




**Commonwealth of Massachusetts**  
**Executive Office of Health and Human Services**  
**Office of Medicaid**  
[www.mass.gov/masshealth](http://www.mass.gov/masshealth)

**MassHealth**  
**Community Health Center Bulletin 103**  
**June 2020**

**TO:** Community Health Center Providers Participating in MassHealth

**FROM:** Amanda Cassel Kraft, Acting Medicaid Director 

**RE:** **Massachusetts Application for Health and Dental Coverage and Help Paying Costs (ACA-3)**

### **Background**

MassHealth has updated the Application for Health and Dental Coverage and Help Paying Costs (ACA-3). The Application, most recently revised in July 2020, is for the following populations in Massachusetts:

- individuals younger than age 65 who do not need long-term-care services (either in a nursing facility or in the community);
- parents of children younger than age 19; and
- adult relatives living with or taking care of children younger than age 19 (regardless of the age of the parent or adult relative) when neither parent is living in the home.

Individuals aged 65 or older, including those who are applying with a spouse who is under the age of 65, and those of any age who need long-term-care services (either in a nursing facility or in the community) will need to fill out the Application for Health Coverage for Seniors and People Needing Long-Term-Care Services (SACA-2).

### **Summary of Changes**

The following changes were made in the July 2020 version of the ACA-3:

- Added language about coronavirus resources and information at the end of the instructions
- Updated maximum income figure on instruction page of application
- Moved question about incarceration to Step 1: Person 1 and removed it from other sections—persons 2 through 4
- Added language about race and ethnicity to explain use of data
- Reworded informational/instructional language on Question 7 and Question 10 of Step 2: Person 1 to allow the removal of the language on persons 2 through 4. This was done to create space for Health Reimbursement Arrangement language
- More clearly separated the Race and Ethnicity list from the Immigration status list
- Updated language in the sections “Other Income” and “Alimony” to reflect current tax law
- Added new Step 5 to capture information about Health Reimbursement Accounts
- Added language changes to Question 16 of Supplement A: Health Coverage from Jobs so it is consistent with the online application

## **Supplies and Use of Revised Forms**

The July 2019 version of the ACA-3 can be used until August 1, 2020.

The July 2020 version of the ACA-3 is currently available.

## **How to Apply**

To apply, applicants can use any of the following options.

Individuals are encouraged to apply online at [MAhealthconnector.org](http://MAhealthconnector.org). **Applying online may be the fastest way to get coverage.**

Mail the filled-out, signed application to

Health Insurance Processing Center  
P.O. Box 4405  
Taunton, MA 02780.

Fax the filled-out, signed application to (857) 323-8300.

To apply by telephone, call the MassHealth Customer Service Center at (800) 841-2900, TTY: (800) 497-4648 for people who are deaf, hard of hearing, or speech disabled, or the Health Connector at (800) MA ENROLL ((800) 623-6765).

Visit a MassHealth Enrollment Center (MEC) to apply in person.

## **Location of Printable Application on the MassHealth Website**

The new Member Booklet for Health and Dental Coverage and Help Paying Costs (ACA-1) and the ACA-3 can be printed from the MassHealth website. Go to [www.mass.gov/lists/masshealth-member-applications](http://www.mass.gov/lists/masshealth-member-applications).

## **MassHealth Website**

This bulletin is available on the MassHealth website at [www.mass.gov/masshealth-provider-bulletins](http://www.mass.gov/masshealth-provider-bulletins).

To sign up to receive email alerts when MassHealth issues new bulletins and transmittal letters, send a blank email to [join-masshealth-provider-pubs@listserv.state.ma.us](mailto:join-masshealth-provider-pubs@listserv.state.ma.us). No text in the body or subject line is needed.

## **Questions**

If you have any questions about the information in this bulletin, please contact the MassHealth Customer Service Center at (800) 841-2900, email your inquiry to [providersupport@mahealth.net](mailto:providersupport@mahealth.net), or fax your inquiry to (617) 988-8974.