



Executive Office of Public Safety and Security Department of Criminal Justice Information Services

CORI Training
2026



Training Agenda

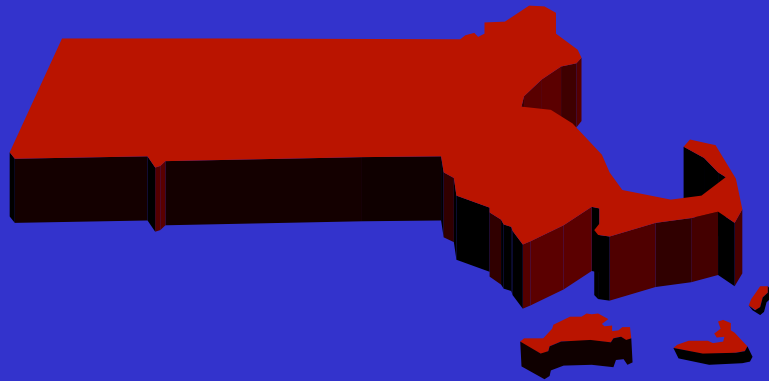
- The focus of today's training will be to introduce users to the updated iCORI Service which will be available on October 14, 2026 and to highlight the major changes to the iCORI service
- CORI policy Areas including
 - What constitutes CORI
 - Levels of CORI access in the Commonwealth
 - National Fingerprint-Based Criminal History Background Checks
 - Consumer Reporting Agencies
 - Adverse Decisions Based on CORI
 - Sanctions for Misuse of CORI
- Modernizations to the iCORI Service
 - Highlight important changes to the iCORI Service
 - Business and Organization Account Workflow
 - Personal Account Workflow
- Reviewing the CORI Report
- Demonstration of the iCORI Service

What is the Department of Criminal Justice Information Services (DCJIS)?



DCJIS is the Massachusetts agency statutorily designated to:

- ✓ oversee the authorized provision of Criminal Offender Record Information (CORI) to the non-criminal justice community;
- ✓ provide a public safety information system and network to support data collection, information sharing, and interoperability for the Commonwealth's criminal justice and law enforcement communities;
- ✓ provide support to the *Criminal Records Review Board*;
- ✓ operate the Firearms Records Bureau; and
- ✓ provide and technically support the Victim Notification Registry for the victims of crime.



What is CORI?

Criminal Offender Record Information

Records and data in any communicable form compiled by a Massachusetts criminal justice agency about an identifiable individual that relate to:



- ✓ nature or disposition of a criminal charge,
- ✓ an arrest, a pre-trial proceeding,
- ✓ other judicial proceedings,
- ✓ sentencing,
- ✓ incarceration,
- ✓ rehabilitation,
- ✓ or release.

Does not include juvenile criminal history, except for charges on which a juvenile was adjudicated as an adult.

What is CORI Reform?

On August 6, 2010, the Governor signed into law Chapter 256 of the Acts of 2010, a.k.a. CORI Reform, making significant changes to the CORI law.

This law provides ex-offenders with a better chance of re-integration and obtaining employment while taking public safety into account.

The law changed who is authorized to access CORI and how CORI is accessed.

Most of the CORI Reform provisions became effective on May 4, 2012.





Criminal Justice Reform Bill

- Chapter 69 of the Acts of 2018, signed into law by Governor Baker on April 13, 2018.
- Bill contains different effective dates for certain sections.
- Key provisions related to CORI and FBI records:
 - Update to definition of CORI;
 - CORI does not include offenses dismissed prior to arraignment.
 - New definition for what is considered adjudicated as adult for CORI dissemination purposes.
 - Dissemination of Not Guilty by Reason of Insanity dispositions;
 - Available to those seeking records under standard and open CORI access.
 - Reduced timeframes to seal records; and
 - Ability to expunge certain records, also includes FBI records.



Open Access to CORI

Open access to CORI is a limited public access

Open access includes:

- ✓ Misdemeanor convictions within one year of conviction or release from incarceration;
- ✓ Felony convictions and findings of not guilty by reason of insanity (“NGRI”) within two years of conviction, release from incarceration or disposition date; and
- ✓ All felony convictions and findings of NGRI for offenses punishable by five or more years of incarceration within ten years of conviction or release from incarceration.
- ✓ All murder, manslaughter and sex offense convictions, unless sealed or expunged.



Standard Access to CORI

All employers are authorized to receive standard access when screening their own employees, volunteers and interns

Under standard access, employers receive:

- ✓ Any criminal charges pending as of the date of the request, including open cases that have been continued without a finding until dismissed
- ✓ All felony or misdemeanor convictions, but only if the individual was found guilty of or released from incarceration for a misdemeanor within 5 years of the request or a felony within 10 years of the request
- ✓ Findings of not guilty by reason of insanity relating to felony offenses for 10 years from disposition date.
- ✓ All murder, manslaughter, and sex offense convictions (unless sealed), regardless of the date of the individuals last misdemeanor or felony conviction

Certain Employers Receive Required CORI Access



1. Employers who must comply with statutory, regulatory, or accreditation requirements regarding employees' criminal records, (e.g. hospitals and banks) have access to additional adult CORI information dating back to an individual's 18th birthday.
2. Employers that received CORI under a federal or state law authorizing or requiring them to conduct CORI checks under the former CORI system continue to have the same access (e.g. schools, camps, day care centers, nursing homes and assisted living facilities).



Required 1 Access

- ✓ all pending criminal charges, including cases continued without a finding of guilt, until they are dismissed;
- ✓ all misdemeanor convictions and felony convictions dating from the *subject's* 18th birthday;
- ✓ all information relating to those offenses for which the *subject* was adjudicated as an adult while younger than 18 years old; and
- ✓ all convictions for murder, voluntary manslaughter, involuntary manslaughter, and sex offenses.

Examples of Required 1 agencies:

Hospitals; Healthcare Staffing Agencies;
Healthcare Clinical Programs; Banks;
Security System Installers; and Firefighters



Required 2 Access

- ✓ non-conviction information (e.g., Not Guilty, Dismissed, Nolle Prossed)
- ✓ all pending criminal charges, including cases continued without a finding of guilt, until they are dismissed;
- ✓ all misdemeanor convictions and felony convictions dating from the subject's 18th birthday;
- ✓ all information relating to those offenses for which the subject was adjudicated as an adult while younger than 18 years old; and
- ✓ all convictions for murder, voluntary manslaughter, involuntary manslaughter, and sex offenses



Agencies with Required 2 CORI Access



Examples of Required 2 Agencies:
Schools;

Assisted Living Facilities; ABA's;

Nursing Homes;

Programs for Children;

Councils on Aging;

Military Recruiters and Amusement
Device Operator



Required 3 Access

- ✓ All adult and juvenile non-conviction information;
- ✓ all adult and juvenile pending criminal charges, including cases continued without a finding of guilt, until they are dismissed;
- ✓ all adult misdemeanor convictions and felony convictions dating from the subject's 18th birthday and juvenile delinquency findings;
- ✓ all convictions for murder, voluntary manslaughter, involuntary manslaughter, and sex offenses; and
- ✓ information relating to those offenses for which the *subject* was adjudicated as an adult while younger than 18 years old.

This level of CORI is only available to camps for children!



Required 4 Access

- ✓ All adult and juvenile non-conviction information;
- ✓ all adult and juvenile pending criminal charges, including cases continued without a finding of guilt, until they are dismissed;
- ✓ all misdemeanor convictions and felony convictions dating from the subject's 18th birthday and juvenile delinquency findings;
- ✓ all convictions for murder, voluntary manslaughter, involuntary manslaughter, and sex offenses;
- ✓ information relating to those offenses for which the *subject* was adjudicated as an adult while younger than 18 years old; and
- ✓ information regarding criminal offenses that have been sealed.

This level of CORI is only available to the MA Department of Early Education and Care and Department of Children and Families!

Criminal Justice Agency Access to Sealed Records



“Criminal justice agencies may obtain all criminal offender record information, including sealed records, for the actual performance of their criminal justice duties.”



National Fingerprint Based Checks For Municipal License Applicants



- ✓ Pursuant to MGL c. 6, s. 172B ½ municipal police departments may submit FBI national criminal history checks for certain occupational license applicants (i.e. Liquor licensees and Ice Cream Truck vendors)
 - ✓ Municipality first must have a by-law or ordinance that details which license applicants are subject to an FBI check.
 - ✓ By-law/ordinance must be approved by AGO and FBI.
 - ✓ Town must have a policy approved by DCJIS.
 - ✓ See DCJIS website at: www.mass.gov/cjis for a full description of the procedure, model consent form and model policy.

National Fingerprint Based Checks For K-12 Schools and Early Education



- ✓ Chapter 459 of the Acts of 2012 authorizes national fingerprint based criminal history checks for the following individuals working with children:
 - ✓ Teachers, employees and subcontractors working with children in K-12 public and private schools;
 - ✓ Employees of day care and after school programs licensed by the Office of Early Education and Care (EEC); and
 - ✓ Adoptive and foster parents applying through EEC.
- ✓ National checks and payment for checks are processed through a state vendor.
- ✓ Responses are forwarded to users by DCJIS.
- ✓ Additional information regarding this law is available at: www.mass.gov/cjis.

National Fingerprint Based Checks For the Department of Developmental Services(DDS)



- ✓ M.G.L. Ch. 19B §§ 19-20 authorize national fingerprint based criminal history checks for the following individuals working with people with intellectual/developmental disabilities:
 - ✓ Any applicant seeking a DDS-licensed facility offering residential/day care or any other service covering the DDS client population.
 - ✓ Any household member, employee or individual regularly on the premises age 15 or older, regardless of caregiver status.
- ✓ National checks and payment for checks are processed through a state vendor.
- ✓ Responses are forwarded to users by DCJIS.
- ✓ Additional information regarding this law is available at: www.mass.gov/cjis.



Consumer Reporting Agencies

- CRA may access criminal history from public records including:
 - Police daily logs;
 - Newspaper articles; and
 - Criminal court files.
- CRA may access CORI from DCJIS
 - May access Open CORI to request public records
 - May access on behalf of a registered client to obtain standard or required access
 - Level of access depends on what information the client is entitled to receive
 - CRAs that access through DCJIS are subject to 803 CMR 11.00 et seq.



CORI Policy Requirement

- Any individual organization that submits five or more CORI requests annually shall maintain a CORI policy which must meet the minimum standards of the DCJIS model CORI policy .
- The DCJIS has posted a Model CORI Policy to its web site at mass.gov/cjis.
- A CORI policy may be developed and maintained regardless of the number of CORI requests conducted.
- DCJIS recently updated its model CORI Policy: see www.mass.gov/cjis

Adverse Employment & Housing Decisions Based on CORI



Before an individual employer or private landlord makes an adverse decision based on a subject's CORI, the employer/landlord must:

- Notify the applicant in person, by telephone, by fax, or by electronic or hard copy correspondence of the potential adverse employment/housing action;
- Provide a copy of the applicant's CORI to the applicant;
- Provide a copy of the employer's CORI Policy, if applicable;
- Identify the information in the applicant's CORI that is the basis for the potential adverse action;
- Provide the applicant with the opportunity to dispute the accuracy of the information contained in the CORI;
- Provide the applicant with a copy of the DCJIS document entitled "Information Regarding the Process for Correcting CORI"; and
- Document all steps taken to comply with these requirements.

Applicants Have a Right to Due Process



Effective May 4, 2012, if an employer has obtained criminal history information about an applicant, regardless of the source, he or she must provide the criminal history to the applicant prior to asking him or her about it.



Self-Audits

Self-audits serve as a mechanism for ensuring statutory and regulatory compliance with respect to CORI requests made through the iCORI service.

An individual may request a self-audit every 90 days without being assessed a fee.

A self-audit allows an individual to view the non-law enforcement entities that have requested their CORI.

An individual can use that information to assess whether someone improperly accessed their CORI and/or determine if a CORI check was conducted prior to an interview or job rejection.

A request for a self-audit may be submitted to DCJIS through the online Legal Case Management System.



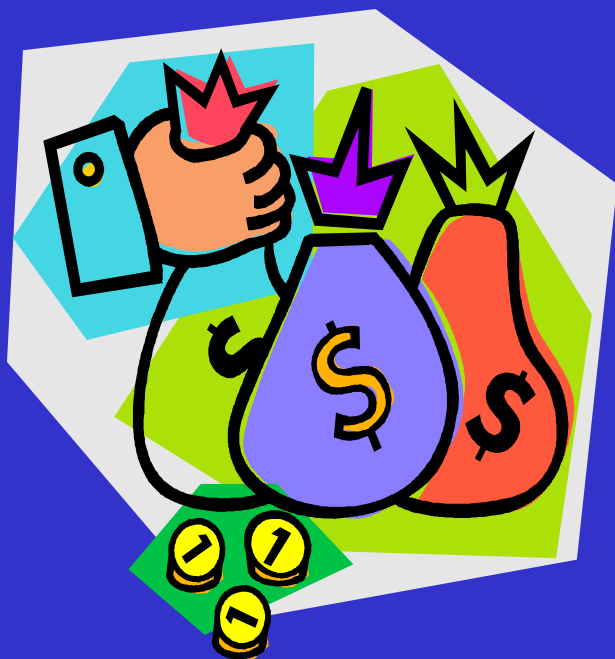
The Criminal Records Review Board

- ✓ May 4, 2012, marked the inauguration of the Criminal Records Review Board (CRRB).
- ✓ CRRB's membership includes all members listed in c. 6, s. 168 including representatives from labor and workforce development and ex-offender rehabilitation.
- ✓ CRRB's primary role is to investigate and conduct hearings regarding complaints alleging violations of the CORI statutes and regulations.
- ✓ Complaints alleging improper access to or dissemination of CORI, improper access to the Criminal Justice Information System, or incorrect CORI can be electronically submitted to DCJIS through the Legal Case Management System.



Civil Penalties

The Board can sanction individuals, employers and landlords with increased fines.



- ✓ \$1,000-first violation.
- ✓ \$2,500-second violation.
- ✓ \$5,000-third or subsequent violation.

