



Accessibility Verification Report (AVR)

Project Information

Project Name: ITS82 Accessibility Services Engagement

Agency: Massachusetts Department of Higher Education (DHE) / Executive Office of Education (EOE) / Executive Office of Education and Care (EEC)

Document Name: _____

File Name / URL: _____

Document Type: ☐ PDF ☐ Word ☐ PowerPoint ☐ Excel ☐ Web Content ☐ Other

Date Remediated: _____

Date Validated: _____

Validated By: _____

Remediated By: _____

Accessibility Standards Applied

☐ WCAG 2.1 Level AA

☐ PDF/UA Standards (where applicable)

☐ Section 508 Accessibility Requirements

☐ Commonwealth of Massachusetts Digital Accessibility Policies

Validation Methodology

Automated Validation Tools

☐ PAC (PDF Accessibility Checker)

☐ Adobe Acrobat Accessibility Checker

☐ Axe DevTools

☐ WAVE

☐ Lighthouse

☐ Other: _____

Manual Accessibility Review

- | | |
|--|---|
| ☐ Reading order verification | ☐ Keyboard accessibility validation |
| ☐ Heading structure validation | ☐ Link validation |
| ☐ Alternative text review | ☐ Screen reader spot testing |
| ☐ Table structure validation | ☐ Language/title metadata verification |
| ☐ Form field accessibility review | ☐ Other: _____ |
| ☐ Color contrast review | |

Validation Results Summary

Category	Status	Notes
Document Title	☐ Pass ☐ Fail ☐ N/A	
Heading Structure	☐ Pass ☐ Fail ☐ N/A	
Reading Order	☐ Pass ☐ Fail ☐ N/A	
Alternative Text	☐ Pass ☐ Fail ☐ N/A	
Tables	☐ Pass ☐ Fail ☐ N/A	
Hyperlinks	☐ Pass ☐ Fail ☐ N/A	
Color Contrast	☐ Pass ☐ Fail ☐ N/A	
Forms/Interactive Elements	☐ Pass ☐ Fail ☐ N/A	
Lists	☐ Pass ☐ Fail ☐ N/A	
Language Settings	☐ Pass ☐ Fail ☐ N/A	
Keyboard Accessibility	☐ Pass ☐ Fail ☐ N/A	
Screen Reader Compatibility	☐ Pass ☐ Fail ☐ N/A	
Accessibility Checker Results	☐ Pass ☐ Fail ☐ N/A	

Accessibility Findings / Notes

Exceptions, Limitations, or Known Issues

Final Verification Statement

Based on the remediation and validation activities performed, this document/content has been reviewed for conformance with applicable WCAG 2.1 AA accessibility requirements to the extent outlined in this report.

- ☐ Verified as Accessible
- ☐ Accessible with Exceptions Noted Above
- ☐ Additional Remediation Required

Supporting Validation Artifacts

- ☐ PAC Report
- ☐ Acrobat Accessibility Report
- ☐ Screenshot Evidence
- ☐ Manual QA Notes
- ☐ Other: _____

Reviewer Sign-Off

Validator Name: _____

Role/Title: _____

Signature: _____

Date: _____