Class D & M Driver's Manual Request Form

Driver Licensing Department ● Registry of Motor Vehicles
P.O. Box 55889 ● Boston, MA 02205-5889

REGISTRY OF MOTOR VEHICLES

- ✓ Complete **Part A** below.
- ✓ For shipment via a pre-paid UPS account, complete **Parts A & B** and return to the address above.
- ✓ For pick-up, bring to a Registry of Motor Vehicles Service Center listed in **Part C**.

A. Driving School Information

Driving School Name

Contact Name	Phone Number

Boxes of Manuals Requested: _____ x $250.00 = $ _____TOTAL
(NOTE: Boxes of 50 manuals) ($5.00 each/$250.00 per box)

Payment may be made by check, money order, or cash at an RMV Service Center. Please make check or money order payable to: MassDOT

B. Account Information

Driver's Manuals are available to be shipped to a Driving School via a pre-paid UPS account.
Please provide your account number and type of service below.

UPS Account #	Type of Service (i.e. Next Day, Standard Overnight, Ground)	Recipient's Name

Recipient's Address

Street Address City State Zip Code

C. Service Center Pick-up

Driver's Manuals are available for *PICK-UP ONLY* at the following RMV Service Centers:

1. **Haverhill (B2B) – 4 Summer Street**
2. **Lowell – 450 Chelmsford Street**
3. **Braintree – 10 Plain Street**
4. **South Yarmouth – 1082 Main Street**
5. **Springfield (B2B) – 1250 St. James Ave**
6. **Wilmington – 355 Middlesex Avenue**
7. **Worcester (B2B) – 611 Main Street**

RMV Personnel Only – Please forward completed order form to the Driver Licensing Department once the transaction is completed.