Previous fine was \$500

Criminal Penalties

Anyone who knowingly:

- ✓ knowingly requests, obtains or attempts to obtain CORI or self-audit from DCJIS under false pretenses;
- ✓ knowingly communicates or attempts to communicate CORI to unauthorized individual; or
- ✓ knowingly falsifies criminal records

shall be punished for each offense:

- ✓ NMT 1 Year HOC;
- ✓ NMT \$5,000 fine;
- ✓ Or both.

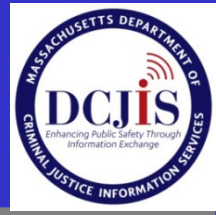
If the offender is not a natural person,

- ✓ NMT \$50,000 for each offense.



Increased fines of \$7,500/\$75,000 for juvenile criminal history violations.

iCORI Service Key Modernizations



- The iCORI service will be associated with a new URL as of October 14, 2026. The new URI will be www.criminalhistory.mass.gov.
- The iCORI service will be moving to MyMassGov platform and be support by the MyMassGov identity verification process
- The iCORI service will provide for an improved CORI request and review process
- The iCORI service will offer electronic CORI consent and electronic CORI acknowledgement forms
- Coming soon....updates to DCJIS regulations



iCORI Registration

- iCORI account registration is required prior to requesting CORI from DCJIS
- There is no registration fee for the iCORI service
- As part of the October modernization, the iCORI service will be moving behind the MyMassGov platform. Before accessing the new iCORI service, all new and existing iCORI users must register an account with MyMassGov.
- MyMassGov is a secure, single-login platform for Massachusetts residents and workers that enables users to access state services using one account.
- On the MyMassGov platform users have the option to register for a personal or business/organization account. A MyMassGov personal account is used to access state services in relation to the account holder's personal life. A MyMassGov business or organization account is used to access state services in association with the account holder's job-related responsibilities.
- Users will need a MyMassGov personal account to access iCORI to request CORI for the following purposes: requesting their own CORI, requesting publicly accessible CORI, a parent requesting the CORI of a caregiver, requesting the CORI of a PCA, a designated representative requesting the CORI of a client, requesting the CORI of a deceased person and providing consent to a CORI check.



iCORI Registration

- Users will need a MyMassGov business or organization account to access iCORI for the following purposes: employment, housing, licensing, screening volunteers/interns, military recruiter, attorneys requesting CORI, or as municipal, state or federal agency users.
- If a user has an existing MyMassGov account, they do not need to create a new MyMassGov account to access the iCORI service. The user may use the existing account.
- Existing iCORI users who wish to access CORI requests and results associated with their current iCORI account **must use the email address associated with their current iCORI account when registering an account with MyMassGov**. If you do not use the same email address, you will not be able to access data in your existing iCORI account.
- Registering for a MyMassGov account involves multi-factor authentication (MFA). MFA is a security method that requires users to provide two types of credentials when logging in: one they know, such as a password, and one they have, such as a PIN sent to a mobile device. MFA provides increased security and confidentiality of system data and user/request subject data. You will need an email account, a multi-factor authentication app, and/or a telephone to set-up MFA when registering for a myMass.gov account.

Business/Organization Account Workflow



Go to the iCORI homepage and select the link for a business or organization account.

Welcome to the Massachusetts iCORI service

Welcome to iCORI, a service of the Commonwealth of Massachusetts and the Massachusetts Department of Criminal Justice Information Services (DCJIS). iCORI provides Massachusetts criminal offender record information maintained by the Office of the Commissioner of Probation. iCORI results are not supported by biometric identifiers such as fingerprints and are based solely on the personal identifying information entered by the requester.

The accuracy of results from iCORI is dependent upon the accuracy and completeness of the information submitted by the requester. DCJIS does not verify or confirm the accuracy of information provided by the requester.

For questions or assistance, email us at icori.info@mass.gov, or call the Civil Background Screening Unit at 617-660-4640.

Register or log in to iCORI

[Personal accounts](#) →

[Business or organization accounts](#) →

Have questions about iCORI?

[View online help ?](#)



Sharing of user accounts is prohibited

DCJIS terms and conditions prohibit the sharing of iCORI username and password information. Each iCORI user must have their own unique username and password to access the iCORI system. Violations may result in inactivation of the iCORI account and civil penalties and sanctions.



Business/Organization Workflow

If you have an existing MyMassGov business or organization account you may use that MyMassGov account to access iCORI. You will select the iCORI card on the MyMassGov welcome page. Note: in order for the information associated with your current iCORI account to carry over to your new iCORI account you must use the email address associated with your current iCORI account must be used for your MyMassGov.

Business or organization users with existing iCORI accounts who log-in to MyMassGov with the email address associated with their current iCORI account will **not** have to complete a new registration process, upload business documents, or have their account manually screened. Instead, those users will immediately have access to their iCORI business or organization account.

Select a service to log in

Don't see the application you're looking for? [Search for a different application](#)

★ MPDS Gun Dealer Application Gun dealer firearm transactions, inventory registration, and serial number reports 17	★ AccuM Manage aircraft registrations, Private Landing Fees (PLF), Registration and Airspace Reviews 17	★ Business Front Door Platform that provides access to the State's one-stop services and resources for businesses looking to start, scale and grow in Massachusetts. 17	★ MA Contractor Hub Micro-claims Improvement Contractor (MIC) Program, Contractor look-up, Registration, Complaints, Arbitration, and Surety Fund portal 17
★ Crime Insight A reporting and reporting system for National Incident Based Reporting System (NIBRS) data 17	★ DCER Compliance Portal The annual compliance reports for the Renewable and Alternative Energy Portfolio Standards (REPS & APEPS) compliance 17	★ DCR Connect The Department of Transportation's online portal 17	★ DPS Finder Real ID* version 8 pin ID# list from previous using ID#s, Retiree's map 17
★ DPS Partner Activity Tracking Hub (PAT-H) Provide access to the Pathways to Work program for DWI and DWCE 17	★ ECERA Grants Management System (GMS) Access to the Grants Management System for the Executive Office of Energy and Environmental Affairs 17	★ ENC - MyChild CareMA Admin (Formerly Family Portal) Case management website for families, administrators, and partners 17	★ ePSI - Electronic Licensing Inspections and Permitting Software Engine Manage state and professional licenses, work records, and the companies with PerCEA. 17
★ Emergency Intake and Loan Information Resource (ELIR) Portal for Emergency Intake and Loan Information Resource of loans 17	★ Highway Grants Portal for municipalities to find and apply for transportation grants 17	★ Housing OneStop Apply for affordable housing, rental assistance, and tax credits 17	★ MassHire jobQuest Access to the MassHire jobQuest website 17
★ Massachusetts COB System (Coming soon) Request a home-based Massachusetts criminal record search for COB records 17	★ MassHealth Community Partners Program Portal Authorized ACS, MCO and CP subscribers may submit amendments, observations, and transfers into the Community Partners Program 17	★ MAUSBC MAUSBC is the state's modernized system for processing documents used by RMV's authorized registration partners. 17	★ MassAbility (MARP) Provide access to the MassAbility administrative management console 17
★ Real Estate and Medical Lease (REML) Access for paid lease administration 17	★ Prescribing Abuse Online Portal Platform for assessing all aspects of SUE Prescribing Abuse System 17	★ Renewable Energy Portal (REPR) Apply to the Renewable Energy Portfolio Standard (REPS), Clean and Class B programs 17	★ RiskShare Network Access to a secure, compliant platform for data exchange and management among DLA, MGL, and PDLs 17
★ Sikarn A component of ConnectIC that is used by multi-agency law enforcement and state law enforcement 17	★ Unemployment Services for Employers Manage tax and benefit claims, submit documents to your Unemployment Services account 17	★ Virtual Gateway Provides access to Virtual Gateway 17	

If you do not have an existing MyMassGov business or organization account you will need to create an account.



MyMassGov

BUSINESS ACCOUNT

iCori is using MyMassGov to allow you to log in to your account safely and securely.

First time using MyMassGov?

CREATE AN ACCOUNT

Already have a MyMassGov account?

Email

Password

[Forgot Password](#)

LOG IN

[Learn more about MyMassGov](#)



MyMassGov

BUSINESS ACCOUNT

Consent to share MyMassGov profile information

Last updated 9/2/2026

By selecting 'CONTINUE', you are agreeing to MyMassGov creating and storing a profile and sharing the information in it, including personal information about you, with the Massachusetts state agencies whose websites you use and with third-party businesses we rely on to provide this service. Please visit the following links to learn more about what data we collect, what we do with it, and how we protect your privacy.

[MyMassGov Privacy Notice](#) 

[Data sharing and storage](#) 

CONTINUE

[Cancel](#)



MyMassGov

BUSINESS ACCOUNT

Set up multifactor authentication (MFA)

Step 1 of 3: Verify your email

Email

SEND VERIFICATION CODE

[Cancel](#)



MyMassGov

BUSINESS ACCOUNT

Set up multifactor authentication (MFA)

Step 1 of 3: Verify your email

We sent a code to your email. Enter it in the "Verification code" box. If you didn't get it, make sure your email address is correct, look in spam, or select "Get a new code." The code expires in 5 minutes.

Email

Verification code

VERIFY

[Get a new code](#)

[Cancel](#)



MyMassGov

BUSINESS ACCOUNT

Set up multifactor authentication (MFA)

Step 3 of 3: Set up your password

Email

Password Rules

- ✗ Between 8 and 64 characters
- ✗ Must meet at least three of the following requirements:
 - Contains a special character (e.g., @ # \$ % ^ & *)
 - Contains a number
 - Contains an uppercase character
 - Contains a lowercase character

New Password

Confirm New Password

CREATE AN ACCOUNT

[Cancel](#)



Register as a business or organization

1. Select account type

2. Account details

3. Verify & submit

4. Confirmation

Cancel ×

Select account type

You have selected to register for an organization account. Please select the business/organization category below to identify if you are an in-state MA business or organization or an out of state organization. If you would like to create an account for an individual, register under a personal MyMassGov account.

* Indicates required field.

Business/organization category *

- ☒ Massachusetts business or organization
- ☐ Out of state organization registered as a business entity in Massachusetts
You will be required to provide a business entity certificate during this registration workflow.
- ☐ Out of state organization NOT registered as a business entity in Massachusetts

Continue →



Register as a business or organization

1. Select account type

2. Account details

3. Verify & submit

4. Confirmation

Cancel X

Select account type

You have selected to register for an organization account. Please select the business/organization category below to identify if you are an in-state MA business or organization or an out of state organization. If you would like to create an account for an individual, register under a personal MyMassGov account.

* Indicates required field.

- ☐ Business/organization category
- Massachusetts business or organization

Select account type *

☐ Advocate/designated representative organization

Organizations whose employees act as advocates or designated representatives on behalf of clients. An advocate and/or designated representative may submit this form for the purpose of requesting CORI on behalf of a client. Advocacy organizations may also submit employment background checks for the purpose of screening their own employees and volunteers.

☐ Employer

Banks/credit unions, insurance companies, security guard companies, security system installers, private investigators, general employers, and navigator agencies.

☐ Health care

Hospitals, in-home care, nursing homes, assisted living, health care staffing agencies, doctor/dentist offices, substance abuse treatment centers, elder protective services, hospice, ABA organizations, EOHHS-funded organizations, and adult day health centers.

☐ Firearms dealer

Any organization licensed in the Commonwealth to sell firearms. CORI requests may be submitted for the limited purpose of screening firearms dealer employees.

☐ Law firm

A law firm providing legal services and representation to clients, may register for access for the limited purpose of submitting CORI requests to screen its own employees or volunteers. Individual attorneys may also submit requests for a client's own personal CORI record under this account.

☐ Military recruiter

Military recruiters may register for an account for the limited purpose of submitting CORI requests for the purpose of screening military recruits.

☐ Marijuana establishments

Organizations regulated by the Cannabis Control Commission and required to submit CORI background checks for its employees. CORI requests may be submitted for the limited purpose of screening employees and volunteers of the marijuana establishment.

☐ Schools and educational institutes

Public schools, private schools, private colleges/universities, certification programs, MA state colleges/universities, and out of state state colleges/universities.

☐ Consumer reporting agencies/BBC companies

An organization that screens on behalf of clients. Consumer reporting agencies (CRA) may submit requests under standard CORI access for the limited purpose of screening its own employees or volunteers. In order to request CORI on behalf of a client, the client will need to designate the CRA in the ICORI system.

☐ Government agency

County, municipal (includes councils on aging and libraries), state, federal, or regional transit authority.

☐ Housing

Massachusetts government housing authority, property management company, or real estate agency.

☐ Media

Newspapers, news reporting agencies, and individual reporters. CORI requests may be submitted for the purpose of screening employees and volunteers of the media organization under standard CORI access.

☐ Religious organization

Religious organization. CORI requests may be submitted for the purpose of requesting the CORI of any employees or volunteers with access to youth participating in programs operated by the religious organization.

☐ Volunteer organization, camp, and children's programs

Volunteer organizations, camps, children's programs, amusement device operators, and day care centers.

← Back

Continue →



Register as a business or organization

1. Select account type

2. Account details

3. Verify & submit

4. Confirmation

Cancel ×

Confirm account type(s)

⚠ Account type information

You have indicated that you would like to register under the following business/organization category and account type. If this is not accurate, please select the "Cancel registration" option below and start over.

Business/organization category

Massachusetts business or organization

Account type

General Employer

Before continuing, please make sure you have the following information readily available:

Organization information

- Organization full name
- Address
- Phone number

iCORI Representative Information

- Full name (populated from your MyMassGov account)
- Date of birth
- Social Security Number (only the last six digits are required)
- Address
- Phone number
- Valid email address (populated from your MyMassGov account)

You will need to read and agree to the [Terms of Use](#) as well as review the [iCORI Training Documents](#) before submitting your registration.

← Back

Continue →



Register as a business or organization

1. Select account type

2. Account details

3. Verify & submit

4. Confirmation

Cancel X

* Indicates required field.

ⓘ Your identity has been verified through MyMassGov.
No additional identification documents are required.

