

CONTRACT ID # VACCINATIONSERVCOVID700

Exhibit A.4 – Amendment 1

DPH Direction to CIC Health, LLC Regarding Authorized Sites

Pursuant to **Section III.1** of this Contract, DPH is hereby directing CIC Health, LLC to:

- ☒ Continue to provide Vaccination Services at the federally supported Pilot Community Vaccination Center (CVC) at Hynes Convention Center at 900 Boylston St, Boston, MA 02115 with the following AMENDED terms, effective as of March 27th, 2021, until such time as DPH provides further direction to CIC Health, LLC (site-based); or
- ☒ Provide Vaccination Services related to the federally supported Pilot Community Vaccination Center (CVC) site at the Hynes Convention Center and at mobile and/or temporary community clinics pre-approved by DPH in Boston, Chelsea, Revere, Fall River, and New Bedford consistent with the process in Section III of this Contract, beginning on the following date April 8th, 2021, until such time as DPH provides further direction to CIC Health, LLC (mobile);

This/these site(s) is/are [an] Authorized Site(s) for these dates for purposes of this Contract.

This amended exhibit replaces the previous Exhibits A.4, B.4, and C.4 for purposes of this Contract effective as of March 27th, 2021. The previous Exhibits shall govern through March 26th, 2021. Unless CIC Health, LLC rejects this assignment in writing within 24 hours of receipt, CIC Health, LLC must provide Vaccination Services at this/these Authorized Site(s), including providing a minimum capacity of vaccines per day if set forth in **Exhibit B.4 – Amendment 1** while at this/these Authorized Site(s), and meet all other requirements set forth in CIC Health, LLC's Executed Mass Vaccination Site Contract.

By: 

(Signature)

Cecilia E Dunn

(Printed Name)

Deputy Director, BIDLS, DPH

(Official Title)

5/3/21

(Date)

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Exhibit B.4 – Amendment 1

Estimated Approved Overhead and Equipment Costs Associated with Authorized Sites

Estimated Approved Costs for Authorized Site at Hynes Convention Center at 900 Boylston St, Boston, MA 02115 and affiliated mobile sites and temporary community clinics in Boston, Chelsea, Revere, New Bedford, and Fall River.

Pursuant to the FEMA-State Agreement and all subsequent Amendments under the Major Disaster Declaration FEMA-4496-DR-MA, this Authorized Site and all affiliated mobile sites will operate as part of a federally supported Type 1 Pilot Community Vaccination Center (CVC) that will run for twelve weeks, from March 31st until June 23rd, 2021. The Type 1 Pilot CVC at Hynes Convention Center will be supported by the Federal Emergency Management Agency (FEMA) and with personnel from the Department of Defense. The federal government will provide a daily allocation of 6,000 doses per day to the Type 1 Pilot CVC. Up to a third of the doses may be used to run affiliated mobile sites and temporary community clinics in Suffolk, Bristol, and Essex counties. The Pilot CVC will focus on increasing vaccinations in communities with a high CDC Social Vulnerability Index. CIC Health, LLC will continue to operate the site at Hynes Convention Center, utilizing the personnel and resources provided from FEMA and the Department of Defense and providing any additional personnel necessary to reach the target capacity and performance levels.

As part of the Type 1 Pilot CVC, CIC Health, LLC shall operate mobile vaccination sites and/or temporary community clinic vaccination sites in the five cities specified in **Exhibit A.4 – Amendment 1**: Boston, Chelsea, Revere, Fall River, and New Bedford. Such mobile and temporary community clinic sites shall be based at the Authorized Site at Hynes Convention Center and travel to a service area as designated by mutual agreement of DPH and the CIC Health, LLC for each day of vaccination service.

DPH will reimburse the CIC Health, LLC for the actual cost of approved overhead, services, and equipment that are incurred by the CIC Health, LLC, including start-up expenses to operate each Authorized Site specified in **Exhibit A.4 – Amendment 1** (including site-based, mobile sites, and temporary community clinics) and perform the Authorized Services under this Agreement.

Actual costs of approved overhead, services, and equipment must fall within the cost categories set forth in the table below, unless otherwise approved in writing by DPH:

Site Operations & Management Team
Facilities & Infrastructure (Rent, Security, Cleaning, Utilities, etc.)
Customer Support (Call Center, Phonebank Outreach/Dispatchers)
Site Translation Services (Interpreters, ASL Interpreters)
Equipment – Rental (Hazardous Waste, Medical Equipment)
Communications, Signage, and Marketing

For mobile sites and temporary community clinics - Other cultural, linguistic, and outreach support for successful vaccination clinics, including but not limited to: providing direction on scheduling and clinic siting, scheduling appointments, on-site and community registration

Communications, Signage, and Marketing expense must not exceed \$45,000 per month, unless otherwise agreed to in writing by DPH. New facilities, infrastructure, and equipment expenses greater than \$10,000 must be pre-approved in writing by DPH.

For each week, CIC Health, LLC shall bill DPH actual costs for operating the Authorized Sites as specified above, plus the CIC Health, LLC Service Charge as outlined below.

