

Exhibit A.3

DPH Direction to Contractor Regarding Authorized Sites

Pursuant to **Section III.1** of this Contract, DPH is hereby directing Contractor to:

- ☒ Establish a site-based Vaccination Service site at the Reggie Lewis Track and Athletic Center at 1350 Tremont St, Boston, MA 02120 and provide Vaccination Services beginning on date to be mutually agreed, but no sooner than February 25, 2021, until such time as DPH provides further direction to Contractor (site-based); or
- ☐ Provide Vaccination Services in [assigned region(s)] at the following category(ies) of sites [approved setting(s)] consistent with the process in Section III.3 of this Contract, beginning on the following date ____, until such time as DPH provides further direction to Contractor (mobile);

This/these site(s) is/are [an] Authorized Site(s) for these dates for purposes of this Contract.

Unless Contractor rejects this assignment in writing within 24 hours of receipt, Contractor must provide Vaccination Services at this/these Authorized Site(s), including providing a minimum capacity of vaccines per day as set forth in **Exhibit B** while at this/these Authorized Site(s), and meet all other requirements set forth in Contractor's Executed Mass Vaccination Site Contract.



By: _____
(Signature)

Cecilia Dunn

(Printed Name)

Deputy Director, BIDLS, DPH

(Official Title)

2/23/21

(Date)

Exhibit B.3

Estimated Approved Overhead and Equipment Costs Associated with Authorized Sites

Estimated Approved Costs for Authorized Site at Reggie Lewis Track and Athletic Center, 1350 Tremont St, Boston, MA 02120:

Reggie Lewis

Description	Week-Ending						
	Pre-Launch	2/28/2021	3/7/2021	3/14/2021	3/21/2021	3/28/2021	4/4/2021
Vaccinations	Start-up Costs						
Days in the week		2,200	5,600	7,000	14,000	17,500	17,500
Vaccines per day		4	7	7	7	7	7
		550	800	1,000	2,000	2,500	2,500
Weekly Expenses	Six Week Initial Period						
Operations & CICH Corp Support		41,046	71,830	71,830	71,830	71,830	71,830
Facilities & Infrastructure		40,748	71,309	71,309	114,095	142,619	142,619
Customer Support		18,013	37,866	42,941	78,855	98,569	98,569
Community Outreach & Engagement		7,711	13,494	13,494	21,591	26,989	26,989
Site Translation Services		12,240	21,420	21,420	21,420	21,420	21,420
Equipment - Rental		508	738	923	1,846	2,308	2,308
Marketing		762	1,108	1,385	2,769	3,462	3,462
Transportation Program Integrity & Billing Mgmt		2,281	3,131	3,481	5,231	6,106	6,106
Transportation Services*		TBD	TBD	TBD	TBD	TBD	TBD
CICH Service Charge		29,271	51,881	52,491	100,142	106,169	106,169
Subtotal		\$ 111,533	\$ 200,948	\$ 207,443	\$ 345,950	\$ 407,641	\$ 407,641
unit cost		\$ 50.70	\$ 35.88	\$ 29.63	\$ 24.71	\$ 23.29	\$ 23.29
Start-Up Expenses							
Operations & CICH Corp Support		155,316					
Equipment - One Time		140,736					
Marketing		35,000					
Subtotal		\$ 331,052	\$ -	\$ -	\$ -	\$ -	\$ -

Transportation Services – Contractor shall execute an agreement with Transportation Service Providers to provide Transportation to and from the Vaccination Service Site. Through its agreements with Transportation Service Providers, Contractor shall assure access to Transportation Services for individuals with disabilities, including any necessary modifications required by the Americans with Disabilities Act. Contractor shall limit use of Transportation Services to those individuals who meet DPH eligibility criteria to receive these services, including self-attested income eligibility, allowed ride distance, allowed ride start/end points, and any other criteria established by DPH in writing. For the avoidance of doubt, DPH shall reimburse Contractor for rides based on the criteria in effect when a ride was ordered. Contractor shall order Transportation Services for eligible individuals through Contractor’s call center.