Account information

- Business/organization category: Massachusetts business or organization
- Account type: General Employer

Organization Information

Organization name *

Federal tax ID / EIN *

Account reason ⓘ

- ☐ AmeriCorps program ☐ Employment ☐ Volunteers/Interns
☐ Other

Organization contact information

Address line 1 *

Address line 2

Country *

UNITED STATES ▼

State *

-- Select -- ▼

City/Town *

Zip code *

Phone number *

+1 ▼ Number (1112223333)

Phone extension

Ext.

Website

Representative Personal Information

Name

Email address

Date of birth (MMDDYYYY) *

01011990

Last six SSN *

*** 22-3333 ⓘ

Representative Address & Contact

ⓘ Your address and contact information has been pre-filled from your verified MyMassGov profile and cannot be changed.

Address line 1 *

123 Test Street

Address line 2

Country *

UNITED STATES

State *

MASSACHUSETTS

City/Town *

Boston

Zip code *

02125

Phone number *

+1 ▼ Number (1112223333)

Phone extension

Ext.

← Back

Continue →

Register as a business or organization

1. Select account type

2. Account details

3. Verify & submit

4. Confirmation

Cancel X

Verify registration details

Account type

Account type changes

If you need to change your selected account type, you will need to restart the registration process. The account type listed below will be associated with your organization's ICORI registration.

Account type:

- Category: Massachusetts business or organization
- Account type: General Employer

Organization details

Edit

Organization name	Account reason	Phone	Federal tax ID / EIN
Test Organization	Employment	+1 617-555-7777	1234567895

Address
123 Test Street, 123 Test Street
Boston, MA 02125
US

CORI representative details

Edit

Name	Email	Date of birth	Last six of SSN
Representative, Test		01/01/1990	***-45-6789

Address
123 Test Street
Boston, Boston, MA, MA 02125
US

AmeriCorps program

Has your organization hired, or does it plan to hire, any individuals from an AmeriCorps program?
No

Terms of use

Attention

Please review the terms and conditions and training documents below before submitting your registration.

1. As referenced in these terms and conditions, the terms below shall have the following meanings:

- a. CRA: Consumer Reporting Agency.
- b. CRRB: The Criminal Record Review Board.
- c. CORI: Criminal Offender Record Information.
- d. DCJIS: The Massachusetts Department of Criminal Justice Information Services.
- e. ICORI service: The internet-based service used to request and obtain CORI and self audits.
- f. Requestor: A registered user of the ICORI service and any additional authorized users for the requestor's account. Requestor, as used in these terms, also includes Consumer Reporting Agency requestors.

☒ I have read and agree to the [terms and conditions](#) *

☒ I have reviewed the ICORI [training documents](#) and understand the content *

Back

Submit



- Some business/organization account types will be approved immediately and will be able to access iCORI.
- Other account types will require manual screening of business documents and may require additional time.
- You will receive a welcome email notifying you of whether your account has been approved or requires additional screening.
- If your account requires additional screening, you will receive another email once your account is approved.
- When your account has been approved you may access the iCORI homepage to begin exploring your account and submitting CORI requests.



 An official website of the Commonwealth of Massachusetts [Here's how you know](#) ▼

  Help [\[→\] Log out](#)



iCORI

DEPARTMENT OF CRIMINAL JUSTICE INFORMATION SERVICES

[Home](#)

[Consent](#) ▼

[Add request](#) ▼

[View CORI results](#)

[Manage account](#)

[Cart \(0\)](#) 

Welcome to the iCORI service

Your recent iCORI requests

No.	Date/time ↑↓	Subject ↑↓	Status ↑↓	Details	Result ↑↓	Actions
No recent iCORI requests found.						

From the homepage you may:

1. Manage your account
2. Submit a CORI request
3. Request consent from a CORI subject
4. Review your consent history
5. Review your CORI results

Manage Account



Under manage account, the account representatives may:

- Review and update account details
- Add a second representative
- Add or remove users
- Designate consumer reporting agencies to conduct CORI checks on behalf of the business or organization



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 Help

[\[→\] Log out](#)



iCORI

DEPARTMENT OF CRIMINAL JUSTICE INFORMATION SERVICES

[Home](#)

[Consent ▼](#)

[Add request ▼](#)

[View CORI results](#)

[Manage account](#)

[Cart \(0\) !\[\]\(486da8c6e7017d89bb72a0a0a030190f_img.jpg\)](#)

Welcome to the iCORI service

Your recent iCORI requests

No.	Date/time ↑↓	Subject ↑↓	Status ↑↓	Details	Result ↑↓	Actions
No recent iCORI requests found.						

Adding Representatives, Users, and Consumer Reporting Agencies to Business/Organization Accounts



 **iCORI**
DEPARTMENT OF CRIMINAL JUSTICE INFORMATION SERVICES

Manage account

Test Organization (General Employer) ACTIVE Cancel account X

[Account details](#) [Representatives](#) [Users](#) [Authorized consumer reporting agencies](#)

Account status

Status	Date first registered	Date last renewed	Registration expiration date
Active	09/24/2026	09/24/2026	09/24/2027

Account types

Account type(s)
General Employer

Organization [Edit account details](#)

Organization ID	Phone	Website	Federal ID
TESMA26-01336	+1 617-555-7777		1234567895

[Home](#) [Consent](#) [Add request](#) [View CORI results](#) [Manage account](#) Cart (0)

Boston, MA 02125
US

Personal details [Edit details](#)

Name	Email address	Date of birth	Last six SSN
Test Representative		01/01/1990	***-45-6789
Phone number	Address		
+1 617-888-1234	123 Test Street Boston, Boston, MA, MA 02125 US		

Organization name history

No.	Organization name	Reason	Changed by
1	Test Organization	INITIAL REGISTRATION STATUS	



Manage account

Test Organization (General Employer)

ACTIVE

[Cancel account](#)

[Account details](#) [Representatives](#) [Users](#) [Authorized consumer reporting agencies](#)

Active representatives

[Add representative](#)

Maximum of 2 representatives allowed per organization.

No.	Name	Email	Phone	Status	Last updated	Actions
1	Representative, Test		+1 617-888-1234	Active	09/24/2026	

Pending representative invitations

No.	Email	Sent date	Status	Actions
No pending invitations.				

Inactive representatives

No.	Name	Email	Phone	Status	Last updated	Actions
No inactive representatives.						

**iCORI**
DEPARTMENT OF CRIMINAL JUSTICE INFORMATION SERVICES

[Home](#) [Consent](#) [Add request](#) [View CORI results](#) [Manage account](#) [Cart \(0\)](#)

Test Organization (General Employer) ACTIVE

[Account details](#) [Representatives](#) [Users](#) [Authorized consumer reporting agencies](#)

Invite representative

Enter the representative's email address and the last 6 digits of their SSN. They will receive an email invitation to complete their registration.

* Indicates required field.

Email address *

Confirm email address *

Last 6 digits of SSN *

***- 

Enter exactly 6 digits.

[Send invitation](#) [Cancel](#)

The process is the same for adding users and consumer reporting agencies. To add a CRA you will need the Org. ID.

Submit a CORI Request



There are three mechanisms for submitting a CORI request:

1. Single CORI request
2. Batch Request
3. Request based on electronic consent



Paper Consent

- ✓ The modernized iCORI service is not eliminating the paper consent process. Requestor who submit single or batch CORI request may elect to continue using the paper consent process. Organizations that continue using the paper consent process must follow the procedures outlined in 803 CMR 2.00
- ✓ Requirements to Request a CORI
 - ✓ Obtain a signed CORI Acknowledgement Form for each subject to be checked
 - ✓ Verify the identity of each subject
 - ✓ Sign and date a CORI Acknowledgement Form for each subject certifying that that subject was properly identified
- ✓ Acceptable forms of Identification can be found at 803 CMR 2.11(5)(a)
- ✓ Identity may be verified:
 - ✎ In-person. The person verifying the subject identity must sign and date the completed CORI Acknowledgement form at the time of verification.
 - ✎ Remotely by teleconference. If the CORI subject reports to a physical location, identity must be reverified in person within seven days of reporting to a physical location.
 - ✎ By a Notary Public
 - ✎ Refer to 803 CMR 2.11(5) outlines the specific requirements for verification of identity
- ✓ Paper CORI Acknowledgement Forms must be kept on file by the requestor for one year.

Requesting CORI- Paper Request



From the iCORI homepage, select the **Add request** function from the top navigation menu to begin submitting an iCORI request. Then select singled request from the drop-down menu.

[Home](#) [Consent](#) [Add request](#) [View CORI results](#) [Manage account](#) [Cart \(0\)](#)

Welcome to the iCORI service

Your recent iCORI requests

No.	Date/time ↑↓	Subject ↑↓	Status ↑↓	Details	Result ↑↓	Actions
No recent iCORI requests found.						

Important information

If you have any questions about this service, please email us at icori.info@mass.gov, or call the Civil Background Screening Unit at 617-660-4640.

The DCJIS makes every effort to ensure the accuracy and completeness of the information provided through the iCORI service. Neither the DCJIS nor the Criminal Record Review Board (CRRB) shall be liable in any civil or criminal action by reason of any CORI or self-audit report that is disseminated by the DCJIS or the CRRB, including any information that is false, inaccurate, or incorrect, because it was erroneously entered by the court of the Office of the Commissioner of Probation.

Single CORI request

Add Single iCORI Request

In order to submit a CORI request, a Requestor must obtain the CORI subject's consent and verify the identity with an approved form of photographic government issued identification. Consent to a CORI request may be submitted either electronically through the "consent" tab or by signing a paper CORI acknowledgment form. Prior to submitting a request a CORI, the requestor must ensure that the applicant has either electronically provided consent or obtained a paper signed copy of the CORI acknowledgement form. Paper CORI acknowledgement forms must be kept on file for a period of 1 year in accordance with M.G.L. c. 6, § 172 and 803 CMR 2.00 et. seq. CORI requestors must also verify the identity of a CORI subject and document the type of identification used to verify identity on the CORI acknowledgement form.

Please select a purpose for your query and enter information in as many of the fields below as possible. The selected purpose will dictate the category of access under which your request is processed. For further information regarding the available categories of access, please review the [training documents](#).

* Indicates required field.

Request details

Account type * ⓘ

-- Select --

Purpose * ⓘ

-- Select --

Subject

Last name * First name * Middle initial Suffix

Former last name 1 Former last name 2 Former last name 3 Former last name 4

Date of birth (MMDDYYYY) * Last six SSN PCF Number

☐ No SSN

Gender Race

Parent 1 Last name First name

Parent 2 Last name First name Maiden name

☐ * By entering the information for the CORI subject(s) associated with this request, I attest that I have obtained the applicant's consent to a CORI request and verified the applicant's identity in accordance with M.G.L. c. 6, § 172 and 803 CMR 2.00 et. seq. I also attest that I am authorized to submit the request for the noted purpose associated with the CORI request. I understand that requests for unauthorized purposes are a violation of the CORI laws and regulations and may subject me and/or my organization to criminal and/or civil penalties as provided in with M.G.L. c. 6, § 172, 178 and 803 CMR 2.00 et. seq.

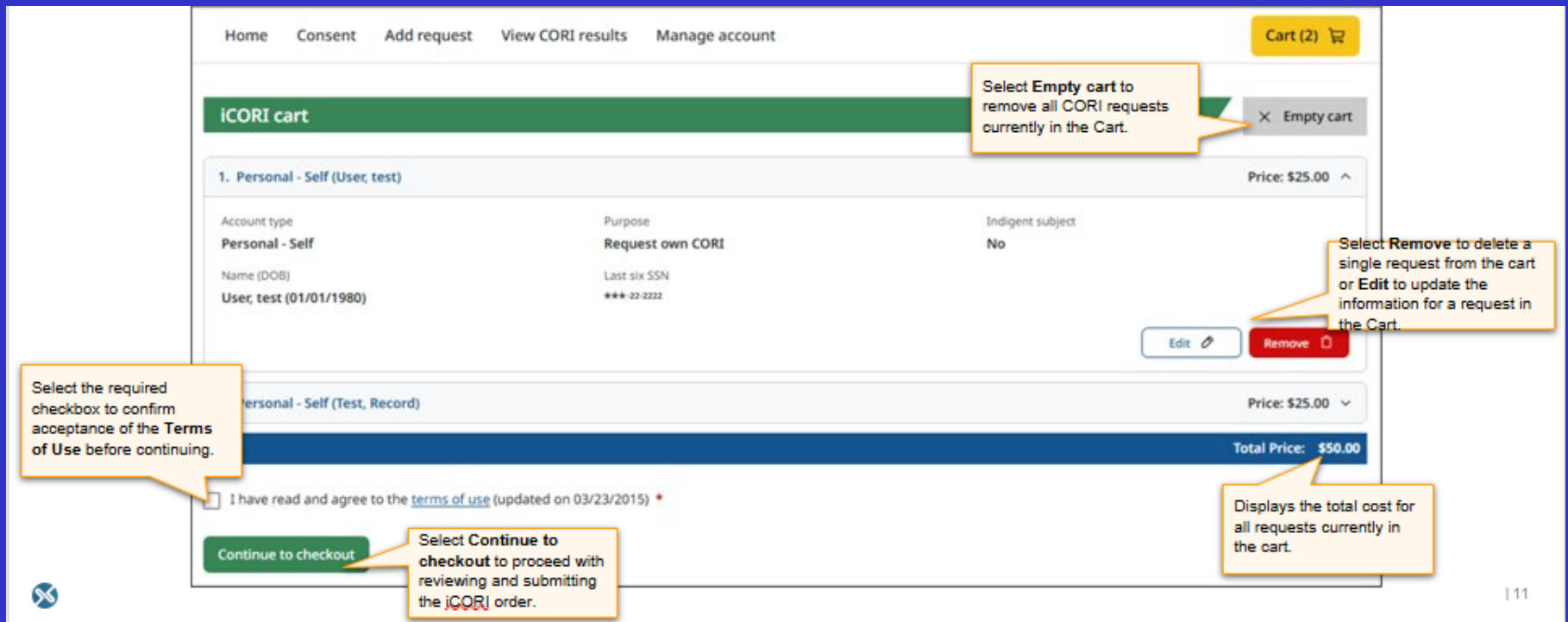
Add & checkout

Add & request another

Cancel request X

- Select the appropriate account type and purpose for your request
- Complete all required fields with the subject information
- The required fields to request a CORI will remain the same
- Complete the attestation
- Add the request to your CORI cart

