

# COMMONWEALTH OF MASSACHUSETTS EXECUTIVE OFFICE OF HEALTH AND HUMAN SERVICES DEPARTMENT OF PUBLIC HEALTH BUREAU OF HEALTH PROFESSIONS LICENSURE

#### BOARD OF CERTIFICATION OF COMMUNITY HEALTH WORKERS

https://www.mass.gov/dph/boards (617)973-0800 or (800)414-0168

#### Community Health Worker (CHW) Certification Application

A Community Health Worker is a public health worker who applies his or her unique understanding of the experience, language and culture of the populations he or she serves in order to carry out one or more of the following roles. (a) providing culturally appropriate health education, information and outreach in community-based settings such as homes, schools, hospitals, clinics, shelters, local businesses and community centers; (b) bridging or culturally mediating between individuals, families, communities and Health and Human Services, including actively building individual and community capacity; (c) assuring that community members access the Health and Human Services they need; (d) providing direct services, such as informal counseling on access to Health and Human Services, social support, care coordination and health screenings; (e) advocating for individual, family and community needs pertaining to access to Health and Human Services; and (f) additional roles as may be identified by the Board that may emerge in the development of Community Health Worker practice.

#### How to Apply

#### 1. Complete the following sections:

- Part A: Applicant Information
- Part B: Work Experience as a CHW
- Part C: Reference Information
- Part D: Other Licenses or Certifications (if applicable)
- Part E: Release & Affidavit of Applicant

#### 2. Complete additional required information:

- Three (3) completed and signed reference forms in individual sealed and signed envelopes.
- Be sure to sign the completed application on page 9 with a notary and attach a 2x2 passport photo.
- All applicants must submit their Social Security number (See page 12).
- ALL applicants must submit the signed and notarized Criminal Offender Record Information (CORI) Acknowledgement Form at the end of this application.
- Include a nonrefundable \$35 application fee, as a check or money order payable to Commonwealth of Massachusetts.
- If you hold a professional license or certification issued by a state or national board, you must submit official verification of that license from the board that issued it. (See page 8).
- You must include a National Practitioner Data Bank-Healthcare Integrity and Protection Data Bank Self-

- Query Report. (See page 9).
- Mail all materials (printed on single-sided paper) in one envelope to:

#### Board of Certification of Community Health Workers 239 Causeway Street, Boston, MA 02114

You must provide all required documents. If your application packet is incomplete, it will be returned to you. Be sure to keep a copy of your completed application and all materials you have submitted for your records.

Answers to frequently asked questions (FAQs) are on the Board's website (<u>www.mass.gov/dph/boards</u>). Statutes and regulations about CHW certification are also on the website; they can also be purchased from the State House Bookstore, Massachusetts State House, Room 116, Boston, MA 02108, 617-727-2834.



# COMMUNITY HEALTH WORKER CERTIFICATION APPLICATION PACKET CHECKLIST

The items on this checklist must be included for an application to be complete.

Please complete and include this checklist with your application.

The Board will not review applications until all of the required documents have been received.

#### **Required for ALL Applicants**

☐ Pages 3-12 completed on single-sided paper.
☐ Page 11 signed and <b>notarized.</b>
☐ Three (3) completed reference forms printed on single-sided paper, each in individual envelopes sealed and signed by the reference over the envelope seal.
☐ 2" x 2" Passport style photo attached to signature page (page 11).
☐ Signed and <b>notarized</b> Criminal Offender Record Information (CORI) Acknowledgement Form (pp. 13-14). Please submit the latest version of the form available directly on the board's website.
☐ Application Fee of \$35. This must be a check or money order payable to the <i>Commonwealth of Massachusetts</i> . Fees are nonrefundable and nontransferable. Fees can only be used for your certification application.
Check ONE: Verification of Licensure
☐ I now hold, or I have previously held, a professional license or certification as a Registered Nurse, Licensed Social Worker, Emergency Medical Technician, Medical Assistant, Certified Nurse's Assistant, or Medical Doctor, and I have included either a letter of verification from the issuing board OR a copy of the license or certification.
OR
☐ I have never held such a professional license or certification.
NPDB Verification
I now hold, or I have previously held, a professional license as a Registered Nurse, Licensed Social Worker, Emergency Medical Technician, Medical Assistant, Certified Nurse's Assistant, or Medical Doctor, and I have included a copy of my National Practitioner Data Bank-Healthcare Integrity and Protection Data Bank Self-Query Report.
OR
I have never held such a professional license in healthcare and I have included a copy of my National
Practitioner Data Bank- Healthcare Integrity and Protection Data Bank Self-Query Report.

