discussed the scope of practice question regarding performing pelvic floor work. Direction was given to staff to respond to the Utah Board that external pelvic floor work is within the scope of chiropractic in Massachusetts, but not internal work.

Creation of a Board Policy on Record Keeping

The Board discussed creating a policy on record keeping. A policy provides guidance to licensees but does not have the force or effect of law as would a regulation. Dr. Jolly discussed the need for clarity on what is needed in the notes such as modalities and time recordings, ice pack and heat applications, and time protocols along with the extent of clinical rationales. Dr. Jolly suggested that the Board should remove DAP as an acceptable note format and that SOAP should be the standard. Dr. Grosso agreed that clarification would help improve communication with patients. Attorney York referred the Board to 233 CMR 4.00 Standards of Practice and Professional Conduct – Section 4.05 Chiropractic Record-keeping. She gave a summary of the processes involved in amending regulations, such as a public forum for licensed chiropractors to provide their opinions and input on proposed changes. The Board will further discuss this topic along with the regulation review process at its January meeting.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

CLOSED SESSION

At 10:24 a.m. the Chair requested a motion to end the public session and go into closed session.

Thereafter, a motion was made by Dr. Jolly, seconded by Dr. O'Malley and VOTED (roll call); **to end the public session and go into Closed Session per G.L. c. 112, § 65C for the purpose of reviewing cases in investigative conference.** The motion passed as follows:

in-favor: Connors, O'Malley, Jolly, Bush, Grosso, Denaro

opposed: none

NEW AND OPEN CASES

The Board took the following actions during closed session:

Investigative Case Conference: [Closed Session: G.L. c. 112, § 65C]

- *CASE-2023-0667 - Formal complaint opened.*

ADJOURNMENT

At 10:38 a.m. a motion was made by Dr. Jolly, seconded by Dr. O'Malley and VOTED (roll call); to end the closed session.

in-favor: Connors, O'Malley, Jolly, Bush, Grosso, Denaro

opposed: none

Respectfully submitted,

Mary M. Connors, D.C., Secretary
Board of Registration of Chiropractors

Documents used by the Board during open session:

- *Posted agenda 12/07/2023*
- *Draft public meeting minutes of 11/02/2023*
- *2024 Chiropractors Board Meeting Dates*
- *Email from Utah Chiropractic Physician Board*
- *233 CMR 4.00 STANDARDS OF PRACTICE AND PROFESSIONAL CONDUCT*