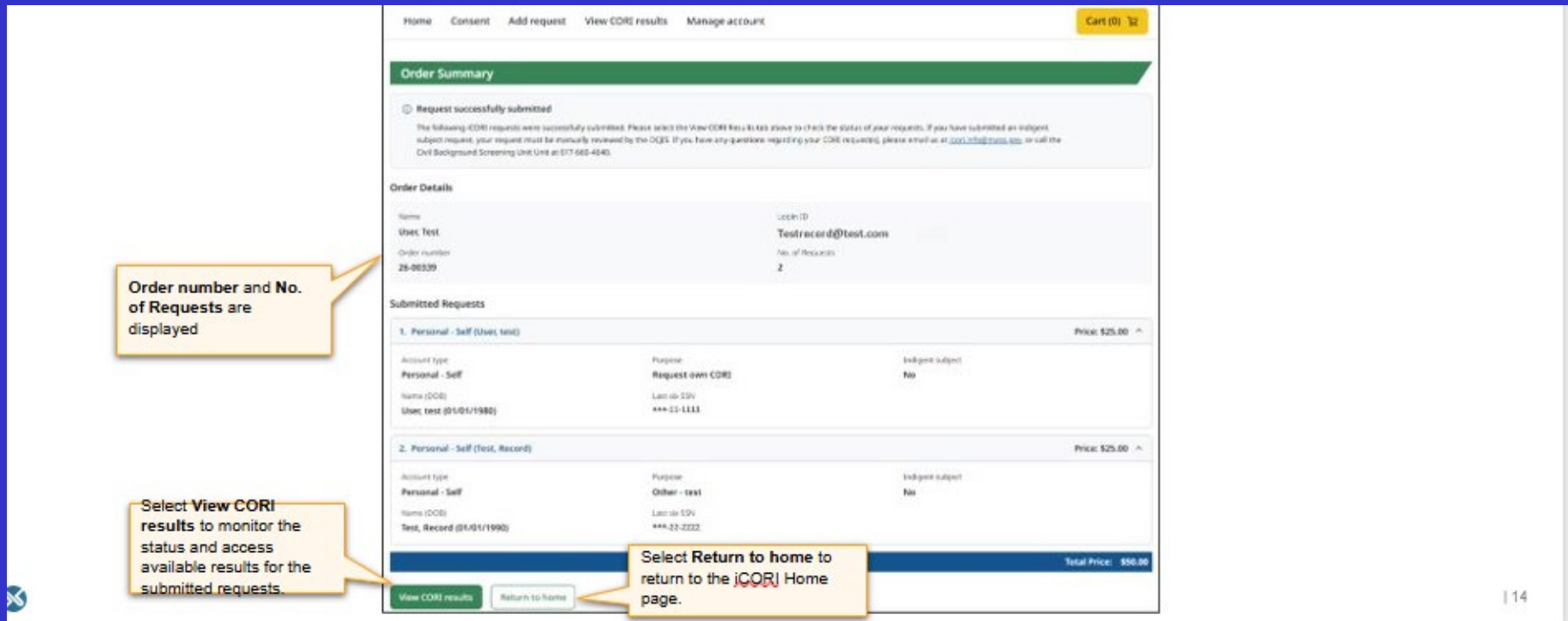
The **iCORI Cart** displays all iCORI requests that have been added to the cart. Review each request for accuracy before checkout.



The screenshot shows the iCORI Cart interface with the following elements and callouts:

- Navigation Bar:** Home, Consent, Add request, View CORI results, Manage account.
- Cart (2)** button in the top right corner.
- ICORI cart** header.
- Callout 1:** Select Empty cart to remove all CORI requests currently in the Cart. (Points to the 'Empty cart' button).
- Item 1:** Personal - Self (User, test) with a Price of \$25.00.
 - Account type:** Personal - Self
 - Purpose:** Request own CORI
 - Indigent subject:** No
 - Name (DOB):** User, test (01/01/1980)
 - Last six SSN:** *** 22 2222
 - Buttons:** Edit (pencil icon), Remove (trash icon).
 - Callout 2:** Select Remove to delete a single request from the cart or Edit to update the information for a request in the Cart. (Points to the Remove button).
- Item 2:** Personal - Self (Test, Record) with a Price of \$25.00.
- Total Price:** \$50.00.
- Callout 3:** Displays the total cost for all requests currently in the cart. (Points to the Total Price).
- Terms of Use:** I have read and agree to the [terms of use](#) (updated on 03/23/2015) *.
- Callout 4:** Select the required checkbox to confirm acceptance of the Terms of Use before continuing. (Points to the checkbox).
- Continue to checkout** button.
- Callout 5:** Select Continue to checkout to proceed with reviewing and submitting the iCORI order. (Points to the Continue to checkout button).

The **Order Summary** page confirms that the iCORI requests were submitted successfully and displays the order number, requestor information, and total price.



The screenshot shows the 'Order Summary' page of the DCJIS system. The page includes a navigation bar with links: Home, Consent, Add request, View CORI results, and Manage account. A yellow 'Cart (0)' button is in the top right. The main content area is titled 'Order Summary' and contains a confirmation message: 'Request successfully submitted'. Below this, it states: 'The following CORI requests were successfully submitted. Please select the View CORI Results above to check the status of your requests. If you have submitted an indigent subject request, your request must be manually reviewed by the DCJIS. If you have any questions regarding your CORI request(s), please email us at cori@dcjis.com, or call the Civil Background Screening Unit at (617) 685-4940.'

The 'Order Details' section shows the user's name as 'User Test', email as 'Testrecord@test.com', order number as '28-08339', and the number of requests as '2'. The 'Submitted Requests' section lists two requests:

Account type	Purpose	Indigent subject
1. Personal - Self (User test)	Request own CORI	No
Personal - Self	Request own CORI	No
Name (DOB)	Last id: IDV	
User: test (01/01/1980)	***-23-1111	
2. Personal - Self (Test, Record)	Other - test	No
Personal - Self	Other - test	No
Name (DOB)	Last id: IDV	
Test, Record (01/01/1990)	***-23-2222	

The total price is \$50.00. At the bottom, there are two buttons: 'View CORI results' and 'Return to home'. Three callouts provide additional information:

- Order number and No. of Requests are displayed**: Points to the order number and the number of requests in the Order Details section.
- Select View CORI results to monitor the status and access available results for the submitted requests.**: Points to the 'View CORI results' button.
- Select Return to home to return to the iCORI Home page.**: Points to the 'Return to home' button.

Requesting CORI- Batch Request



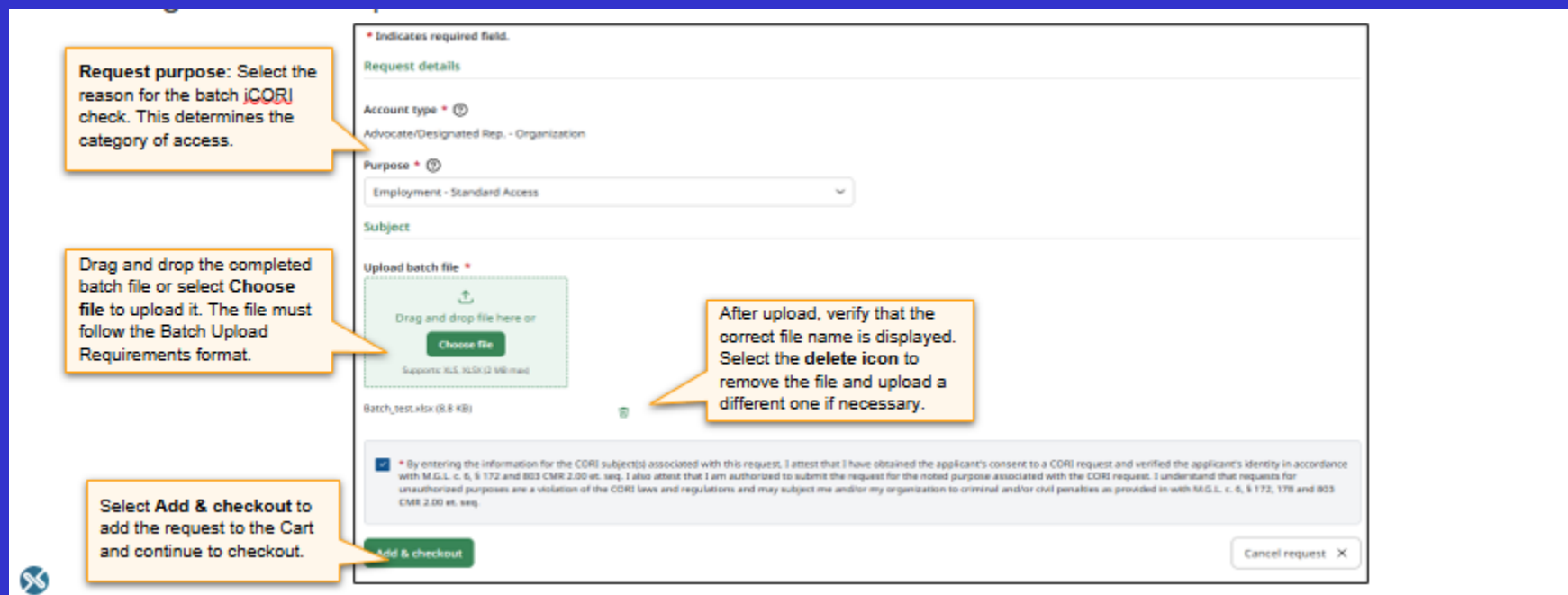
iCORI allows organization users to submit batch requests with multiple subjects at one time.

Select the **Batch Request** option from the Add request menu item from the top navigation menu.

The screenshot shows the top navigation bar of the iCORI application. The navigation items are "Home", "Consent" (with a dropdown arrow), "Add request" (with an upward arrow and highlighted by a red box), "View CORI results", and "Manage account". In the top right corner, there is a yellow "Cart (0)" button with a shopping cart icon. Below the "Add request" menu, a dropdown is visible with two options: "Single request" and "Batch request". The "Batch request" option is highlighted with a blue background. Below the dropdown, there is a green banner with the text "Batch CORI request". Underneath the banner, the heading "Add Batch iCORI Request" is followed by a paragraph of instructions: "In order to submit a CORI request, a Requestor must obtain the CORI subject's consent and verify the identity with an approved form of photographic government issued identification. Consent to a CORI request may be submitted either electronically through the 'consent' tab or by signing a paper CORI acknowledgment form. Prior to submitting a request a CORI, the requestor must ensure that the applicant has either electronically provided consent or obtained a paper signed copy of the CORI acknowledgement form. Paper CORI acknowledgement forms must be kept on file for a period of 1 year in accordance with M.G.L. c. 6, § 172 and 803 CMR 2.00 et. seq. CORI requestors must also verify the identity of a CORI subject and document the type of identification used to verify identity on the CORI acknowledgment form." Below this paragraph, another instruction states: "Please enter information in the fields below and then click the Add & Checkout button. The selected purpose will dictate the category of access under which your request is processed. For further information regarding the available categories of access, please review the [training documents](#). Refer to the [Batch Upload Requirements](#) document for proper file formatting requirements."

On the Batch CORI request page, select the account type, the request purpose, and upload the batch file.

Complete the required attestation, then select **Add & checkout**. Valid batch requests are added to the **Cart** and follow the same checkout, order verification, and submission process as a single iCORI request.



Request purpose: Select the reason for the batch [iCORI] check. This determines the category of access.

Drag and drop the completed batch file or select Choose file to upload it. The file must follow the Batch Upload Requirements format.

After upload, verify that the correct file name is displayed. Select the delete icon to remove the file and upload a different one if necessary.

Select Add & checkout to add the request to the Cart and continue to checkout.

Request details

Account type * ⓘ
Advocate/Designated Rep. - Organization

Purpose * ⓘ
Employment - Standard Access

Subject

Upload batch file *

Drag and drop file here or
Choose file

Supports XLS, XLSX (2 MB max)

Batch_test.xlsx (8.8 KB)

☒ By entering the information for the CORI subject(s) associated with this request, I attest that I have obtained the applicant's consent to a CORI request and verified the applicant's identity in accordance with M.G.L. c. 6, § 172 and 803 CMR 2.00 et. seq. I also attest that I am authorized to submit the request for the noted purpose associated with the CORI request. I understand that requests for unauthorized purposes are a violation of the CSRI laws and regulations and may subject me and/or my organization to criminal and/or civil penalties as provided in with M.G.L. c. 6, § 172, 176 and 803 CMR 2.00 et. seq.

Add & checkout Cancel request X

NEW! Requesting CORI based on Electronic CORI Consent



- The modernized iCORI service allows business and organization users to request consent for a criminal history background check from the CORI subject electronically.
- Advantages of Electronic CORI consent:
 - Businesses and organizations will not be required to collect and store paper CORI acknowledgement forms for CORI subjects who provide electronic consent as the CORI subject will complete the CORI Acknowledgement form electronically as part of the consent process. Electronic consent will be stored securely within the iCORI service.
 - Businesses and organization will not have to verify the identity of a CORI subject who provides electronic consent as identity verification will be completed by the CORI subject.
 - CORI consent can be easily requested with the CORI subject's email address and last name.

