



March 23, 2026

VIA E-MAIL

Commissioner of Labor and Workforce Development
stateworkforceboard@mass.gov

Re: Chartwells Account Closure at Suffolk University

Dear Commissioner:

This letter will serve as official notice under the federal Worker Adjustment and Retraining Notification (WARN) Act and Massachusetts General Laws Annotated Chapter 149 § 179B; Chapter 151A § 71B that Compass Group USA, Inc. d/b/a Chartwells (“Chartwells”) is ceasing operations at Suffolk University, located at 8 Ashburton Place, Boston, MA.

Accordingly, the impacted employees will be placed on layoff effective 5/27/2026. At this time, we anticipate this layoff will be permanent. We appreciate the dedication of our employees and deeply regret that we are required to take these steps. While no formal bumping rights are applicable, to further support employees, we are helping to connect them to opportunities to move into open positions within our broader company. Some of the impacted employees are represented by Service Employees International Union (SEIU) Local 32BJ, Contact: Maria Gonsalves, Field Representative Supervisor, 26 West Street, Boston, MA 02111.

The job titles of the affected positions and the number of affected employees in each job classification are shown below.

Admin, Bookkeeper - Hrly	1
Barista	1
Cashier	12
Chef, Sous I	1
Cook	7
Cook, Grill	10
Dir, Catering	1
Dir, Dining Services II	1
Dir, Operations II	1
Executive Chef	3
Food Svc Utility	9
Food Svc Worker	12
Food Unit Lead	10
Mgr, Unit Marketing	1
Supv, Shift-Hrly	6



Should you have any questions concerning this matter, please contact Joseph Salvaggio, Resident District Manager, Joseph.Salvaggio@compass-usa.com, (617) 223-4408, 8 Ashburton Place, Boston, MA 02108.

Yours truly,

Joseph Salvaggio
Resident District Manager