

# Instructions for Completing the Annuity Application

## Massachusetts Department of Veterans' Services

The Commonwealth of Massachusetts and the Department of Veterans' Services (DVS) are pleased to provide an annuity to 100 percent service connected disabled veterans, along with widows whose spouse has passed away from their service connected disability and parents of those who lost their son or daughter while on active duty of the armed forces in the amount of \$2,000, paid biannually (February & August) in installments of \$1,000 each.

### To Apply:

- Complete the annuity application (please be sure to fill out and submit additional information or forms listed on the applications). Once filled out, all forms should be saved on your computer and submitted to [VetsAnnuity@MassMail.State.MA.US](mailto:VetsAnnuity@MassMail.State.MA.US)
- In addition to the annuity application, you will need to complete and submit the following forms, [which can be found by clicking here.](#)
  - W-9 Request for Taxpayer Identification Number (used for address purposes only)
  - Direct Deposit (Electronic Funds Transfer) Form
    - Important Note: Under Vendor Information where it states "Vendor Tax Identification Number (TIN) please enter your Social Security number.
- If you need assistance, please contact your local Veteran Service Officer (VSO). [To find your VSO, please use the "Find Your VSO" tool, which can be found by clicking here.](#)

### Additional Important Information:

- Family members should inform DVS if the annuity recipient dies.
- Recipients must inform DVS of any address, banking and VA benefit changes.
- The annuity is non-transferable. If your spouse passes away, you must reapply on your own behalf.
- Please be aware that **NEW** applications must be received and approved by DVS by the following dates in any given year:
  - To receive the August payment of \$1,000: **June 30<sup>th</sup>**
  - To receive the February payment of \$1,000: **December 31<sup>st</sup>**

Please submit all forms via email to [VetsAnnuity@MassMail.State.MA.US](mailto:VetsAnnuity@MassMail.State.MA.US)

If you are unable to submit your application by email, please mail your forms to the following address.

Department of Veterans' Services  
Attn: Annuities  
600 Washington St., 7th Floor  
Boston, MA 02111