Please keep a copy of all materials you have submitted for your records.

	PART A. APPLICANT INFO	RMATION	
First Name	Middle Name	Last Name	
Maiden/Other Name (if applicable			
First Name	Middle Name	Last Name	
1 Hot I talke	Windle I wille	Last Name	
<b>Current Address</b>	_1		
(Number & Street) (Ap	t #) (City/Town)	(State) (Zip Code)	
<b>Most Recent Previous Address</b>			
(Number & Street) (Ap	-	(State) (Zip Code)	
<b>Telephone</b> – Preferred	<b>Telephone</b> – Alternate	Preferred Email	
Date of Birth (MM/DD/YYYY)	Birthplace (City, State, Countr	ry)	
Social Security Number	Gender Identity	Mother's Maiden Name	
	☐ Male ☐ Female		
	□ Other:		
Height (Feet, inches)	Weight	Eye Color	
Preferred Language (in case we ne	ed to contact you):	·	
FOR BOARD USE ONLY			
Application Propagaina Data	Stoff in	aitiolo.	
Application Processing Date:	Stair if	iitiais	
Application Number:	Receipt Number:		
C. C. C. N. 1			
Certification Number:			

#### PART B. CHW WORK EXPERIENCE

I am applying through the **Work Experience Pathway**. Below I will document at least 4,000 hours of CHW work from the past 10 years.

<u>Instructions:</u> Please list your job experience as a CHW. In order for your job experience to be counted toward the required number of hours, it must fit within the definition and scope of practice of a Community Health Worker. . If you are unsure about a job, please refer to the definition of a Community Health Worker and CHW Scope of Practice (<a href="https://www.mass.gov/law-library/272-cmr">https://www.mass.gov/law-library/272-cmr</a>). This information is also listed at the top of page 1 of this application.

- Both paid and unpaid work may count toward work experience hours. If you completed unpaid work and did not have a job title, you may list "Volunteer" or "Intern" in the **Job Titles** box.
- **Total Hours** should be the total number of hours you worked while you held the position. For example, if you worked 40 hours a week for 6 months (or 24 weeks), you would list "960" hours (24 weeks x 40 hours = 960 hours). Only include time where your job duties fit within the CHW scope of practice. For example, if you worked 40 hours a week for 6 months at an organization, but 20 hours of your work each week was not CHW work, you would only list 480 hours (24 weeks x 20 hours = 480 hours).
- If you need more space, submit copies of the next page.

POSITION 1. (MOST RECENT OR CURRENT)		
Organization Name & Address	Job Title(s)	Type of Work
		☐ Paid☐ Unpaid☐ Internship/Practicum☐
Dates Worked (Month/Year)		Total Hours CHW Work
Start:		
End:		
Supervisor or Individual Who Can Verify Your Work Experience	Job Duties (check all that app	ply)
Name:  Phone Number:  Position:	☐ Health education ☐ Coordinating care including ☐ Informal support and/or cou ☐ Advocacy for individuals an ☐ Community or individual ne ☐ Activities to increase comm ☐ Disease prevention and man ☐ Outreach ☐ Other (Explain)	nseling nd/or communities ceds assessment unity and/or individual capacity

