

Acceptance Form

Instructions for Online Filing



Acceptance Form Instructions Guide - Contents


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

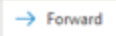



How to find your acceptance form


- Upon the agency's review of your application/amendment form, an Acceptance Form maybe requested additionally
- When an Acceptance Form is requested, you will receive an email indicating the same


Permit Draft Acceptance Requested: 19-CP-0119-APP

 EIPAS (ENV) <eipas@mass.gov>
To

 Reply  Reply All  Forward 

Mon 11/4/2019 10:48 AM

 DCR_Construction_Access-POR_v1.2_20191104_104654.pdf
79 KB

 DCR_CAP_CP_Approval_20191104_104749.pdf
218 KB

NOTICE DATE: 11/4/2019

NOTE: This is not your PERMIT.

The agency has completed the review of your Construction Access Application, 19-CP-0119-APP. Attached please find your Proof of Record (copy of Application), draft of your Permit Letter and related Permit Documents (if applicable).

Please review these documents and **to accept the terms and conditions** go to EEA ePLACE Portal, <https://acaqa.epermitting.state.ma.us/citizenaccess/>. Please login into your account and go to "My Records". Click on 'Resume Application' link against the Acceptance Form with ID: **19TMP-014839** for application 19-CP-0119-APP.

Please note that the estimated cost is based upon the information you submitted on your application. The cost will be invoiced once the conditions have been accepted. You will receive a notification on how to make your payment.

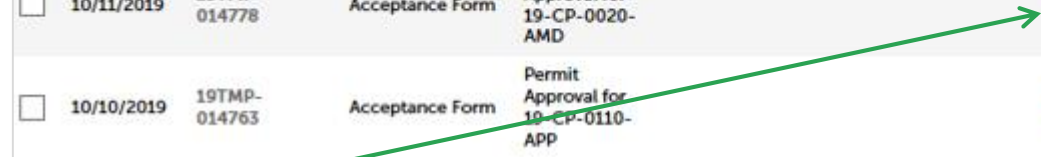
If you have any questions or comments, please contact at

Thank you,
Department of Conservation and Recreation
Office of Access Permits



How to find your acceptance form

- Log-in to your account and go to the 'My Records' tab for the Acceptance Form
- Look for the 'Resume Application' link next to the Acceptance Form
- Click on the link to view the contents of the form



▼ DCR

Showing 1-10 of 18 | [Download results](#) | [Add to collection](#)

<input type="checkbox"/>	Date	Identifying Number	Record Type	Category	Expiration Date	Status	Action
<input type="checkbox"/>	10/11/2019	19TMP-014778	Acceptance Form	Permit Approval for 19-CP-0020-AMD			Resume Application
<input type="checkbox"/>	10/10/2019	19TMP-014763	Acceptance Form	Permit Approval for 19-CP-0110-APP			Resume Application

Review Acceptance Form

Step 1. Acceptance Information

- Please answer the question with a 'Yes' or 'No'. If you select 'No', please explain in the text box below
- Click 'Continue Application' to proceed to the next page

Acceptance Form

1 Acceptance Information	2 Review	3 Record Submitted
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Step 1: Acceptance Information > Page 1 of 1 * indicates a required field.

Project Description

Record ID:
19-CP-0119-APP

Record Name:
Construction Access Application

Project Description:

Acceptance Information

* Do you (the Permittee) approve the draft of the permit, including all conditions within?:
 Yes No

If no, please describe your reasons for not approving: *

Permittee

To View your contact, click the View link.

Applicant Information:

JOHN DOE
1 WINTER ST
BOSTON, MA, 02108
Telephone #: 111-111-1111 Email: JOHNDOE@TEST.COM

[Edit](#)

[Continue Application »](#) [Save and resume later](#)



Review Acceptance Form

Step 2. Review and Certification

- Review the application information to make sure all the information provided is correct
- Click 'Edit Application' to make changes to your application
- If the information is correct, click the checkbox to agree
- Click 'Continue Application' to submit the form

Acceptance Form

1 Acceptance Information	2 Review	3 Record Submitted
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Step 2: Review

[Continue Application »](#) [Save and resume later](#)

Please review all information below. Click the "Edit" buttons to make changes to sections or "Continue Application" to move on.

