

DEPARTMENT OF DEVELOPMENTAL SERVICES
LICENSURE AND CERTIFICATION
Mid-Cycle Review Final Report

Provider Community Work Services Provider Address 174 Portland St, Boston
 Survey Team Browning,Chloe; Dolan,Cheryl; Date(s) of Review 17-DEC-24 to 18-DEC-24

Mid-Cycle Scope and results :					
Service Grouping	Licensure level and duration	# Indicators std. met/ std. rated at Mid-Cycle	Sanction status prior to Mid-Cycle	Combined Results post-Mid-Cycle;	Sanction status post Mid-Cycle
Employment and Day Supports 2 Locations 13 Audits	Defer Licensure	6/9	<input type="checkbox"/> Eligible for new business <input checked="" type="checkbox"/> Ineligible for new business.	2 Year License with Mid-Cycle Review 46/49 (93.88%)	<input checked="" type="checkbox"/> Eligible for New Business (80% or more std. met; no critical std. not met) <input type="checkbox"/> Ineligible for New Business (<=80% std met and/or more critical std. not met)

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Summary of Ratings

Employment and Day Supports Areas Needing Improvement on Standards not met:

Indicator #	L7
Indicator	Fire Drills
Area Need Improvement	Fire drill documentation did not include a list of individuals present during drills, or the level of assistance provided to them. The agency needs to ensure that fire drill documentation includes this information.
Status at mid-cycle	Fire drills have been conducted as required.
#met /# rated at mid-cycle	1/1
Rating	MET

Indicator #	L8
Indicator	Emergency Fact Sheets
Area Need Improvement	Six individuals had emergency fact sheets that did not contain all of the required components. The agency needs to ensure that all individuals served have completed and updated emergency fact sheets.
Status at mid-cycle	Twelve of the thirteen Emergency Facts Sheets reviewed were missing required information.
#met /# rated at mid-cycle	1/13
Rating	NOT MET

Indicator #	L11
Indicator	Required inspections

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Area Need Improvement	Inspections of the fire detection and sprinkler systems are more than 15 months old. The agency needs to ensure that inspections occur no more than 15 months apart.
Status at mid-cycle	The required inspections had occurred within the past 15 months.
#met /# rated at mid-cycle	1/1
Rating	MET

Indicator #	L15
Indicator	Hot water
Area Need Improvement	The hot water at one location exceeded the acceptable temperature. The agency needs to ensure that hot water temperatures are within required ranges.
Status at mid-cycle	Hot water temperatures at the site were within the required range.
#met /# rated at mid-cycle	1/1
Rating	MET

Indicator #	L38
Indicator	Physician's orders
Area Need Improvement	Two individuals had seizure disorders, however no written protocols were in place, and in one case, staff were not fully aware of how to respond if a seizure were to occur. The agency needs to ensure that written protocols are in place for all individuals diagnosed with a significant medical condition. Staff need to be fully trained and knowledgeable of how to respond to medical conditions.
Status at mid-cycle	Written protocols were in place for three of the three individuals requiring them, and all staff were trained to implement them correctly.

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#met /# rated at mid-cycle	3/3
Rating	MET

Indicator #	L86
Indicator	Required assessments
Area Need Improvement	The ISP assessments for two individuals were not submitted to the DDS Area Office within the required timeframe. The agency needs to ensure that ISP assessments are submitted within required timeframes.
Status at mid-cycle	For two of two individuals, ISP assessments had been submitted to the Area Office within the required timeframes.
#met /# rated at mid-cycle	2/2
Rating	MET

Indicator #	L88
Indicator	Strategies implemented
Area Need Improvement	For five individuals, ISP support strategies were not being implemented. The agency should ensure there is a data collection system in place to track progress on identified support strategies.
Status at mid-cycle	For nine of eleven individuals reviewed, the agency was not implementing support strategies as agreed upon in the ISP.
#met /# rated at mid-cycle	2/11
Rating	NOT MET

Indicator #	L91
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Indicator	Incident management
Area Need Improvement	Three incidents meeting the criteria for incident reporting occurred but were not submitted to the Area Office via the HCSIS system. The agency needs to ensure that incidents are submitted and finalized in HCSIS per identified timeframes.
Status at mid-cycle	One of the two incidents submitted by the agency did not meet the regulatory timelines.
#met /# rated at mid-cycle	1/2
Rating	NOT MET

Indicator #	L94 (05/22)
Indicator	Assistive technology
Area Need Improvement	Five individuals were not assessed, either formally or informally, for any assistive technology needs. The agency needs to ensure that all individuals are assessed, and that needed items are obtained.
Status at mid-cycle	All individuals reviewed were assessed to determine if Assistive Technology could be used to increase independence and autonomy.
#met /# rated at mid-cycle	13/13
Rating	MET