Organization Name & Address	Job Title(s)	Type of Work
		☐ Paid ☐ Unpaid ☐ Internship/Practic m
Dates Worked (Month/Year)		Total Hours CHW Work
tart:		
Eηd: Supervisor or Individual Who Can Verify		
Your Work Experience	Job Duties (check all that app	oly)
Name:	☐ Health education☐ Coordinating care including	referrals
Phone Number:	☐ Informal support and/or counseling ☐ Advocacy for individuals and/or communities ☐ Community or individual needs assessment	
Position:	☐ Activities to increase commu ☐ Disease prevention and mana ☐ Outreach ☐ Other (Explain)	unity and/or individual capacity
Position 3.	☐ Activities to increase commu ☐ Disease prevention and mana ☐ Outreach ☐ Other (Explain)	unity and/or individual capacity agement
	☐ Activities to increase commu ☐ Disease prevention and mana ☐ Outreach	unity and/or individual capacity
Position 3.	☐ Activities to increase commu ☐ Disease prevention and mana ☐ Outreach ☐ Other (Explain)	Type of Work  Paid Unpaid
Position 3.	☐ Activities to increase commu ☐ Disease prevention and mana ☐ Outreach ☐ Other (Explain)	Type of Work
POSITION 3.  Organization Name & Address	☐ Activities to increase commu ☐ Disease prevention and mana ☐ Outreach ☐ Other (Explain)	Type of Work  Paid Unpaid Internship/Practicu
Position 3.  Organization Name & Address  Dates Worked (Month/Year)	☐ Activities to increase commu ☐ Disease prevention and mana ☐ Outreach ☐ Other (Explain)	Type of Work  Paid Unpaid Internship/Practicu

Name: Phone Number: Position:	☐ Health education ☐ Coordinating care including referrals ☐ Informal support and/or counseling ☐ Advocacy for individuals and/or communities ☐ Community or individual needs assessment ☐ Activities to increase community and/or individual capacity ☐ Disease prevention and management ☐ Outreach ☐ Other (Explain)
Community Health Work Total Hours:	Staff Initials:

As part of your application, you are required to submit <a href="mailto:three">three</a> (3) professional references. Your references should be people who are familiar with your CHW work experience and are able to rate you in the Core Competencies. References cannot be a spouse, partner, family member, or a current or past patient or client. More detailed instructions are on the Reference Form (<a href="https://www.mass.gov/how-to/apply-for-community-health-worker-certification">health-worker-certification</a>). Three (3) copies of the form must be printed out, and given to your references to fill out. The completed forms must be included in your application, in envelopes individually sealed and signed by your references.

List your three professional references:

Reference 1 Name:			
Position/Title:		Organization:	
Reference 2 Name:			
Position/Title:		Organization:	
Reference 3 Name:			
Position/Title:		Organization:	
P	ART D. OTHER LICENSE	S OR CERTIFICATIONS	
If you have ever held any of Registered Nurse, Licensed S Nurse's Assistant, or Medica jurisdiction. Do not include p	the following professional social Worker, Emergency I Doctor. List even those the professional licenses and ce	never had any professional license or licenses or board certifications, list ther Medical Technician, Medical Assistant hat have expired or been revoked, in an rtifications issued in other countries.	m below: , Certified
Issuing State/Jurisdiction	<u>Profession</u>	<u>License/Certification Number</u>	
Have you ever been certifie Oregon)	d as a CHW in any other	state? (In example: Texas, New Mex	ico, Ohio, or
<ul><li>☐ Yes If yes, plea</li><li>☐ No</li></ul>	se list state:		

