



COMMONWEALTH OF MASSACHUSETTS

DIVISION OF PROFESSIONAL LICENSURE OFFICE OF PUBLIC SAFETY AND INSPECTIONS

PLEASE SUBMIT APPLICATION TO:
1000 WASHINGTON STREET, BOSTON, MASSACHUSETTS 02118

ATTESTATION FOR CERTIFICATE OF CLEARANCE

This attestation statement must be completed by the employee and signed by the holder of the S License.

Please check **NEW** **Renewal**

Date: _____

- A non-refundable check made out to the Commonwealth of Massachusetts for \$50.00
- A legible copy of a government issued identification (ex.: driver's license) bearing the employee's photograph and signature.

PART 1. Employee Information

Full Name _____ Social Security # _____

Homeaddress _____
(Street) (City/Town) (State) (Zip Code)

Daytime Telephone No. _____ E-mail address _____

Name of Employer _____ Telephone No. _____

Employer's Address _____
(Street) (City/Town) (State) (Zip Code)

Employee's job title and responsibilities _____

Date of Birth _____ Place of Birth _____

Mother's Full Maiden Name _____ Place of Birth _____

Father's Full True Name _____ Place of Birth _____

Has any signatory to this application ever been convicted of, or admitted to a felony or misdemeanor in the United States or any foreign jurisdiction, other than a traffic violation for which a fine of less than \$200.00 was assessed? Yes: ☐ No: ☐

If yes, please state the details, including the name of the individual, the jurisdiction in which the events occurred, the dates of the events and of the court decisions, the charges, the verdict(s), and the sentences (use a separate sheet if necessary):

Please list the names and addresses of all of the applicant's employers for the three years preceding the date of this application. (Please attach a list if applicable)

Please list any professional licenses held by the employee. (Please attach a list if applicable)

I hereby attest under the pains and penalties of perjury that the above information is accurate.

Signature of employee

AUTHORIZATION FOR RELEASE OF RMV PHOTO INFORMATION: (MASSACHUSETTS RESIDENTS ONLY)

My signature below authorizes the Office of Public Safety and Inspections to electronically access my photograph from the Massachusetts Registry of Motor Vehicles database solely for use on this license/registration.

MA – RMV photo release signature

I hereby attest under the pains and penalties of perjury that the above information was provided to me by the employee. To the best of my knowledge, all provided information is accurate.

Signature of S-License holder

S-license number

Expiration date of license

PART II. Criminal Background Check Report

Have you completed a criminal background check on this employee in the past 30 days?

(Please check which applies)

- ☐ Yes
- ☐ No, the following information was obtained from a criminal record report received on the following date _____

Has the employee disputed the results of the criminal background check?

(Please check which applies)

- ☐ Yes
- ☐ No

If you answered “yes” to the previous question, please explain the dispute.

(You may attach an explanation if necessary).

According to the criminal background check, the employee:

(Please check which applies)

- ☐ Has no record
- ☐ Has been convicted of at least one misdemeanor
- ☐ Has been convicted of at least one felony
- ☐ Has no convictions, but has cases pending/open cases

**** Please review the Department of Public Safety’s “S-License Crimes Classification Chart” to determine whether a crime is a misdemeanor or a felony. The chart can be viewed on the S-License link of the DPS website (www.mass.gov/dps). If you are unable to locate a particular crime on the chart, please contact the Department of Public Safety.**

If the applicant has been convicted of a misdemeanor, please indicate whether the misdemeanor(s) is a crime of moral turpitude. (Please check which applies)

- ☐ No, the applicant has not been convicted of a crime of moral turpitude.
- ☐ Yes, the applicant has been convicted of a crime of moral turpitude (please indicate the crime(s))

**** Please review the Department of Public Safety’s Criminal Classification Chart for each misdemeanor to determine whether the misdemeanor constitutes a crime of moral turpitude.**

If the applicant has been convicted of a felony or crime of moral turpitude, a letter explaining the circumstances surrounding the conviction may be attached to this application. The Commissioner will consider reasonable explanations in determining whether to issue a Certificate of Clearance. Please also attach a copy of the individual’s criminal record and any other supporting documentation the applicant wishes to be considered.

I hereby attest under the pains and penalties of perjury that to the best of my knowledge, the above information relative to the criminal background check is true and complete.

Signature of S-license holder

S-License number

Date