



Self-Audit Safety Checklist for School Classrooms

Purpose:

This checklist is a guide to assist public employers provide a safe workplace and reduce the risk of work-related injuries. This is not a complete list, but includes some key items needed to initiate a safety program at your workplace. Refer to the actual standards for a more detailed description.

Scope: This checklist is designed for School Classrooms.

Building Name: _____ Date _____
 Address: _____
 Conducted by: _____

| Classroom Inspection | OSHA Standard (29 CFR 1910) | Y | N | Correction Required |
|---|-----------------------------|---|---|---------------------|
| Electrical | | | | |
| Electrical outlets and switches – cover plates installed. | 1910.305(b) | | | |
| Receptacles are grounded. | 1910.304(b)(2)(i) | | | |
| GFCI receptacles at sinks. | 1910.304(b) | | | |
| Extension cords are not used for permanent wiring. | 1910.305(g)(1)(ii) | | | |
| Power cords - Electrical grounding pins (3-prong) intact. | 1910.335(a)(3)(i) | | | |
| Power strips not piggybacked. | 1910.303(b)(2) | | | |
| Emergency Egress | | | | |
| Exit doors are accessible, and not blocked. | 1910.37(a)(3) | | | |
| Exit doors are marked. | 1910.37(b)(2) | | | |
| The Emergency Action Plan is available. | 1910.38(b) | | | |
| Fire Prevention | | | | |
| Items not hung from ceiling or obstructing sprinklers. | 1910.159(c)(10) | | | |
| Hazardous Chemicals | | | | |
| Containers kept closed, labeled. | 1910.1200(f)(6) | | | |
| Safety Data Sheet for each product is available in the building | 1910.1200(g)(8) | | | |
| Ladders | | | | |
| A ladder or step-stool is available so employees do not step on chairs or desks, used as designed as per instructions | 1910.23(b)(8) | | | |
| Shelves | | | | |
| Shelves secured from tipping. Items stored to prevent falling. | 1910.176(b) | | | |
| Slip, Trip Prevention | | | | |
| Floors maintained as dry as feasible. | 1910.22(a)(2) | | | |
| Wet floors cleaned immediately. | 1910.22(a)(2) | | | |
| Floors kept free of tripping hazards, power cords and clutter. | 1910.22(a)(1) | | | |
| Carpet is smooth and not creased. | 1910.22(a)(2) | | | |
| Walking aisles kept clear and uncluttered. | 1910.22(a)(1) | | | |
| Air Quality | | | | |
| Univents kept clear and unobstructed. | Recommended | | | |
| Moisture from plants, aquariums, sinks is controlled. | Recommended | | | |
| Asbestos materials, if present, are kept in good condition. | EPA 40 CFR 763 | | | |