NOTE: If your license or certification was issued by a board that will verify it, please obtain a letter of verification of your license or certification from that board, and submit it with your application. If your license or certification was not issued by a state or national board, please send a copy of your license or certification. NOTE: You must request and submit a National Practitioner Data Bank- Healthcare Integrity and Protection Data Bank Self-Query Report (original copy, in original sealed envelope) with your application. To request this, please contact the National Practitioner Data Bank at 1-800-767-6732 or at https://www.npdb.hrsa.gov/. Please answer the following questions. If you answer "YES" to any of them, please attach a separate sheet explaining the circumstances. Each application will be reviewed on a case-by-case basis. An applicant for employment or for housing or an occupational or professional license with a sealed record on file with the commissioner of probation may answer 'no record' with respect to an inquiry herein relative to prior arrests, criminal court appearances or convictions. An applicant for employment or for housing or an occupational or professional license with a sealed record on file with the commissioner of probation may answer 'no record' to an inquiry herein relative to prior arrests or criminal court appearances. In addition, any applicant for employment or for housing or an occupational or professional license may answer 'no record' with respect to any inquiry relative to prior arrests, court appearances and adjudications in all cases of delinquency or as a child in need of services which did not result in a complaint transferred to the superior court for criminal prosecution. 1. Have you ever been denied a professional license, or ever withdrawn or attempted to withdraw an application, for any professional license in the United States, or in any country or foreign jurisdiction?  $\square$  Yes  $\square$  No 2. Has any licensing or certification board, government authority, hospital or health care facility or professional association located in the United States or any country or foreign jurisdiction taken any disciplinary action against you? ☐ Yes ☐ No 3. Are you the subject of any pending disciplinary action by any licensing or certification board, government authority, hospital or health care facility or professional association located in the United States or any country or foreign jurisdiction?  $\square$  Yes  $\square$  No

4. Have you ever voluntarily surrendered or resigned any professional license or board certification in the

United States or any country or foreign jurisdiction?

 $\square$  Yes  $\square$  No

#### **ADDITIONAL REQUIRED INFORMATION**

Please answer the two questions below. If you answer "YES" to any of them, please attach a separate sheet explaining the circumstances and any evidence of your rehabilitation efforts, such as participation in education programs and training, addiction treatment, community contributions and/or volunteer work, and evidence of work history. Work history can include, but is not limited to, evidence of past successful work as a Community Health Worker, employment and/or character references. The Board will strongly consider the social conditions and/or extenuating circumstances which may have contributed to the crime, actions since offense and how those actions are consistent with a position of public trust. Each application will be reviewed on a case-by-case basis. There will be no blanket or automatic exclusions.

1. Have you ever been court martialed or other than honorably discharged from the armed services (military) of the United States or of any country or foreign jurisdiction?
□ Yes □ No
2. Have you ever been convicted or do you have any open case(s) at the present time? Please do not send information about arrests that did not lead to convictions, juvenile offenses, or sealed items. Do not list misdemeanors more than five years old.
□ Yes □ No

#### The Criminal Offender Record Information (CORI)

CORI is the last piece of the application process and is only completed after the applicant meets all other criteria for Certification.

- There will be no automatic disqualifications.
- The Board will evaluate **certain convictions and open cases.**
- The Board will not see or consider arrests, juvenile offenses, or sealed items.
- In evaluating CORI, the Board will <u>strongly consider mitigating circumstances and evidence of rehabilitation efforts</u>, such as education and training, addictions treatment, and evidence of work history, including volunteer work.

The Board is certified by the Massachusetts Criminal History Systems Board for access to Criminal Offender Record Information (CORI), including conviction and pending criminal case data.

Print out the Criminal Offender Record Information (CORI) Acknowledgement Form available at the end of this application and include the signed, notarized form with your application.