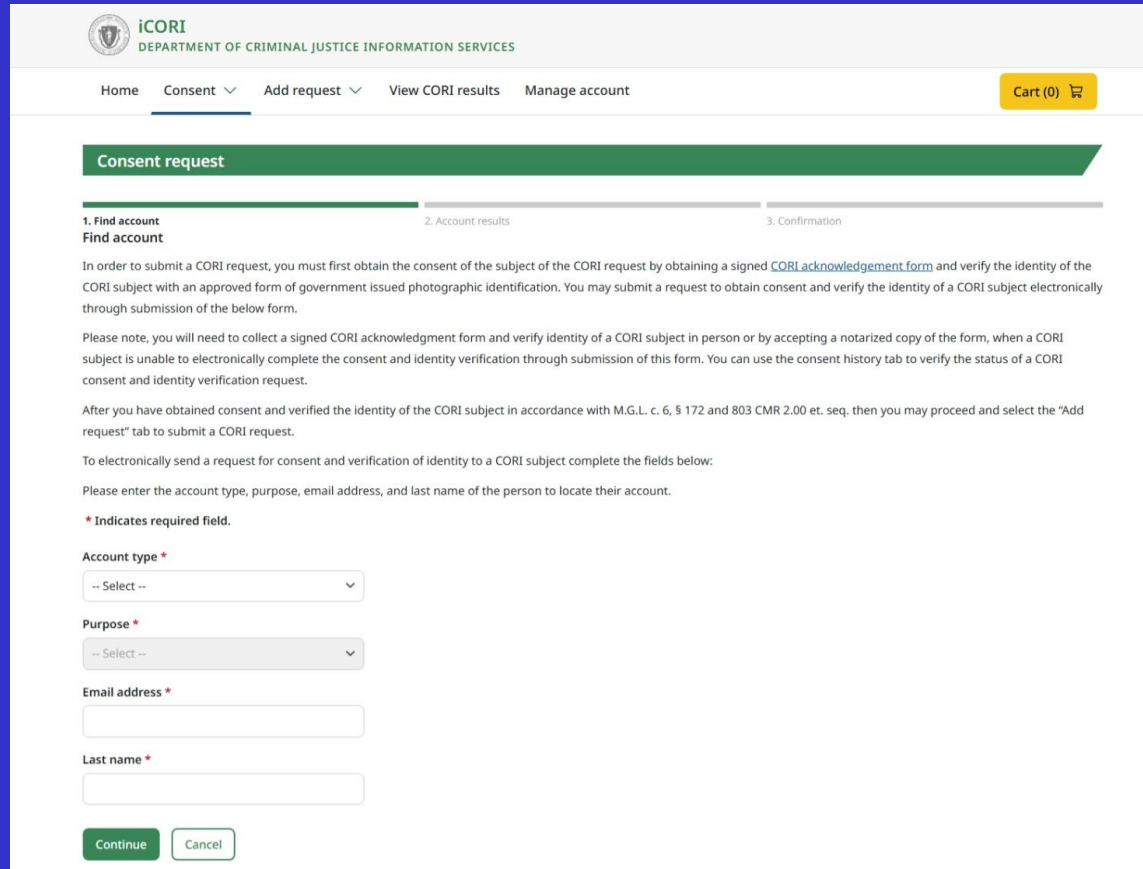
NEW! Electronic Consent for a CORI Check



To request consent request from a CORI subject, select the consent request option under the Consent top navigation menu

A screenshot of the DCJIS web application interface. The top navigation bar includes links for Home, Consent (with a dropdown arrow), Add request, View CORI results, and Manage account. A yellow button in the top right corner says "Cart (0)" with a shopping cart icon. The "Consent" dropdown menu is open, showing "Consent history" and "Consent request" (which is highlighted with a red rectangle). Below the navigation bar, there is a green banner with the word "Welcome" partially visible. Underneath, the section "Your recent iCORI requests" is shown. It contains a table with columns: No., Date/time ↑↓, Subject ↑↓, Status ↑↓, Details, Result ↑↓, and Actions. The table is currently empty, with the text "No recent iCORI requests found." centered below it.

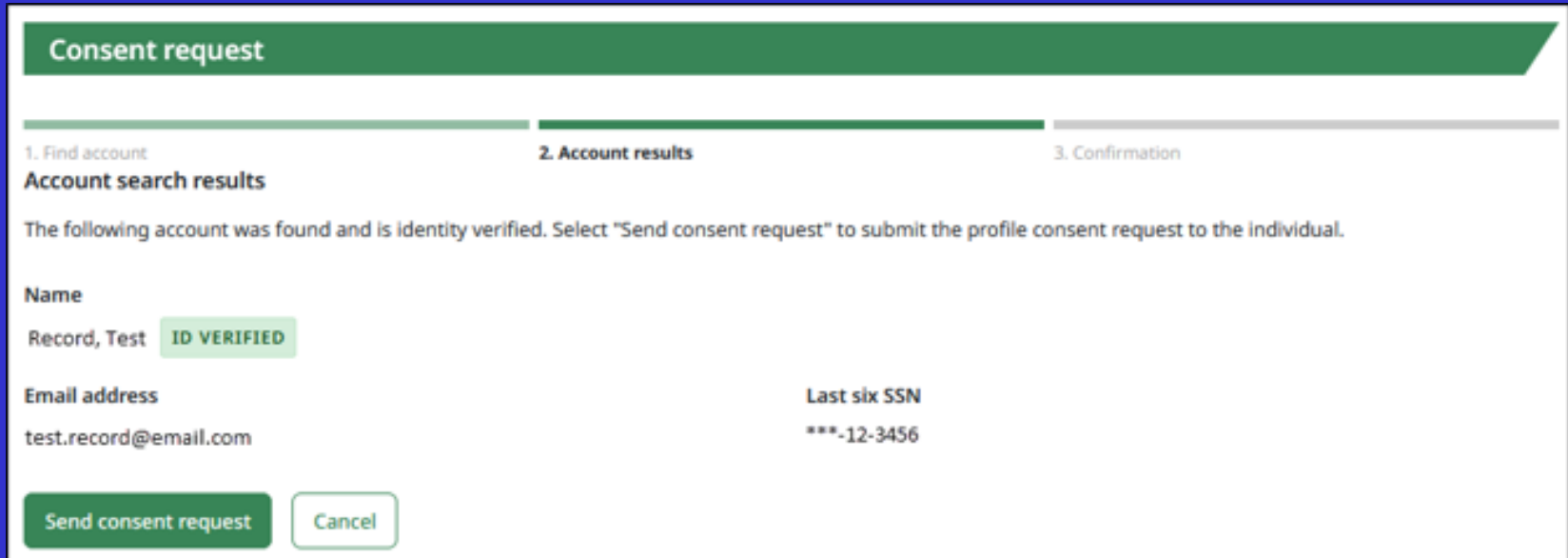
Enter the CORI subject's email address and last name.

The screenshot shows the iCORI web application interface. At the top, the header includes the iCORI logo and the text "DEPARTMENT OF CRIMINAL JUSTICE INFORMATION SERVICES". A navigation bar contains links for "Home", "Consent" (which is underlined), "Add request", "View CORI results", and "Manage account". A yellow "Cart (0)" button is positioned on the right side of the navigation bar. Below the navigation bar, a green banner reads "Consent request". Underneath this banner is a progress bar with three steps: "1. Find account" (the current step), "2. Account results", and "3. Confirmation". The "Find account" section contains the following text: "In order to submit a CORI request, you must first obtain the consent of the subject of the CORI request by obtaining a signed [CORI acknowledgement form](#) and verify the identity of the CORI subject with an approved form of government issued photographic identification. You may submit a request to obtain consent and verify the identity of a CORI subject electronically through submission of the below form." This is followed by a note: "Please note, you will need to collect a signed CORI acknowledgment form and verify identity of a CORI subject in person or by accepting a notarized copy of the form, when a CORI subject is unable to electronically complete the consent and identity verification through submission of this form. You can use the consent history tab to verify the status of a CORI consent and identity verification request." Then, it states: "After you have obtained consent and verified the identity of the CORI subject in accordance with M.G.L. c. 6, § 172 and 803 CMR 2.00 et. seq. then you may proceed and select the 'Add request' tab to submit a CORI request." The next instruction is: "To electronically send a request for consent and verification of identity to a CORI subject complete the fields below:" This is followed by: "Please enter the account type, purpose, email address, and last name of the person to locate their account." A legend indicates that an asterisk (*) denotes a required field. The form fields are: "Account type *" (a dropdown menu showing "-- Select --"), "Purpose *" (a dropdown menu showing "-- Select --"), "Email address *" (a text input field), and "Last name *" (a text input field). At the bottom of the form are two buttons: a green "Continue" button and a white "Cancel" button with a green border.

If there is an existing iCORI account with a matching email address and last name, the system will display the matching account information.

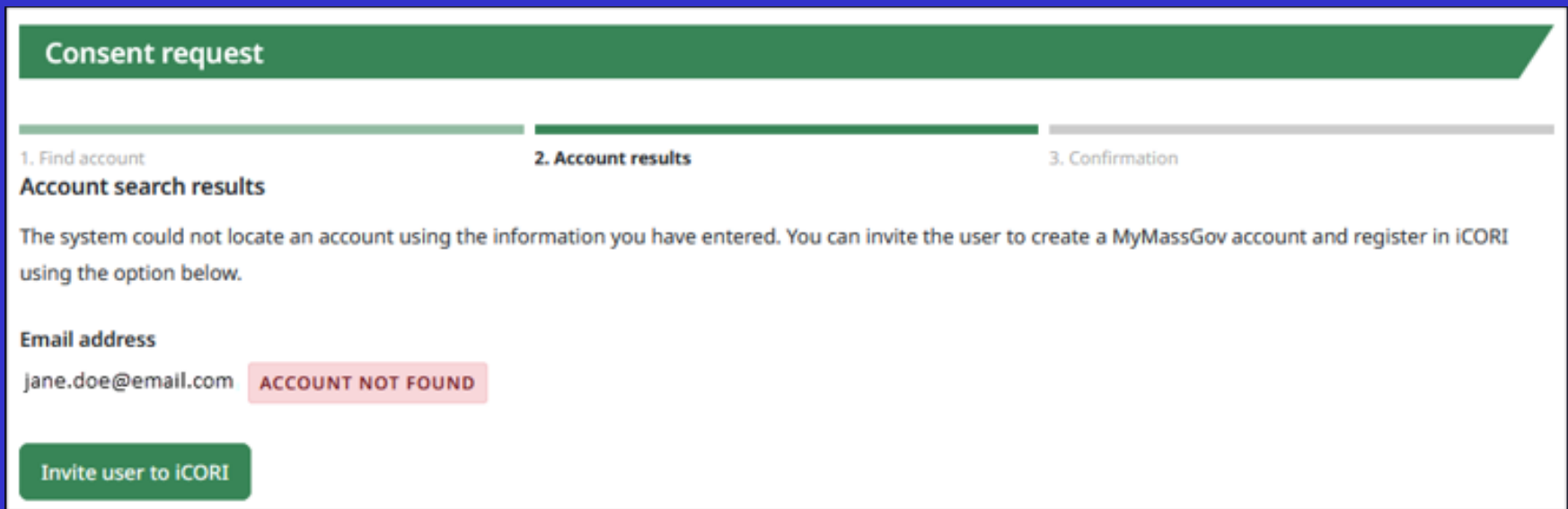
The requestor must review the information to confirm that the name and email address of the CORI subject matches the corresponding account information. If the information matches, the requestor will click send consent request.

An email will be sent to the CORI subject asking them to log-in to their iCORI account and provide consent.

A screenshot of a web application interface titled "Consent request". The interface has a green header bar with the title. Below the header, there is a progress bar with three steps: "1. Find account", "2. Account results", and "3. Confirmation". The "2. Account results" step is currently active. The main content area displays "Account search results" and a message: "The following account was found and is identity verified. Select 'Send consent request' to submit the profile consent request to the individual." Below this message, there are two rows of information. The first row is labeled "Name" and shows "Record, Test" followed by a green badge that says "ID VERIFIED". The second row is labeled "Email address" and shows "test.record@email.com". To the right of the email address, there is a label "Last six SSN" followed by the text "***-12-3456". At the bottom of the form, there are two buttons: a green "Send consent request" button and a white "Cancel" button with a green border.

If there is not an existing iCORI account matching the email address and last name entered into the search, the requestor will be prompted to invite the CORI subject to create an account and provide consent.

The CORI subject will receive an email inviting them to create a personal iCORI account to provide consent.

The screenshot displays the "Consent request" interface for iCORI. At the top, a green header bar contains the text "Consent request". Below this, a progress bar indicates three steps: "1. Find account", "2. Account results" (which is currently active), and "3. Confirmation". Under the "Account results" section, the text states: "The system could not locate an account using the information you have entered. You can invite the user to create a MyMassGov account and register in iCORI using the option below." Below this message, the "Email address" field is shown with the value "jane.doe@email.com". To the right of the email address, a red rectangular box contains the text "ACCOUNT NOT FOUND". At the bottom left of the form, there is a green button labeled "Invite user to iCORI".

DEPARTMENT OF CRIMINAL JUSTICE INFORMATION SERVICES

iCORI

Criminal Offender Record Information

Create Your iCORI Account

Test Organization has requested that you complete a CORI Acknowledgment Form to authorize access to your Criminal Offender Record Information (CORI).

REQUEST DETAILS

Requested By	Test Organization
Account Type	General Employer
Purpose	Employment - Standard Access

To begin, select the "Register for iCORI" option below to create an iCORI account. During the registration process, answer "Yes" to Question 8. This will allow you to create an iCORI account for the purpose of electronically verifying your identity for CORI processing and completing the CORI Acknowledgment Form.

You may also use your iCORI account for other purposes, such as requesting your own CORI or submitting a publicly accessible CORI request for another individual. During the iCORI registration process, you will see options for these services. While you are not required to use your account for any purpose other than completing this CORI Acknowledgment Form, you may choose to do so if desired but, must be sure to select the appropriate sections when registering for an iCORI account.

[Register for iCORI](#)

After the CORI subject creates a personal iCORI account, he or she will be prompted to review the consent request in the consent history. The consent request will include the name of the business or organization that requested consent.