DPH shall reimburse Contractor for the actual cost of these Transportation Services, as evidenced by invoices provided by Transportation Service Providers. Maximum approved costs associated with Transportation Program Integrity & Billing Management are specified in the table above. DPH shall not reimburse Contractor for any Transportation Services costs or related administrative costs or fees except as described in this paragraph and reflected in the table above.

For each week, the maximum weekly amount shall be the amount set forth above for the respective week; provided, however, that to the extent the actual number of vaccinations in such week is more than the number of vaccination set forth above (“Weekly Vaccine Amount”), the applicable maximum weekly amount shall be calculated by multiplying the number of vaccines in excess of

the Weekly Vaccine Amount by \$23.29 and adding that amount to the applicable amount set for above for the respective week. For example, if 20,000 vaccinations are performed during the week ending 3/28/21, the maximum weekly amount shall be: \$407,641 plus $((20,000 - 17,500) \text{ multiplied by } \$23.29) = \$465,875$.

Estimated Approved Costs for Additional other Authorized Sites may be added by amending this Exhibit and with the mutual agreement of DPH and the Contractor.

The parties agree that the pricing specified above in **Exhibit B** for each Authorized Site shall be subject to renegotiation six weeks after the start date of that Authorized Site, with best faith efforts to lower costs. Prior to any renegotiation, contractor shall provide DPH a report of the actual costs incurred in operating the Authorized Site over the preceding six weeks.

Exhibit C.3

Vaccination Administration Payment Rates and Minimum Weekly Payments

I. Vaccination Administration Payment Rates

The following Vaccination Administration Payment Rates shall apply for each Authorized Site as specified below:

a) **1350 Tremont St, Boston, MA 02120**

Date Range	Vaccination Administration Payment Rates
February 25 th – March 21 st	Reimbursement of actual costs on a pass-through basis
March 22 nd – April 14 th	\$38.27
April 15 th	Subject to renegotiation

Additional Vaccination Administration Payment Rates may be established for other Authorized Sites by amending this Exhibit and with the mutual agreement of DPH and the Contractor.

II. Minimum Weekly Payments

Guaranteed minimum weekly payments from DPH to the Contractor for Vaccination Administration Payments for the Authorized Sites as specified below:

The guaranteed minimum weekly payments at **1350 Tremont St, Boston, MA 02120** shall be:

Dates	Minimum capacity per week	Minimum payment per week
February 25 th – 28 th	N/A	Direct pass through
March 1 st – 7 th	N/A	Direct pass through
March 8 th – 14 th	N/A	Direct pass through
March 15 th – 21 st	N/A	Direct pass through
March 22 nd – 28 th	10,500	\$401,885
March 29 th – April 4 th	10,500	\$401,885
April 5 th – 11 th	10,500	\$401,885

*Actual expenses from February 25th – March 21st will be direct pass throughs

The guaranteed minimum weekly payments from DPH to the Contractor may be adjusted either up or down with mutual agreement and written confirmation from DPH to the Contractor.

Guaranteed minimum weekly payments may be established for other Authorized Sites by amending this Exhibit and with the mutual agreement of DPH and the Contractor.

For the initial six (6) weeks that each Authorized Site is operational under this Contract, the Vaccination Administration Payment shall be equal to the Vaccination Administration Payment Rate multiplied by the higher of: (a) that actual number of vaccines administered for Vaccination Services at the Authorized Site; or (b) scheduled minimum Vaccination Capacity and Vaccination Administration Payment as set forth above.

The Contractor must open a number of vaccination appointments at each Authorized Site that exceeds the scheduled minimum Vaccination Capacity, as specified above. If the Contractor fails to offer the minimum number of appointments required, the minimum Vaccination Administration Capacity and Vaccination Administration Payment set forth above shall be void and the Contractor shall be paid only for the Vaccination Administration Payment multiplied by the actual number of vaccines administered for Vaccination Services at the Authorized Site.

Notwithstanding the above, DPH reserves the right to adjust the minimum Vaccination Administration Capacity and Vaccination Administration Payments set forth above. DPH will provide 14 days' notice of changes which result in maintaining current levels of capacity and 28 days' notice of changes which result in decreasing current capacity.