#### PART E. RELEASE & AFFIDAVIT OF APPLICATION

Complete the following release and affidavit with a no	tary. Initial each statemer	nt and sign the form.
I hereby authorize all hospitals, institutions, credent present), business and professional associates (past and (local, state, federal, or foreign) to release to the Board information, files or records requested by the Board in further authorize the Board of Certification of Commun this application in association with its processing.	present), and all governme of Certification of Commu- connection with the process	nt agencies and entities nity Health Workers any sing of my application. I
To the best of my knowledge and belief, I have filed by state law and I do not owe child support.	d all state tax returns and pa	aid all state taxes required
I understand that I am responsible for reading and un certification as a Community Health Worker in Massachuregulations.		
I have read the Professional and Ethical Standards of Workers (See Pages 12/13)	of Conduct for Certified Co	mmunity Health
I certify, to the best of my knowledge, that the inforcertification and all supporting documents is truthful and truthful and accurate information in this application for Certification for Community Health Workers to deny iscertification issued to me; or to deny renewal of a certific Massachusetts law.	d accurate. I understand that certification may be groun suing certification to me; to	at any failure to provide ds for the Board of o suspend or revoke a
APPLICANT SIGNATURE	DATE	_
PRINT NAME		Attach a recent color
NOTARY NAME:		2x2 passport photo
COMMISSION EXPIRES:	_	
[Seal]		

INCLUDE A NONREFUNDABLE, NONTRANSFERABLE FEE OF \$35 (CHECK OR MONEY ORDER), PAYABLE TO THE "COMMONWEALTH OF MASSACHUSETTS"

#### What We Do with Your Social Security Information

According to General Law. c. 62C, s. 47A, the Bureau of Health Professions Licensure is required to obtain your SSN and forward it to the Massachusetts Department of Revenue. **The Department of Revenue will use your SSN to** 

determine whether or not you are in compliance with Massachusetts tax laws (G.L. c. 62C, s. 47A) and child support laws (G.L. c. 119A, s.16).

#### **Important Information about Change of Address or Name**

Community Health Workers (both applicants and already certified CHWs) must notify the Board in writing of any changes in address or name within thirty (30) days after the change.

To be sure you receive materials about certification renewal and other information, it's important that you update your address with the Board.

Once you are certified, your address will be available to anyone who requests it, as it is a public record. If you are using your home address, you may consider using a work address instead. You can change your address online at the Board's website, <a href="www.mass.gov/dph/boards">www.mass.gov/dph/boards</a>, or you can get a form online to submit to the

The Commonwealth of Massachusetts
Executive Office of Health and Human Services
Department of Public Health
Bureau of Health Professions Licensure
Board of Certification of Community Health Workers
239 Causeway Street, Suite 500, Boston, MA 02114

CHARLES D. BAKER
Governor

**KARYN E. POLITO** 

Lieutenant Governor

Tel: 617-973-0806 Fax: 617-973-0980 www.mass.gov/dph/boards/chw MARYLOU SUDDERS
Secretary
MONICA BHAREL, MD, MPH
Commissioner

CRIMINAL OFFENDER RECORD INFORMATION (CORI)

ACKNOWLEDGEMENT FORM

TO BE USED BY ORGANIZATIONS CONDUCTING CORI CHECKS FOR EMPLOYMENT, VOLUNTEER, SUBCONTRACTOR, LICENSING, AND HOUSING PURPOSES.

The Board of Certification of Community Health Workers is registered under the provisions of M.G.L. c. 6, § 172 to receive CORI for the purpose of screening current and otherwise qualified license applicants and current licensees.

As a prospective or current license applicant or current licensee, I understand that a CORI check will be submitted for my personal information to the Department of Criminal Justice Information Systems (DCJIS). I hereby acknowledge and provide permission to the Board of Certification of Community Health Workers to submit a CORI check for my information to the DCJIS. This authorization is valid for one year from the date of my signature. I may withdraw this authorization at any time by providing written notice of my intent to withdraw consent to a CORI check.

I also understand that the Board of Certification of Community Health Workers may conduct subsequent CORI checks within one year of the date this Form was signed by me.

By signing below, I provide my consent to a CORI check and affirm that the information provided on Page 2 of this Acknowledgement Form is true and accurate.

