Conservation Restriction Tracking System User Guide

About

The Conservation Restriction Tracking System (CRTS) is the method by which you will submit your Conservation Restriction (CR) for review by the Department of Conservation Services (DCS) team. Once this process is completed, your CR will be signed by the Secretary of Energy and Environmental Affairs and must be recorded at the appropriate registry of deeds.

Login

Initial login

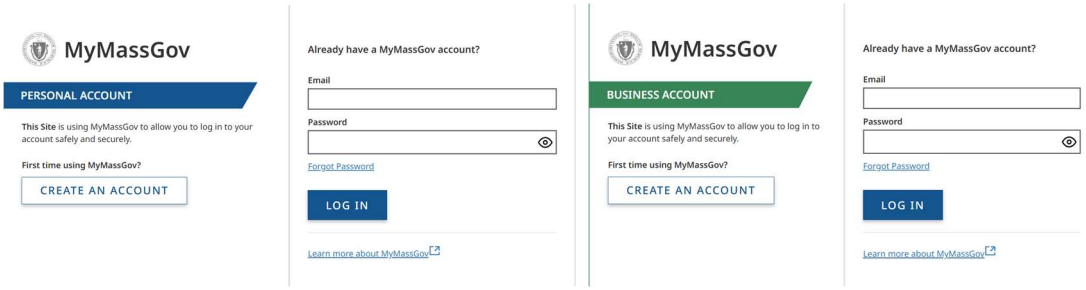
Navigate to https://greenhub.mass.gov/suite/sites/eea-landing-page for your first login. You will be presented with three login paths. Please select based on the type of email address you will be using for this process:

- Select Personal User Log In if you are using a personal email
- Select Business User Log In if you are using a business or work email address
- Do not use State Employee Login



MyMassGov single sign on

CRTS requires you to register your email address with MyMass.Gov (MMG) for single sign on and authentication purposes. Based on your selected path, you will be guided through the related login flow.



Existing MMG account

If you have already registered your email with MyMass.Gov, you can simply enter your email and password on the right-hand side to log in.

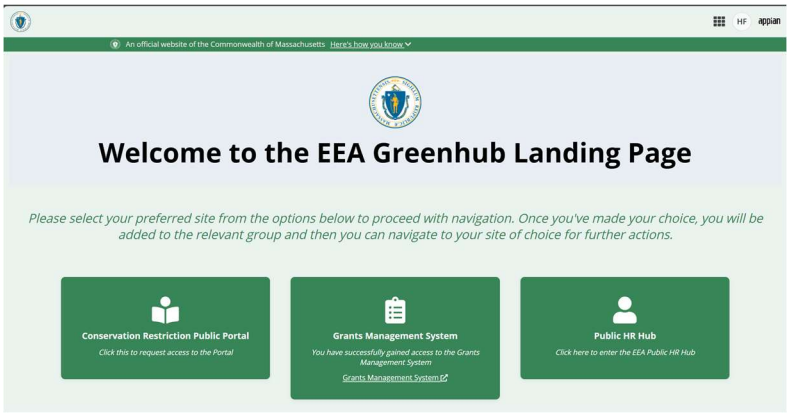
New MMG account

If this is your first time using MyMassGov, please click **Create an account** and follow the guided process. Please note: you will need to set up MFA when registering your email. It is recommended to provide a phone number as a backup MFA option.

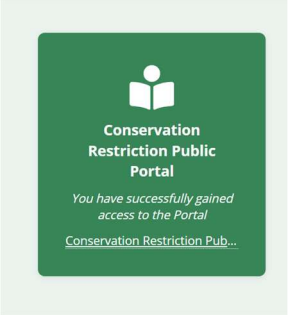
Please see the complete guide for using MyMassGov if you have any questions.

EEA Landing Page

Once you are properly authenticated, the page will resolve to the EEA landing page. Click the **Conservation Restriction Public Portal** tile.



The clicked tile will now expand to display a success message and a link to CRTS. Click on that link to be taken to CRTS. You will not need to repeat this step.



Subsequent logins

Bookmark https://greenhub.mass.gov/suite/sites/conservation-restriction for all subsequent logins to CRTS.

***Note**: You must use the same path you selected when registering your email with MMG (personal or business).*