For the site-based Authorized Site specified in **Exhibit A.4 – Amendment 1** at the Hynes Convention Center, the CIC Health, LLCs shall bill DPH the CIC Health, LLC Service Charge on a per-vaccination rate according to volume as outlined below:

Average Daily Vaccinations in a Given Week	Approved CIC Health, LLC Service Charge per Vaccination
0-6,500	\$4.18
6,501-7,500	\$3.90
7,501+	\$3.37

Total reimbursement to the CIC Health, LLC for the site-based Authorized Site specified in **Exhibit A.4 – Amendment 1** at the Hynes Convention Center shall be for actual costs of operating the Authorized Site plus the CIC Health, LLC Service Charge, as outlined above.

In addition to the above, for the mobile and temporary community clinic vaccination Authorized Sites specified in **Exhibit A.4 – Amendment 1** in Boston, Chelsea, Revere, New Bedford, and Fall River, the CIC Health, LLC shall bill DPH the CIC Health, LLC Service Charge below to cover the program management and oversight of all mobile and temporary community clinic vaccination sites within the Authorized Sites. The CIC Health, LLC Service Charge shall be billed to DPH on a weekly per-city rate according to table as outlined below:

Approved Weekly CIC Health, LLC Service Charge per Authorized City receiving Mobile/Temporary Community Clinic Vaccination Services	\$25,000
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Total reimbursement to the CIC Health, LLC for the mobile and temporary community clinic vaccination Authorized Sites specified in **Exhibit A.4 – Amendment 1** in Boston, Chelsea, Revere, New Bedford, and Fall River shall be for actual costs of operating the Authorized Site plus the CIC Health, LLC Service Charge, as outlined above.

Additionally, CIC Health, LLC may bill for allowable Community Outreach & Engagement services and Transportation, up to the maximum Estimated Weekly Approved Costs below:

Service	Maximum Estimated Monthly Approved Costs
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Community Outreach & Engagement	\$130,000
Transportation Program Integrity & Billing Management	As agreed to by DPH & the CIC Health, LLC in writing
<i>Transportation Services*</i>	<i>TBD</i>

Transportation Services – If mutually agreed to in writing by DPH and the CIC Health, LLC, CIC Health, LLC shall execute an agreement with Transportation Service Providers to provide Transportation to and from Vaccination Service Sites. Through its agreements with Transportation Service Providers, CIC Health, LLC shall assure access to Transportation Services for individuals with disabilities, including any necessary modifications required by the Americans with Disabilities Act. CIC Health, LLC shall limit use of Transportation Services to those individuals who meet DPH eligibility criteria to receive these services, including self-attested income eligibility, allowed ride distance, allowed ride start/end points, and any other criteria established by DPH in writing. For the avoidance of doubt, DPH shall reimburse CIC Health, LLC for rides based on the criteria in effect when a ride was ordered. CIC Health, LLC shall order Transportation Services for eligible individuals through CIC Health, LLC’s call center or through a process otherwise specified by DPH and agreed to by the CIC Health, LLC.

DPH shall reimburse CIC Health, LLC for the actual cost of these Transportation Services, as evidenced by invoices provided by Transportation Service Providers. Maximum approved costs associated with Transportation Program Integrity & Billing Management may be agreed to in writing by DPH and the CIC Health, LLC. DPH shall not reimburse CIC Health, LLC for any Transportation Services costs or related administrative costs or fees except as described in this paragraph and reflected in the table above. CIC Health, LLC shall not include Transportation Services or Transportation Program Integrity & Billing Management in the calculation of the CICH Service Charge.

Estimated Approved Costs for Additional other Authorized Sites may be added by amending this Exhibit and with the mutual agreement of DPH and the CIC Health, LLC.

The parties agree that the pricing specified above in **Exhibit B.4 Amendment 1** for each Authorized Site shall be subject to renegotiation by June 31st, 2021, with best faith efforts to lower costs. Prior to any renegotiation, CIC Health, LLC shall provide DPH a report of the actual costs incurred in operating the Authorized Site over the preceding weeks.

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Exhibit C.4 – Amendment 1

Vaccination Administration Payment Rates

I. Vaccination Administration Payment Rates

The following Vaccination Administration Payment Rates shall apply for each Authorized Site as specified below:

- a) **Hynes Convention Center at 900 Boylston St, Boston, MA 02115**
- b) **Affiliated Mobile and Temporary Community Vaccination Clinics located in Boston, Chelsea, Revere, New Bedford, and Fall River**

DPH will reimburse the CIC Health, LLC for the actual cost of approved expenses directly related to vaccination administration that are incurred by the CIC Health, LLC, including start-up expenses to operate each Authorized Site and perform the Authorized Services under this Agreement.

Actual costs of approved vaccination administration payments must fall within the cost categories set forth in the table below, unless otherwise approved in writing by DPH:

Non Clinical Staff	<ul style="list-style-type: none">• On-site registration• Check-in/check-out staff• General on-site customer support• Vaccine runner• Administrative shift supervisors
Clinical Staff	<ul style="list-style-type: none">• Vaccine coordinators• Vaccine preparers• Vaccinators• Vaccinator supervisor• Recovery/observation staff• High risk/triage nurse
Other	<ul style="list-style-type: none">• Ambulance Detail• Employee testing• Medical supplies• Personal protective equipment

For the site-based Authorized Site at Hynes Convention Center, the total paid above must not exceed a maximum of \$25 per vaccination administered, as long as FEMA and DoD workforce remains at or above 200 staff and vaccine supply remains at a level approximately equal or exceeding 4,000 doses per day.

Additional Vaccination Administration Payment Rates may be established for other Authorized Sites by amending this Exhibit and with the mutual agreement of DPH and the CIC Health, LLC.