Profile data sharing consent history

[Received requests](#)

Open consent requests

No.	Request date/time	Requester	Organization / Requester	Actions
1	09/17/2026, 12:05 PM	Doe, Jane	test.record@email.com	Review

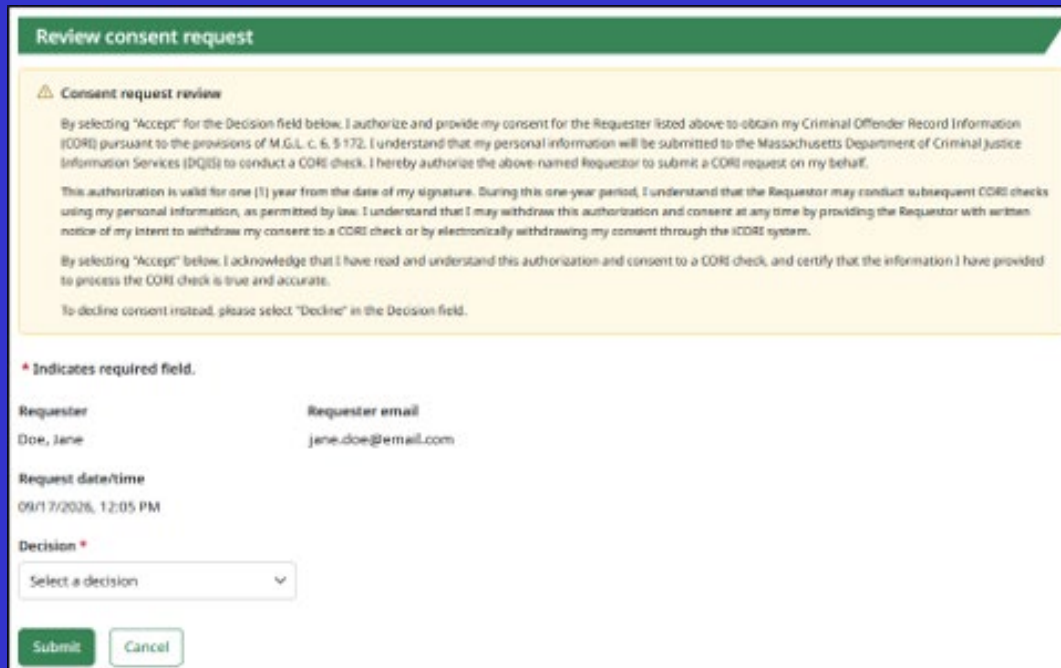
Profile consent history

No.	Consent start date	Requester	Organization / Requester	Consent end date	Status	Actions
No consent history found.						

The CORI subject must review the CORI acknowledgement form.

The CORI subject may then approve or deny the request for consent.

When the CORI subject approves or denies the consent request, the business or organization that requested consent will receive an email

A screenshot of a web form titled "Review consent request" with a green header bar. The form contains a "Consent request review" section with a warning icon and detailed text about the authorization process. Below this, a note states "* Indicates required field." The form includes fields for "Requester" (Doe, Jane), "Requester email" (jane.doe@email.com), and "Request date/time" (09/17/2026, 12:05 PM). A "Decision *" dropdown menu is set to "Select a decision". At the bottom are "Submit" and "Cancel" buttons.

Review consent request

Consent request review

By selecting "Accept" for the Decision field below, I authorize and provide my consent for the Requester listed above to obtain my Criminal Offender Record Information (CORI) pursuant to the provisions of M.G.L. c. 6, § 172. I understand that my personal information will be submitted to the Massachusetts Department of Criminal Justice Information Services (DCJIS) to conduct a CORI check. I hereby authorize the above-named Requester to submit a CORI request on my behalf.

This authorization is valid for one (1) year from the date of my signature. During this one-year period, I understand that the Requestor may conduct subsequent CORI checks using my personal information, as permitted by law. I understand that I may withdraw this authorization and consent at any time by providing the Requestor with written notice of my intent to withdraw my consent to a CORI check or by electronically withdrawing my consent through the iCORI system.

By selecting "Accept" below, I acknowledge that I have read and understand this authorization and consent to a CORI check, and certify that the information I have provided to process the CORI check is true and accurate.

To decline consent instead, please select "Decline" in the Decision field.

* Indicates required field.

Requester
Doe, Jane

Requester email
jane.doe@email.com

Request date/time
09/17/2026, 12:05 PM

Decision *
Select a decision ▼

Submit **Cancel**



An official website of the Commonwealth of Massachusetts

DEPARTMENT OF CRIMINAL JUSTICE INFORMATION SERVICES

iCORI

Criminal Offender Record Information

iCORI Consent Request Accepted

The account holder has accepted your consent request on iCORI.

REQUEST DETAILS

Subject

The DCJIS will never ask for your password or other confidential information via email. Please do not respond directly to this email message. If you have any questions regarding this message, please e-mail us at dcjis@mass.gov, or call the Civil Background Screening Unit Unit at (617) 660-4640 between 8:00 AM and 6:00 PM Eastern Time, Monday - Friday.

Thank you,
The iCORI Team

NEW! Electronic Consent- Consent History



The business or organization user may go to their consent history to view all consent requests. The consent history will include the status of each consent request as well as the expiration date of each active consent. Electronic consent will remain valid for one unless revoked by the CORI subject.

The business or organization user may invite CORI subjects to renew consent through consent history.

The business or organization user may also submit a CORI request through the consent history by selecting “Perform CORI.” If the business or organization submits a CORI request through the consent history.

NEW! Requesting CORI based on Electronic CORI Consent



If the CORI subject provided electronic consent through the iCORI service, CORI may be requested from the requesting business/organizations consent history.

Profile data sharing consent history

[Sent requests](#)[Received requests](#)

Open consent requests

No.	Request date/time	Individual	Account email
1	09/17/2026, 04:25 PM	Smith, Jane	jane.smith@email.com

Select to navigate to the **Single CORI request** page to perform a CORI check for the associated individual.

Accepted consent requests

No.	Consent start date	Individual	Account email	Consent end date	Status	Actions
1	09/18/2026	Doe, Jane	jane.doe@email.com	09/18/2027	ACTIVE	Perform CORI ✓
2	09/18/2026	Record, Test	test.record@email.com	-	REVOKED	Resend request ↺

Declined consent requests

No.	Request date/time	Individual	Account email	Actions
1	09/17/2026, 04:25 PM	Smith, John	john.smith@email.com	Resend request ↺

NEW! Requesting CORI based on Electronic CORI Consent



An official website of the Commonwealth of Massachusetts Here's how you know

ajmee.m.comedy-90d@mass.gov Help Log out

ICORI
DEPARTMENT OF CRIMINAL JUSTICE INFORMATION SERVICES

Home Consent Add request View CORI results Manage account Cart (0)

Single ICORI request

Add Single ICORI Request

In order to submit a CORI request, a Requestor must obtain the CORI subject's consent and verify the identity with an approved form of photographic government issued identification. Consent to a CORI request may be submitted either electronically through the "consent" tab or by signing a paper CORI acknowledgment form. Prior to submitting a request a CORI, the requestor must ensure that the applicant has either electronically provided consent or obtained a paper signed copy of the CORI acknowledgment form. Paper CORI acknowledgment forms must be kept on file for a period of 1 year in accordance with M.G.L. c. 6, § 172 and 803 CMR 2.00 et. seq. CORI requestors must also verify the identity of a CORI subject and document the type of identification used to verify identity on the CORI acknowledgment form.

Please select a purpose for your query and enter information in as many of the fields below as possible. The selected purpose will dictate the category of access under which your request is processed. For further information regarding the available categories of access, please review the [training documents](#).

* Indicates required field.

Request details

Account type *
General Employer

Purpose *
-- Select --

Subject

Last name * First name * Middle Initial Suffix

Former last name 1 Former last name 2 Former last name 3 Former last name 4

Date of birth (MMDDYYYY) * Last six SSN PCF Number

10111990 ***-****-00

☐ No SSN

Gender Race

-- Select -- -- Select --

Parent 1

Last name First name

Parent 2

Last name First name Maiden name

☐ * By entering the information for the CORI subject(s) associated with this request, I attest that I have obtained the applicant's consent to a CORI request and verified the applicant's identity in accordance with M.G.L. c. 6, § 172 and 803 CMR 2.00 et. seq. I also attest that I am authorized to submit the request for the stated purpose associated with the CORI request. I understand that requests for unauthorized purposes are a violation of the CORI laws and regulations and may subject me and/or my organization to criminal and/or civil penalties as provided in M.G.L. c. 6, § 172, 178 and 803 CMR 2.00 et. seq.

Add & checkout Add & request another Cancel request X

Massachusetts Department of Criminal Justice Information Services
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The DCJIS ICORI system contains confidential Criminal Offender Record Information (CORI). Access to, and dissemination of CORI is regulated by M.G.L. c. 6, § 167-178B and 803 CMR 2.00 et. seq. Misuse of the ICORI system and/or the information contained therein, may subject offenders to both civil and criminal penalties as provided in M.G.L. c. 6, § 168 and 178.

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Please submit any feedback for this site to: icoril@dcjis.state.ma.us

- When you select “perform CORI” on the Consent History page you will be directed to the CORI request submission form.
- The subject’s name, date of birth, and the last six digits of the SSN will pre-populate on the page.
- You may add additional information about the CORI subject if you have it.

Reviewing CORI Results in iCORI



- The user may confirm the status of a CORI request by selecting “view CORI results” at the top of the iCORI account homepage. Upon selecting this option, the requestor will be able to view a list of pending and processed CORI results.
- The list will include the status of each request.
- This page will also indicate “No Available CORI” or “Criminal History” for processed results.
- Requestors may download or print multiple results from the results page.
- CORI results will be available in the results page for 6 months.
- DCJIS regulations allow for paper or electronic storage of results.



An official website of the Commonwealth of Massachusetts [Here's how you know](#) ▼



Help



Log out



iCORI

DEPARTMENT OF CRIMINAL JUSTICE INFORMATION SERVICES

[Home](#)

[Consent](#) ▼

[Add request](#) ▼

[View CORI results](#)

[Manage account](#)

Cart (0)

Welcome to the iCORI service

Your recent iCORI requests

No.	Date/time ↑↓	Subject ↑↓	Status ↑↓	Details	Result ↑↓	Actions
No recent iCORI requests found.						

CORI results list 12 requests

list will be listed in the header.

Below please find the CORI requests submitted for your organization. CORI may only be accessed and disseminated in accordance with MGL c. 6, §§ 167-178B and 803 CMR 2.00-11.00 et. seq. CORI results remain in an account for a six month period of time. The status of each request is listed. Please check back regularly for any results that have a "pending" status. Questions pertaining to CORI requests may be directed to icorinfo@mass.gov or the Civil Background Check Services unit at 617-660-4640 during its regular business hours of Monday through Friday from 8 a.m. to 5 p.m.

Filter and Sort

Filter List: Enter one or more fields to filter the list.

Sort List: Select a field to sort the list by that column.

Expand All: Click to expand information for all requests in the list.

Refresh Results: Click to refresh the result information in the list.

Download Result: Click to download the result PDF.

Expand: Click to expand more information about the request.

0 of 12 selected

Download selected Expand all Refresh results

No.	Date/time	Subject	Status	Details	Result	Actions
☐ 1	09/15/2026, 05:44 PM	Test, Test	Completed	Show	CRIMINAL HISTORY	Download
☐ 2	09/15/2026, 05:44 PM	Record, Test	Completed	Show	CRIMINAL HISTORY	Download
☐ 3	09/15/2026, 05:44 PM	Test, Test	Completed	Show	CRIMINAL HISTORY	Download

CORI results list 2 requests

Below please find the CORI requests you have submitted. CORI may only be accessed and disseminated in accordance with MGL c. 6, §§ 167-178B and 803 CMR 2.00-11.00 et. seq. CORI results remain in an account for a six month period of time. The status of each request is listed. Please check back regularly for any results that have a "pending" status. Questions pertaining to CORI requests may be directed to icorinfo@mass.gov or the Civil Background Check Services unit at 617-660-4640 during its regular business hours of Monday through Friday from 8 a.m. to 5 p.m.

Filter and Sort

Select the top checkbox to toggle select and de-select all checkboxes for the results.

Select one or more checkboxes to batch download results.

Click to download the results for all selected results.

1 of 2 selected

Download selected Expand all Refresh results

No.	Date/time	Subject	Status	Details	Result	Actions
☒ 1	09/17/2026, 09:19 PM	Test, Record	Completed	Hide	NO AVAILABLE CORI	Download
		Request order ID 12-12222	Request ID E12PER-00001111	Subject DOB 01/01/1990	Subject SSN ***-22-2222	Available until 03/16/2027
☐ 2	09/17/2026, 09:19 PM	User, test	Completed	Show	NO AVAILABLE CORI	Download

Personal Accounts



An official website of the Commonwealth of Massachusetts [Here's how you know](#) ▼

 **iCORI**
DEPARTMENT OF CRIMINAL JUSTICE INFORMATION SERVICES

Welcome to the Massachusetts iCORI service

Welcome to iCORI, a service of the Commonwealth of Massachusetts and the Massachusetts Department of Criminal Justice Information Services (DCJIS).

iCORI provides Massachusetts criminal offender record information maintained by the Office of the Commissioner of Probation. iCORI results are not supported by biometric identifiers such as fingerprints and are based solely on the personal identifying information entered by the requester.

The accuracy of results from iCORI is dependent upon the accuracy and completeness of the information submitted by the requester. DCJIS does not verify or confirm the accuracy of information provided by the requester.

For questions or assistance, email us at icori.info@mass.gov, or call the Civil Background Screening Unit at 617-660-4640.

 Have questions about iCORI? [View online help](#)

Register or log in to iCORI

- Personal accounts** →
- Business or organization accounts** →

 **Sharing of user accounts is prohibited**

DCJIS terms and conditions prohibit the sharing of iCORI username and password information. Each iCORI user must have their own unique username and password to access the iCORI system. Violations may result in inactivation of the iCORI account and civil penalties and sanctions.

Massachusetts Department of Criminal Justice Information Services
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The DCJIS iCORI system contains confidential Criminal Offender Record Information (CORI). Access to, and dissemination of CORI is regulated by M.G.L. c. 6, §§ 167-178B and 803 CMR 2.00 et. seq. Misuse of the iCORI system and/or the information contained therein, may subject offenders to both civil and criminal penalties as provided in M.G.L. c. 6, §§ 168 and 178.

