



**DIVISION OF
FISHERIES & WILDLIFE**

1 Rabbit Hill Road, Westborough, MA 01581
p: (508) 389-6300 | f: (508) 389-7890
MASS.GOV/MASSWILDLIFE

**Application for a Class 4 License
MGL c. 131, § 23 and 321 CMR 2.12**

A Class 4 License authorizes a person to possess, maintain, propagate, buy, sell or otherwise lawfully dispose of specified birds, mammals, reptiles or amphibians.

All information below is required, unless otherwise specified.

Full Name:

Company/Organization (if applicable):

Date of Birth:

Address:

City/State/Zip:

Email:

Telephone number:

Previous Class 4 License number (if applicable):

List of other relevant or related licenses or permits:

Proposed Use – select all that apply (pursuant to 321 CMR 2.12(10)):

- ☐ An authentic and legitimate scientific use
- ☐ An authentic and legitimate educational use
- ☐ A commercial use in conjunction with my primary existing occupation or livelihood for which the animal is inherently necessary and an essential element
- ☐ Commercial propagation of animals for sale other than sale as pets, limited to species listed in 321 CMR 2.12(11)
- ☐ Training of service animals
- ☐ Other (attach description of how your proposed use meets 321 CMR 2.12(10))

Proposed Activity – select all that apply:

- ☐ Possession/Maintenance
- ☐ Propagation
- ☐ Sale, Trade, or other transfer

Location, if different from the address provided above, where animals (wild birds, mammals, reptiles and amphibians) will be maintained (attach a list if more than one location):

List animal species (common name AND scientific name) and number of each (attach a table or spreadsheet if more space is needed):

List source of each animal, or group of animals, to be obtained. Include for each animal or group of animals the name, address, and contact information (email/telephone) of the person, organization, or business that will be supplying the animal(s) (attach a table or spreadsheet if more space is needed):

NOTE: An importation permit (321 CMR 2.15) must be obtained from MassWildlife before fish, birds, mammals, reptiles or amphibians may be transported into the Commonwealth.

Have you ever been convicted of or received a citation for any violation of federal or state fish and wildlife law(s)? ☐ Yes ☐ No
If yes, attach copy of conviction or citation.

Attach the following:

1. Photos and/or accurate diagrams, models or drawings (in scale) depicting precise physical conditions under which the animals will be maintained.
2. A written plan detailing the intended activity for which the animals are to be possessed, maintained or propagated, the disposition of the animals if relevant (e.g. selling, transferring), description (species and numbers) of other non-domestic animals possessed and maintained at same location, and other information pertinent to a full explanation of and justification for the intended use of animals (pursuant to 321 CMR 2.12(10)). The plan must include the full name, facility address, and contact information of the licensed wildlife veterinarian whom the Applicant intends to use for any special animal care that becomes

necessary. The plan must also include the name and contact information of a person, organization, or other entity that will agree to assume responsibility for maintenance and/or disposition of the animals in case of the Applicant's absence, illness, or death (pursuant to 2.12(15)(j)).

3. A copy of the Applicant's résumé, letters of recommendation, diplomas or certificates, and other items to provide evidence of the applicant's qualifications, training, and experience in the proposed activity.
4. Other information pertinent or material to the application.

An applicant's facilities must meet the minimum requirements for animal care (see 321 CMR 2.12(15)). All facilities will be subject to an official inspection performed by an Environmental Police Officer or by an official of MassWildlife or both prior to a final determination of your application.

Liberation of any live fish, bird, mammal, reptile, or amphibian in the Commonwealth is strictly prohibited without express written authorization from MassWildlife (321 CMR 2.15).

Fee: Payable via check to Commonwealth of MA

☐

\$50 Commercial

☐

\$25 Non-commercial

☐

No fee – state, federal, municipal organization, or service animal application

For Commercial applicants only: Checking “yes” certifies that, to the best of your knowledge, you have paid all state taxes as required by the Massachusetts Department of Revenue. ☐ Yes

I hereby certify under the pains and penalties of perjury that the information contained in this application and accompanying supporting documentation is true and complete to the best of my knowledge. I acknowledge that, should I be issued a Class 4 License, violation of any condition or requirement of said license may result in revocation or non-renewal of the license and forfeiture of animals.

Signature of Applicant:

Date:

Please mail this completed form, supporting documents, and the required fee to:
Special Permits | MassWildlife Field Headquarters | 1 Rabbit Hill Road | Westborough, MA 01581.

In addition to the physical mailing, please email a digital copy of your application form and supporting documents to Mass.Wildlife@mass.gov with “Class 4 License Application” as the subject for faster processing.