



## Self-Audit Safety Checklist for School Classrooms

**Purpose:**

This checklist is a guide to assist public employers provide a safe workplace and reduce the risk of work-related injuries. This is not a complete list, but includes some key items needed to initiate a safety program at your workplace. Refer to the actual standards for a more detailed description.

**Scope:** This checklist is designed for School Classrooms.

Building Name: \_\_\_\_\_ Date \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Conducted by: \_\_\_\_\_

Classroom Inspection	OSHA Standard (29 CFR 1910)	Y	N	Correction Required
<b><i>Electrical</i></b>				
Electrical outlets and switches – cover plates installed.	1910.305(b)			
Receptacles are grounded.	1910.304(b)(2)(i)			
GFCI receptacles at sinks.	1910.304(b)			
Extension cords are not used for permanent wiring.	1910.305(g)(1)(ii)			
Power cords - Electrical grounding pins (3-prong) intact.	1910.335(a)(3)(i)			
Power strips not piggybacked.	1910.303(b)(2)			
<b><i>Emergency Egress</i></b>				
Exit doors are accessible, and not blocked.	1910.37(a)(3)			
Exit doors are marked.	1910.37(b)(2)			
The Emergency Action Plan is available.	1910.38(b)			
<b><i>Fire Prevention</i></b>				
Items not hung from ceiling or obstructing sprinklers.	1910.159(c)(10)			
<b><i>Hazardous Chemicals</i></b>				
Containers kept closed, labeled.	1910.1200(f)(6)			
Safety Data Sheet for each product is available in the building	1910.1200(g)(8)			
<b><i>Ladders</i></b>				
A ladder or step-stool is available so employees do not step on chairs or desks, used as designed as per instructions	1910.23(b)(8)			
<b><i>Shelves</i></b>				
Shelves secured from tipping. Items stored to prevent falling.	1910.176(b)			
<b><i>Slip, Trip Prevention</i></b>				
Floors maintained as dry as feasible.	1910.22(a)(2)			
Wet floors cleaned immediately.	1910.22(a)(2)			
Floors kept free of tripping hazards, power cords and clutter.	1910.22(a)(1)			
Carpet is smooth and not creased.	1910.22(a)(2)			
Walking aisles kept clear and uncluttered.	1910.22(a)(1)			
<b><i>Air Quality</i></b>				
Univents kept clear and unobstructed.	Recommended			
Moisture from plants, aquariums, sinks is controlled.	Recommended			
Asbestos materials, if present, are kept in good condition.	EPA 40 CFR 763			