[Digital Accessibility Statement](#) | [Privacy Policy](#) | [Terms of Use](#)

Please submit any feedback for this site to: icori.info@mass.gov



MyMassGov

PERSONAL ACCOUNT

iCori is using MyMassGov to allow you to log in to your account safely and securely.

First time using MyMassGov?

[CREATE AN ACCOUNT](#)

Already have a MyMassGov account?

Email

Password



[Forgot Password](#)

LOG IN

[Learn more about MyMassGov](#)





MyMassGov

PERSONAL ACCOUNT

Consent to share MyMassGov profile information

Last updated 9/2/2026

By selecting 'CONTINUE', you are agreeing to MyMassGov creating and storing a profile and sharing the information in it, including personal information about you, with the Massachusetts state agencies whose websites you use and with third-party businesses we rely on to provide this service. Please visit the following links to learn more about what data we collect, what we do with it, and how we protect your privacy.

[MyMassGov Privacy Notice](#) 

[Data sharing and storage](#) 

CONTINUE

[Cancel](#)



MyMassGov

PERSONAL ACCOUNT

Set up multifactor authentication (MFA)

Step 1 of 3: Verify your email

Email

SEND VERIFICATION CODE

[Cancel](#)



MyMassGov

PERSONAL ACCOUNT

Set up multifactor authentication (MFA)

Step 1 of 3: Verify your email

We sent a code to your email. Enter it in the "Verification code" box. If you didn't get it, make sure your email address is correct, look in spam, or select "Get a new code." The code expires in 5 minutes.

Email

Verification code

VERIFY

[Get a new code](#)

[Cancel](#)



MyMassGov

PERSONAL ACCOUNT

Set up multifactor authentication (MFA)

Step 3 of 3: Set up your password

Email

test.record@email.com

Password Rules

- ✗ Between 8 and 64 characters
- ✗ Must meet at least three of the following requirements:
 - Contains a special character (e.g., @ # \$ % ^ & *)
 - Contains a number
 - Contains an uppercase character
 - Contains a lowercase character

New Password

Confirm New Password

CREATE

[Cancel](#)

Identity Verification for Personal CORI Accounts



- Verification of identity is required for all personal iCORI accounts. It is not currently required for business or organization account holders.
- Identity verification can be completed in 3 ways:
 - MyMassGov Electronic Identity Verification
 - MyMassGov checks information that the user submits against known, verified sources to confirm that you are who you say you are
 - RMV Check
 - User provide his or her MA license or MA identification card number and expiration date. The user's name, date of birth, license/ID number and expiration date are compared against data on file with the Registry of Motor Vehicles to confirm that the demographic information matches the information associated with the license/ID and that the license/ID is valid.
 - Manual Identity verification
 - User completes the DCJIS verification of identification affidavit and uploads the completed form along with required identification documents to iCORI. DCJIS staff will manually review the submission to verify the user's identity.
- Individuals who verify their identity electronically through MyMassGov or the RMV will automatically be authorized to access the iCORI system.
- There will be a delay for users that select the manual identity verification process. These users will need to have forms notarized and submitted to DCJIS for manual review prior to submitting a CORI request.



MyMassGov Identity Verification

Identity Verification Required

Welcome to iCORI

Log out →

! Thank you for registering with MyMass.gov to access the Department of Criminal Justice Information Services (DCJIS) iCORI System.

Identity verification is required to access iCORI. To proceed, you must verify your identity through MyMassGov. Click the button below to get started. You will not be able to access iCORI until identity verification is complete.

Please note that access to and dissemination of Criminal Offender Record Information (CORI) are governed by Massachusetts General Laws, Chapter 6, §§ 167-178B, and 803 CMR 2.00-11.00 et seq.

Verify my identity →

MyMassGov Identity Verification

[→] [Log out](#)

 **MyMassGov**

Verify your identity

Start verifying your identity now. This process includes securely sharing data with a 3rd party. To learn more about how we protect your data, [read our privacy notice here.](#) 

Begin identity verification

What is identity verification?

Identity verification helps prevent fraud and stops people from stealing your identity. We check the information you provide against data that comes from verified sources to make sure you are who you say you are.

To verify your identity, you will need to provide:

- Name
- Email address
- Social Security number
- Phone number
- Birth date
- Residential address
- Mailing address

[Exit and continue to Massachusetts CORI System](#)



MyMassGov Identity Verification

Identity Verification

AccountSSNPhoneDOB & Address

 Review account information

Please check that your name and email address are correct.

Name

Edit

Email

Edit

Back

Save and next

[Cancel](#)

MyMassGov Identity Verification

Identity Verification

Account **SSN** Phone DOB & Address

 Enter Social Security number (SSN)

Don't have an SSN? You can use your Individual Taxpayer Identification Number (ITIN). Don't use a business identification number like an EIN. All data we collect is secure. •

[Read about how we keep your information safe and private.](#) 

* Indicates a required field

SSN or ITIN *

For example, 123456789 or 123-45-6789

 Show

Back

Save and next

[Cancel](#)

MyMassGov Identity Verification

Identity Verification

Account SSN **Phone** DOB & Address

 Enter phone number

We use your phone number to verify your identity. [Skip this step](#) if you don't have access to a phone.

All data we collect is secure. [Read about how we keep your data safe and private.](#) 

Phone number

  +1

How would you like us to send your one-time verification code? *

- ☐ Text message
Mobile phone numbers only
- ☐ Phone call
Landline and mobile phone numbers

Back

Send code

MyMassGov Identity Verification

Identity Verification

Account SSN **Phone** DOB & Address

Enter verification code

We sent a message with a one-time code to +19787666512. Please type the code in the "Enter verification code" box.

If you haven't received the code after a few minutes, check to make sure you've typed your phone number correctly. If it's incorrect, [edit your phone number](#) and try again. **The code will expire in 5 minutes.**

Enter verification code

Example: 123456

Verify

[Get a new code](#)

[Cancel](#)

MyMassGov Identity Verification

Identity Verification

Account

SSN

Phone

DOB & Address

 Enter verification code

We sent a message with a one-time code to Please type the code in the "Enter verification code" box.

If you haven't received the code after a few minutes, check to make sure you've typed your phone number correctly. If it's incorrect, [edit your phone number](#) and try again. **The code will expire in 5 minutes.**

Enter verification code

Example: 123456

144207

 Verified

Back

Save and next

[Cancel](#)

MyMassGov Identity Verification

Identity Verification

Account

SSN

Phone

DOB & Address

 Enter date of birth (DOB) and address

Please enter your birth date and address to help us verify your identity.

Indicates a required field

Date of birth *

For example: January 01, 2002

Month

Day

Year

- Select -

Residential address

Enter the address where you live. If you don't have a permanent address, use your current temporary address (shelter, transitional housing, or current location).

Street address *

Enter full address to find the best match. P.O. boxes are not accepted.

Apt/suite/building

City *

State *

- Not selected -

Zip code *

5 digit ZIP code, example: S5555

☐ Mailing address is different than my residential address

Back

Save and next

Cancel



MyMassGov Identity Verification

Review information

Important! Please check your information carefully to make sure it's correct. Errors in this data may result in delay of your identity verification.

Your profile will be used to verify your identity and saved within your personal information.

Name

Email

Birth Date

December 10, 1990

Social Security Number

-**-*

Address

Residential Address

123 E Main St
Boston, MA 02124

Mailing Address

123 E Main St
Boston, MA 02124

Phone

[Edit my information](#)

[Submit](#)

Successful MyMassGov Identity Verification



 **MyMassGov**



Identity Verified

You can continue with Massachusetts CORI System

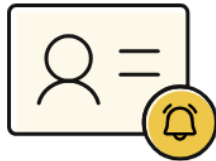
Since you've verified with your MyMassGov account, you may not have to verify again when you use other state services.

[Continue](#)

Unsuccessful MyMassGov Identity Verification



MyMassGov



Continue to Massachusetts CORI System

Massachusetts CORI System will let you know if there's anything else you need to do.

Continue



MyMassGov



You need to provide more information to complete verification

You'll need a valid government-issued photo ID and a smartphone or a tablet with a camera to complete this process.

[Contact support](#)  if you're not able to take a photo of yourself or your documents using your smartphone.

[Continue verification](#)

[Exit and return to Massachusetts CORI System](#)

Register as an individual

1. Select account type

2. Account details

3. Verify & submit

4. Confirmation

Cancel ×

Select account type

As an individual registrant, you may select one or more account types below. Each account type determines the kind of CORI request you are authorized to submit. Please review each option carefully and select all that apply to your intended use of iCORI.

* Indicates required field.

Choose all relevant account types *

☐

NEW



Authorize others to request my CORI

Register to let individuals or organizations request your CORI through iCORI.

☐


Request your own personal CORI

For requesting a copy of your own Massachusetts criminal record for personal use.

☐


Request CORI on a member of the public

Submit a public records (Open CORI) request using the subject's full name and date of birth.

☐


Designated representative or client

Submit CORI requests on behalf of an individual or client you represent.

☐


Private landlord

Request CORI to screen a current or prospective tenant.

☐


Parent or legal guardian of a minor

Request CORI to screen a prospective child care provider.

☐


Elderly or disabled individual

Request CORI to screen a prospective home health aide.

☐


CORI for a deceased individual

Request a deceased individual's CORI.



RMV Identity Verification

- If a user is unable to verify identity through MyMassGov, they may verify identity through the RMV.
- The user will provide either their Massachusetts driver's license number and expiration date or their Massachusetts identification card number and expiration date.
- The information entered into iCORI will be screened against the information on file with the RMV. If the users first name, last name, date of birth, driver's license or MA ID number, and expiration date match the information on file with the RMV and the user's status is active and valid the user's identity will be verified.



Manual Verification

- If a user cannot verify their identity through either MyMassGov or the RMV, the user must complete manual identity verification
- To complete manual identity verification, the user will complete the identity verification affidavit which is available by link during the iCORI registration process.
- The affidavit must be completed in full and notarized.
- The completed affidavit, along with required documentation, must be uploaded to iCORI during the registration process.
- Once all documentation has been submitted to iCORI it will be reviewed by DCJIS staff.
- The user will receive an email when manual review has been completed and the user's identity has been verified.
- The user will not be able to access iCORI or submit CORI requests until the user's identity has been verified.

Manual Verification



THE COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF PUBLIC SAFETY AND SECURITY
Department of Criminal Justice Information Services
200 Arlington Street, Suite 2200, Chelsea, MA 02150
TEL: 617-660-4640 | TTY: 617-660-4606 | FAX: 617-660-5973
MASS.GOV/DCJIS



Massachusetts Department of Criminal Justice Information Services ICORI Identity Verification Affidavit

Individuals seeking access to criminal offender record information ("CORI") or wishing to consent to a Massachusetts criminal history background check must verify their identity with an acceptable form of government issued identification pursuant to M.G.L. c. 6, § 172 (c).

The Department of Criminal Justice Information Services ("DCJIS") allows for electronic identity verification processed in the ICORI system. When electronic identity verification cannot be processed through the ICORI system, an individual may submit the following:

- (a) a notarized copy of this form;
- (b) a form of government issued identification; and
- (c) proof of residency documentation (i.e. school record, mobile phone bill, bank statement, utility bill etc.)

Individuals seeking verification of identity for CORI purposes must submit all information required by DCJIS, including but not limited to, all former names on this form. Failure to do so, will result in the denial of a request for identity verification for CORI purposes.

Requestor Information

*Demographic and contact information for the individual seeking verification of identity for CORI purposes through the DCJIS ICORI system only. The term requestor includes (1) individuals seeking access to their own CORI, (2) individuals seeking access to the CORI of another person on their own behalf or on behalf of an organization, and (3) individuals wishing to grant consent authorizing an individual or organization to access to their CORI.

* First Name: _____ Middle Initial: _____
* Last Name: _____ Suffix (Jr., Sr., ect): _____
Former last name 1: _____
Former last name 2: _____
Former last name 3: _____
Former last name 4: _____
* Date of Birth: _____ Place of Birth: _____
* Last SIX of social security number: _____ ☐ No Social Security Number

Probation Central File Number(s) (if known): _____
*Phone Number: _____
Email Address: _____
*Street Address: _____
Apt. # or Suite: _____ *City: _____ *State: _____ *Zip: _____

Affidavit for Verification of Identity for CORI Purposes

I, _____, hereby swear and affirm, under the penalties of perjury, that I am the above-referenced individual. In support of my request for verification of identity for CORI purposes, I also affirm, under the penalties of perjury, that the **two documents** I have selected and submitted with this affidavit are valid legal documents, attributable to me personally and have not been altered or amended in any form.

- ☐ Passport
- ☐ Driver's license card with photograph issued by any federal, state, or territorial government of the United States
- ☐ An identification card with a photograph issued by any federal, state, or territorial government of the United States
- ☐ Permanent residency card issued by the United States Government
- ☐ Military identification card issued by the United States Government
- ☐ Native American Tribal documents
- ☐ Cell phone bill
- ☐ Utility Bill
- ☐ Bank Statement
- ☐ Student record
- ☐ Birth certificate
- ☐ Other form of documentation

If I selected "Other form of documentation," please describe in the space below the type of documentation and reason for why you are requesting to submit this form of documentation rather than one or more of the other options listed in this form. DCJIS will review and consider your request on a case-by-case basis.

I hereby swear and affirm, under the pains and penalties of perjury, that the information I have provided above is true to the best of my knowledge and belief.

Signature of Requestor

Date

Authentication of Signature

*ALL fields in this section must be completed by the Notary Public.

On this _____ day of _____, 20____, _____ came before me, the undersigned Notary Public, personally appeared and proved to me through satisfactory evidence of identification, which was _____ (Ex: Driver's license, passport, etc.), to be the person whose name is signed on the preceding or attached document, and acknowledged to me that (he)(she) signed it voluntarily for its stated purpose.

Signature of Notary Public (Notary stamp or seal is also required)

Date Commission expires

Register as an individual

1. Select account type

2. Account details

3. Verify & submit

4. Confirmation

Cancel ×

Confirm account type(s)

⚠ Account type information

You have indicated that you would like to register under the following account type(s). If this is not accurate, please select the "Cancel registration" above and start over.