SIGNATURE		
DATE		

NOTE: The Board of Certification of Community Health Workers cannot accept this form unless it is either (1) signed in person at the Board's offices in the presence of a DHPL employee who has verified the applicant's identity through acceptable identification, or (2) signed in the presence of a notary public who has likewise verified identity and then mailed or hand-delivered to the Board's offices at the address set forth above.

January 2018 13

## CRIMINAL OFFENDER RECORD INFORMATION (CORI) ACKNOWLEDGEMENT FORM

SUBJECT INFORMATION: (An asterisk (\*) denotes a required field) \*Last Name \*First Name Middle Name Suffix Maiden Name (or other name(s) by which you have been known) Date of Birth Place of Birth Last Six Digits of Your Social Security Number: \_\_\_\_\_-Sex: \_\_\_\_ Height: \_\_\_ft. \_\_ in. Eye Color: \_\_\_\_\_ Race: \_\_\_\_\_ Driver's License or ID Number: \_\_\_\_\_ State of Issue: \_\_\_\_\_ Father's Full Name Mother's Full Name (Mother's Maiden Name) Current and Former Addresses: State Street Number & Name City/Town Zip City/Town Street Number & Name State Zip The identity of the subject of this acknowledgement form was verified by reviewing the following form(s) of government-issued identification: VERIFIED BY: Name of Verifying DHPL Employee or Notary Public (Please Print) Signature of Verifying DHPL Employee or Notary Public

January 2018 14

### 272 CMR 8.00: PROFESSIONAL AND ETHICAL STANDARDS OF CONDUCT FOR CERTIFIED COMMUNITY HEALTH WORKERS

#### 8.1 : Purpose

- 272 CMR 8.00 defines the standards of conduct for all Certified Community Health Workers certified by the Board of Certification of Community Health Workers.
- 8.2 : Standards of Conduct for Certified Community Health Workers

The Standards of Conduct for Certified Community Health Workers include:

- (1) <u>Use of Title</u>. A Certified Community Health Worker shall only identify himself or herself as a Certified Community Health Worker while in the possession of a current certification;
- (2) <u>Misrepresentation of Credentials</u>. A Certified Community Health Worker shall not misrepresent his or her credentials related to the practice of community health work including, but not limited to, those indicating education, type of community health worker certification, professional experience, or any other credential related to his or her work as a community health worker.
- (3) <u>Practice Under a False or Different Name</u>. A Certified Community Health Worker shall engage in the practice of community health work only under the name in which such certification has been issued.
- (4) <u>Acts within Scope of Practice</u>. A Certified Community Health Worker shall only perform acts within the scope of community health worker practice as defined in M.G.L. c. 112, § 259 and 272 CMR 6.01. (5) <u>Competency</u>. A Certified Community Health Worker shall only assume those duties and responsibilities within his or her scope of practice and for which he or she has acquired and maintained necessary knowledge, skills, and abilities.
- (6) <u>Responsibility and Accountability</u>. A Certified Community Health Worker shall be responsible and accountable for his or her judgments, actions, and competency in the course of performing his or her duties as a Certified Community Health Worker.
- (7) <u>Documentation</u>. A Certified Community Health Worker shall make complete, accurate, and legible entries in all records required by federal, state and local laws and regulations.
- (8) <u>Falsification of Information</u>. A Certified Community Health Worker shall not knowingly falsify, or attempt to falsify, any documentation or information related to any aspect of certification as a community health worker, the practice of community health work, or the delivery of community health worker services.
- (9) <u>Alteration or Destruction of Records</u>. A Certified Community Health Worker shall not inappropriately destroy or alter any record related to his or her work as a Certified Community Health Worker.
- (10) <u>Discrimination</u>. A Certified Community Health Worker shall not withhold or deny care or services based on age, ancestry, marital status, sex, sexual orientation, gender identity, race, color, religious creed, national origin, diagnosis, or mental or physical disability.
- (11) <u>Client Abuse, Neglect, Mistreatment, or Other Harm</u>. A Certified Community Health Worker shall not abuse, neglect, mistreat, or otherwise harm a client.
- (12) <u>Infection Control</u>. A Certified Community Health Worker shall not place a client, himself or herself, or others at undue risk for the transmission of infectious diseases.
- (13) <u>Client Dignity and Privacy</u>. A Certified Community Health Worker shall safeguard a client's dignity and right to privacy.
- (14) <u>Client Confidential Information</u>. A Certified Community Health Worker shall safeguard client information from any person or entity, or both, not entitled to such information. A Certified Community Health Worker shall share appropriate information only as required by law or authorized by the client for the well-being or protection of the client.
- (15) <u>Sexual Contact</u>. A Certified Community Health Worker shall not have sexual contact with any client with whom he or she has a current community health worker/client relationship or with any former client who may be vulnerable by virtue of disability, age, illness, or cognitive ability.
- (16) <u>Professional Boundaries</u>. A Certified Community Health Worker shall establish and observe professional boundaries with respect to any client with whom he or she has a current community health worker/client relationship. A Certified Community Health Worker shall continue to observe professional boundaries with his or her former clients who may be vulnerable by virtue of disability, age, illness, or cognitive ability.
- (17) Exercise of Undue Influence. A Certified Community Health Worker shall not exercise undue influence on a client, including the promotion or sale of services, goods, appliances or drugs, in such a manner as to exploit the client for financial gain of the Certified Community Health Worker or third party. (18) Borrowing from (18) Clients. A Certified Community Health Worker shall not borrow money, materials, or other property from any client.