Review and Certification

[Edit Application](#)

Permittee

JOHN DOE
1 WINTER ST
BOSTON, MA, 02108
United States

Telephone #111-111-1111
E-mail:JOHNDOE@TEST.COM

I certify that I have read and understand the instructions that accompany this application:

- I have personally examined and am familiar with the information contained in this submittal, including any and all documents accompanying this certification statement;
- The information contained in this submittal is, to the best of my knowledge, true, accurate, and complete and that no material information has been omitted;
- I am aware that there are significant penalties for submitting false information including, but not limited to, possible administrative and civil penalties.

By checking the box below, I understand and agree that I am electronically signing and filing this application.

By checking this box, I agree to the above certification. Date: 10/15/2019

[Continue Application »](#) [Save and resume later](#)



Review Acceptance Form


Step 3. Record Issuance

- Once your application is submitted you will receive a record number
- You will receive notifications regarding the status of your submission

Acceptance Form

1 Acceptance Information	2 Review	3 Record Issuance
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Step 3: Record Issuance

 Successfully Completed.

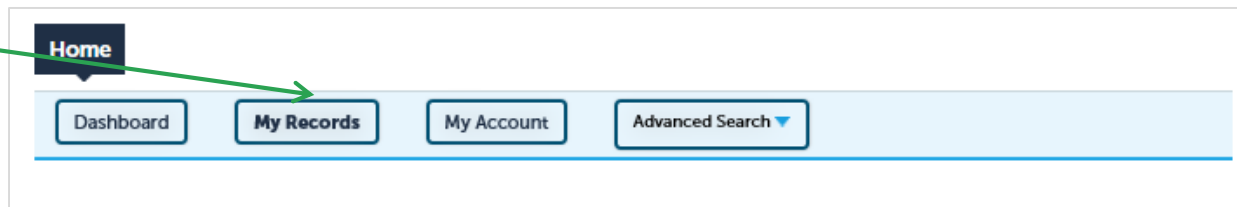
Thank you for using our online services for your submission.
Your Record Number is ACPT-0057.

Please note that you will be receiving email notifications for your submission and the progress of your application. If you did not receive a confirmation email for your submission please contact the HelpDesk service, contact information provided above.



Status

- Go to the 'My Records' tab to check the status of your notification/application



- A list of all your applications will be displayed here
- Note: If you have any questions about your application status please call the DCR agency*

A screenshot of the 'My Records' page. At the top, there is a dropdown menu labeled 'DCR'. Below it, the text 'Showing 1-10 of 17' is followed by links for 'Download results' and 'Add to collection'. A green arrow points from the 'Add to collection' link to the 'Status' column header in the table below. The table has the following columns: Date, Identifying Number, Record Type, Category, Expiration Date, Status, and Action.

<input type="checkbox"/>	Date	Identifying Number	Record Type	Category	Expiration Date	Status	Action
<input type="checkbox"/>	10/11/2019	19-CP-0020-AMD	Construction Access Scope Change Amendment	CP Scope Change Amendment		Accepted	
<input type="checkbox"/>	10/11/2019	19-CP-0019-AMD	Construction Access New Date Request Amendment	CP Date Change Amendment		Approved	
<input type="checkbox"/>	10/10/2019	19TMP-014763	Acceptance Form	Permit Approval for 19-CP-0110-APP			Resume Application
<input type="checkbox"/>	10/10/2019	CP-00060	Construction Access Authorization	Construction Access Application	10/11/2019	Amendment In Progress	
<input type="checkbox"/>	10/09/2019	19-CP-0110-APP	Construction Access Application	Construction Access Application		Approved	



What Happens Next

- Once the acceptance form is submitted, the agency will review the application/amendment to make a decision
- If you (the permittee) have disagreed with the conditions of the permit on the acceptance form, the agency may contact you to understand your concerns
- Once the final review is done, the agency will make a decision and you will be notified



To Get Help

Questions about your ePLACE Account (account set up, password, find a form, make payment, My Records) or any technical issues, please call the HelpDesk services:

ePLACE_helpdesk@state.ma.us or call (844) 733-7522 (7:30 am –5pm, M-F)