- Open Access
- Personal - Self
- CORI Subject

Before continuing, please make sure you have the following information readily available for iCORI Individual Account Information:

- Full name (populated from your MyMassGov account)
- Date of Birth
- Social Security Number (only the last six digits are required)
- Address
- Phone number
- Massachusetts driver's license number or Massachusetts state ID number
- Valid email address (populated from your MyMassGov account)

You will need to read and agree to the [Terms of Use](#) as well as review the [iCORI Training Documents](#) before submitting your registration.

← Back

Continue →

Register as an individual

1. Select account type

2. Account details

3. Verify & submit

4. Confirmation

Cancel X

* Indicates required field.

Your identity was not verified through MyMassGov.

To complete your registration, you must provide a government-issued identification document below. If you provide a Massachusetts driver's license or state ID, your identity will be verified automatically by the Registry of Motor Vehicles (RMV). All other identification types will be reviewed by the ICORI administrative team.

Account Summary

Account type(s):

- Personal - Self:** A personal CORI request may only be used to request a copy of your own Massachusetts criminal record (CORI) for your own personal use. It is unlawful for an employer or any other entity to require someone to provide a copy of his/her personal CORI.
- CORI Subject:** Register for an ICORI account to authorize individuals and/or businesses/organizations to request your CORI through the ICORI system.

Personal Information

Name

Email

Date of birth (MMDDYYYY) *

Last six SSN *

08091988

***- 223333

☐ I do not have an SSN

Contact Information

Address line 1 *

Address line 2

123 E Main St

Country *

State *

City/town *

Zip code *

UNITED STATES

MASSACHUSETTS

Boston

02124

Phone number *

Phone extension

+1

Number (1112223333)

Ext.

Identification

ATTENTION: Individuals seeking access to criminal offender record information ("CORI") or wishing to consent to a Massachusetts criminal history background check must verify their identity with an acceptable form of government issued identification pursuant to M.G.L. c. 6, § 172 (3). Please select your identification type and upload a copy. If you have a Massachusetts Driver's License or Massachusetts State ID Card, your identity will be verified automatically with the Registry of Motor Vehicles (RMV). For an Out of State License or Out of State Identification Card, you will also be required to submit a signed [DCJIS ICORI Identity Verification Affidavit](#).

Type *

If other, please specify *

ID number *

Other

Exp. date (MMDDYYYY) *

Upload identification *

Drag and drop file here or

Choose file

Supports: JPEG, JPG, PNG, PDF (2 MB max)

Register as an individual

1. Select account type
2. Account details
3. Verify & submit
4. Confirmation

Cancel

Verify registration details

* Indicates required field.

Account type(s)

Account type changes

If you need to change your selected account type(s), you will need to restart the registration process. The account types listed below will be associated with your ICORI registration.

Account type(s):

- Open Access:** Open CORI is for the purpose of submitting a public records CORI request on any member of the public. You will need the subject's full name and date of birth to submit a request.
- Personal - Self:** A personal CORI request may only be used to request a copy of your own Massachusetts criminal record (CORI) for your own personal use. It is unlawful for an employer or any other entity to require someone to provide a copy of his/her personal CORI.
- CORI Subject:** Register for an ICORI account to authorize individuals and/or businesses/organizations to request your CORI through the ICORI system.

Individual account details

Name	Email	Date of birth	Last six SSN
Person, Test	test.person@email.com	02/02/1987	***-22-2222
Address	Phone number		
1 Test St. North Andover, MA 01845 US	+1 857-663-2223		

Terms of use

Attention

Please review the following terms and conditions carefully before submitting your registration.

I, as referenced in these terms and conditions, the terms below shall have the following meanings:

- a. CRA: Consumer Reporting Agency;
- b. CRRB: The Criminal Record Review Board;
- c. CORI: Criminal Offender Record Information;
- d. DCJIS: The Massachusetts Department of Criminal Justice Information Services;
- e. ICORI service: The Internet based service used to request and obtain CORI and self audits;
- f. Requestor: A registered user of the ICORI service and any additional authorized users for the requestor's account. Requestor, as used in these terms, also includes Consumer Reporting Agency requestors.

☐ I have read and agree to the [terms and conditions](#) *

☐ I have reviewed the ICORI [privacy documents](#) and understand the content *

← Back

Submit



Help



Log out



iCORI

DEPARTMENT OF CRIMINAL JUSTICE INFORMATION SERVICES

[Home](#)

[Consent](#) ▼

[Add request](#) ▼

[View CORI results](#)

[Manage account](#)

Cart (0)

Welcome to the iCORI service

Your recent iCORI requests

No.	Date/time ↑↓	Subject ↑↓	Status ↑↓	Details	Result ↑↓	Actions
No recent iCORI requests found.						



iCORI Login/Password

- It is solely the responsibility of each iCORI user to keep his/her username and password confidential. Under no circumstances is any username and password to be shared with another individual. By using this service to access CORI, users assume the risk of an unauthorized person learning their e-mail address, username, and password.
- **An iCORI user may be in violation of M.G.L. c. 6, §§ 167-178B, should CORI be unlawfully accessed and/or disseminated via his/her iCORI account.**
- For business or organization accounts DCJIS recommends putting in place a transition plan to ensure that new iCORI representatives and/or users create new iCORI accounts immediately upon any change of personnel using the iCORI system.

Reviewing CORI Report



Legal Disclaimer
Summary

Details on
entered Subject
request

Section showing
matching subject
information

Footer displays
requestor
information



THE COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF PUBLIC SAFETY AND SECURITY
Department of Criminal Justice Information Services
200 Arlington Street, Suite 2200, Chelsea, MA 02150, MASS.GOV/CTIS
TEL: 617-660-4600 | TTY: 617-660-4606 | FAX: 617-660-4613



Massachusetts Criminal Offender Record Information (CORI)

The information provided within this response contains only Massachusetts criminal offender record information and is based on the statutory access of the requestor. Unauthorized access, use or dissemination of this information is prohibited under Massachusetts General Law.

This information is not fingerprint-supported and may not actually relate to the person whose information you are seeking. Individuals who believe there may be a discrepancy within this record should contact the Department of Criminal Justice Information Services (DCJIS).

This Massachusetts CORI was generated on 03/19/2012 19:17 as the response to your request submitted on 03/07/2012 08:51 with the following details:

Request Details

Request ID: E12REQ2-00000116	Request Date/Time: 03/07/2012 08:51
Name: RECORD, TEST	
Date of Birth: 01/13/1929	SSN: ***-12-1234
Sex:	Race:
Father's Name:	Mother's Name:

Response Summary

The following matching subject(s) have been found. Full subject and offense information for each matching subject is contained within this response.

Name	Date of Birth	PCF Number
RECORD, TEST	01/13/1929	1293

Request ID: E12REQ2-00000116
Requested By: 123 School
Date Generated: 03/19/2012 19:17



Enhancing Public Safety Through Information Exchange

Page: 1 of 4

Reviewing CORI Report



Detailed legal disclaimer



THE COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF PUBLIC SAFETY AND SECURITY
Department of Criminal Justice Information Services
200 Arlington Street, Suite 2200, Chelsea, MA 02150, MASS.GOV/DCJIS
TEL: 617-660-4600 | TTY: 617-660-4606 | FAX: 617-660-4613



Massachusetts Criminal Offender Record Information (CORI)

The information contained in this response is the result of an exact match of the subject's name, date of birth, and last six digits of his or her social security number (if applicable), as submitted by the requestor, to information contained in the Massachusetts CORI database. The requestor is responsible for verifying the subject's identifying information with an acceptable type of government-issued identification at the time of its submission to the DCJIS, as well as for verifying that the identifying information contained in this record relates to the subject.

This report contains only criminal offender record information that is maintained in the Massachusetts CORI database and does not contain criminal offender record information from other states or sources. This response contains only that CORI to which the requestor is statutorily entitled, based on information provided by the requestor at the time of request.

The information contained in this CORI report is created and provided by entities other than the DCJIS. The DCJIS is not responsible for incorrect or incomplete information contained herein, or for any omissions from the contributing entities.

This CORI report is confidential. Any unauthorized access to, or dissemination of this document or the information contained therein is subject to the civil penalties set forth in M.G.L. c. 6, §168, and the criminal penalties set forth in M.G.L. c. 6, §178. Civil penalties include suspension or revocation of CORI access and monetary fines up to \$5,000 for each violation. Criminal penalties include monetary fines up to \$50,000, incarceration in a house of correction for up to one year, or both a fine and incarceration.

Request ID: E12REQ2-00000116
Requested By: 123 School

Date Generated: 03/19/2012 19:25



Page: 2 of 4

Reviewing CORI Report



Matching subject
information

Pending case

Non-conviction

THE COMMONWEALTH OF MASSACHUSETTS EXECUTIVE OFFICE OF PUBLIC SAFETY AND SECURITY Department of Criminal Justice Information Services 200 Arlington Street, Suite 2200, Chelsea, MA 02150, MASS.GOV/CJIS TEL: 617-660-4600 TTY: 617-660-4606 FAX: 617-660-4613	
Massachusetts Criminal Offender Record Information (CORI)	
Subject 1 of 1 PCF Number: 1293	
Name: RECORD, TEST	
Date of Birth: 01/13/1929	SSN:
Sex: MALE	Place of Birth:
Height: 600	Weight: 200
Hair Color: BROWN	Eye Color: BLUE
Address: 1 MAIN ST BOSTON MA	
Father's Name: TEST TEST	Mother's Name: TEST TEST
Adult Offender Offenses	
Court Appearance 1 of 5 Appearance Date: 05/04/2012	
Offense 1 of 1	
Docket Number: 3911ZZA	Case Status: OPEN
Offense Type: MISDEMEANOR	
Offense Literal: OPER UND INFL OF LIQ	
Offense Description: 1ST OFFENSE	
Court Name: WORCESTER DISTRICT	Court Phone:
Police Dept.:	Police Dept. Phone:
Disposition Type: PENDING	Disposition Date: UNKNOWN
Incarcerated: N/A	Incar. Release Date: N/A
Court Appearance 2 of 5 Appearance Date: 03/04/2009	
Offense 1 of 1	
Docket Number: 1150CR001891A	Case Status: CLOSED
Offense Type: MISDEMEANOR	
Offense Literal: DISTURBING THE PEACE(BREACH)	
Offense Description:	
Court Name: MALDEN DISTRICT	Court Phone:
Police Dept.:	Police Dept. Phone:
Disposition Type: NON CONVICTION	Disposition Date: UNKNOWN
Incarcerated: N/A	Incar. Release Date: N/A
Court Appearance 3 of 5 Appearance Date: 01/01/2005	
Offense 1 of 2	
Docket Number: 86CR4494E	Case Status: CLOSED
Offense Type: MISDEMEANOR	
Offense Literal: RECEIVING STOLEN PROPERTY	
Offense Description: UNDER	
Request ID: E12REQ2-00000116 Requested By: 123 School	
Date Generated: 03/20/2012 13:35	

Reviewing CORI Report



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TEL: 617-660-4600 | TTY: 617-660-4606 | FAX: 617-660-4613



Massachusetts Criminal Offender Record Information (CORI)

Court Name: **CHARLESTOWN DISTRICT** Court Phone:
Police Dept.: Police Dept. Phone:
Disposition Type: **CONVICTION** Disposition Date: **06/01/2005**
Incarcerated: **NO** Incar. Release Date: **N/A**

Offense 2 of 2

Docket Number: **1773658ZZ** Case Status: **CLOSED**
Offense Type: **MISDEMEANOR**
Offense Literal: **THREATENING**
Offense Description: **ASSAULT**
Court Name: **MALDEN DISTRICT** Court Phone:
Police Dept.: Police Dept. Phone:
Disposition Type: **NON CONVICTION** Disposition Date: **UNKNOWN**
Incarcerated: **N/A** Incar. Release Date: **N/A**

Court Appearance 4 of 5 Appearance Date: 02/02/1998

Offense 1 of 1

Docket Number: **0914CR003272A** Case Status: **CLOSED**
Offense Type: **FELONY**
Offense Literal: **FIREARM VIOLATION(SPECIFY)**
Offense Description: **POSS**
Court Name: **CHELSEA DISTRICT** Court Phone:
Police Dept.: Police Dept. Phone:
Disposition Type: **CONVICTION** Disposition Date: **UNKNOWN**
Incarcerated: **YES** Incar. Release Date: **10/01/1998**

Court Appearance 5 of 5 Appearance Date: 09/05/1985

Offense 1 of 1

Docket Number: **045588** Case Status: **CLOSED**
Offense Type: **FELONY**
Offense Literal: **MANSLAUGHTER**
Offense Description: **SUFFOLK SUPERIOR**
Court Name: **SUFFOLK SUPERIOR** Court Phone:
Police Dept.: Police Dept. Phone:
Disposition Type: **CONVICTION** Disposition Date: **UNKNOWN**
Incarcerated: **YES** Incar. Release Date: **06/14/1992**

Request ID: E12REQ2-00000116
Requested By: 123 School

Date Generated: 03/20/2012 13:35

DCJIS Enhancing Public Safety Through Information Exchange

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Conviction

Manslaughter
conviction



DCJIS Contact Information

- DCJIS website: www.mass.gov/cjis
- Email: icori.info@state.ma.us
- Phone number: 617-660-4600
- Legal: 617-660-4760
- iCORI Website www.criminalhistory.mass.gov

***the new website will not be active until Updated iCORI service launches on October 14, 2026**



Important documents:

CORI Training

<https://www.mass.gov/doc/cori-training-2026/download>

CORI Forms

<https://www.mass.gov/lists/cori-forms>

DCJIS Model CORI Policy

<https://www.mass.gov/doc/model-cori-policy-0/download>

Adverse Action Letter template

<https://www.mass.gov/doc/adverse-action-notification-letter-model/download>

CORI Regulations (803 CMR 2.00)

<https://www.mass.gov/doc/803-cmr-2-criminal-offender-record-information-cori/download>

CRA Regulations (803 CMR 11.00)

<https://www.mass.gov/regulations/803-CMR-1100-consumer-reporting-agency-cra>