



DIVISION OF  
CAPITAL ASSET  
MANAGEMENT &  
MAINTENANCE

# OFFICE OF ACCESS AND OPPORTUNITY

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## Compliance Corner

**The Office of Access and Opportunity – Compliance** presents “Compliance Corner.” Look out for helpful hints & information about required compliance reporting in DCAMM’s Contractor Management System (DCMS) and the Commonwealth’s Affirmative Marketing Program.



### Did you know...

LCPtracker tracks delinquent payroll submission via the ‘Late CPR’ report? This report is a great tool for both the General Contractor (GC) and DCAMM to ensure that all payrolls are being submitted as required. To make certain this report is as accurate as possible the GC must confirm that the start date listed for EACH subcontractor is correct. The start date in LCPtracker can be updated at any time should this information change.

**Note: General Contractors can only update the ‘start date’ on their Prime Approver account.**

Log-in to LCPtracker:

Set Up → Contractor Setup → Contractor Assignment



Select project to display

DCAMM TEST Construction Project

Select contractor to display

Select contractor / all contractors

Project	Contractor	Sub To	Contract ID	Contractor Status	Date Assigned	Contract Amount	Edit	Delete
DCAMM TEST Construction Project	DCAMM Test Prime Contractor	Prime		Active	10/17/2019		Edit	Delete
DCAMM TEST Construction Project	DCAMM Test Sub	DCAMM Test Prime Contractor		Active	10/31/2019		Edit	Delete

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Add New Assignment Cancel



Project  
DCAMM TEST Construction Project

Contractor  
DCAMM Test Sub

Date Assigned  
10/31/2019

As a subcontractor to

DCAMM Test Prime Contractor

Start Date \*

10/31/2019

End Date

Contract ID

Responsibility Code

Contract Amount

Notes

Cancel

Save

Thank you for your continued support of the Commonwealth's Affirmative Marketing Program.