- (19) <u>Undue Benefit or Gain</u>. A Certified Community Health Worker shall interact with clients without (20) undue benefit or gain to the Certified Community Health Worker or third party.
- (21) <u>Relationship Affecting Professional Judgment</u>. A Certified Community Health Worker shall not initiate or maintain a community health worker/client relationship that is likely to adversely affect the community health worker's professional judgment.
- (22) <u>Advertising</u>. A Certified Community Health Worker shall not engage in false, deceptive, or misleading advertising related to community health work.
- (23) <u>Fraudulent Practices</u>. A Certified Community Health Worker shall not engage in any fraudulent practice including, but not limited to, billing for services not rendered or submitting false claims for reimbursement.
- (24) <u>Impersonation</u>. A Certified Community Health Worker shall not impersonate another community health worker or other health care provider, or knowingly allow or enable another person to impersonate him or her.
- (25) <u>Aiding Unlawful Activity</u>. A Certified Community Health Worker shall not aid any person in performing any act prohibited by law or regulation.
- (26) <u>Circumvention of Law</u>. A Certified Community Health Worker shall not receive from, or offer, give, or promise anything of value or benefit to, any official to circumvent any federal, state and local laws and regulations.
- (27) <u>Practice While Impaired</u>. A Certified Community Health Worker shall not act as a community health worker while impaired.
- (28)<u>Unlawful Acquisition and Possession of Controlled Substances</u>. A Certified Community Health Worker shall not unlawfully obtain or possess controlled substances.
- (29) <u>Duty to Report to the Board</u>. A Certified Community Health Worker who directly observes another community health worker or health care professional engaged in any of the following shall report that individual to the Board: (a) abuse of a client; (b) practice of community health work while impaired by substance use; (c) diversion of controlled substances.
- (30) <u>Violence</u>. A Certified Community Health Worker shall not endanger the safety of the public, clients, or coworkers by making actual or implied threats of violence, or carrying out an act of violence.
- (30) <u>Compliance with Agreements and Orders</u>. A Certified Community Health Worker shall comply with all provisions contained: (a) in any agreement he or she has entered into with the Board; or (b) in any order issued to him or her by the Board.