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| New Image | Massachusetts Department of Environmental Protection  Bureau of Resource Protection – Drinking Water Program  Consumer Confidence Report Certification  For calendar year | | | | | | | |
|  | A. PWS Information | | | | | | | |
| **Important:** When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.  keys | PWS Name PWS ID | | | | | | | |
| City /Town Max population | | | | | | | |
| The community water system named above hereby certifies that its Consumer Confidence Report (CCR) was distributed to customers, appropriate agencies, and notices of availability have been given in compliance with 310 CMR 22.16A. Furthermore, the system certifies that the information contained in the report is correct and consistent with the compliance monitoring data previously submitted to MassDEP.  *I certify under penalty of law that I am the person authorized to fill out this form and the information contained herein is true, accurate, and complete to the best of my knowledge and belief.* | Name | | | | | | |
| Title | | | | | | |
| Phone | | | | | | |
| E-Mail | | | | | | |
| Date | | | | | | |
|  | Signature of Owner/Responsible Party or Certified Operator | | | | | | |
|  | B. Public Notice Certification | | | | | | | |
| VSS PWS note: if you deliver your CCR by newspaper or postings, that method will not meet PN requirements. You must directly deliver your PN by hand, land mail, or email. | Is this system using this CCR to provide **Tier 3** Public Notice to their customers?  YesNo | | | | | | | |
| The PN is for a: Violation  UCMR  Other | | | List other | | | | |
| Did you have a consultation with MassDEP?  YesNo | | | Consultation date | | | | |
| The PN can be found on page       of the CCR. | | | Date of PN Occurrence NON-Number | | | | |
| I am reporting multiple Tier 3 PNs. I have listed the additional PN information at the end of this form. | | | | | | | |
| The public water system indicated above hereby affirms that a Tier 3 public notice has been provided within this CCR to consumers in accordance with 310 CMR 22.16(4) including: delivery, content, format requirements, notification deadlines, and that the public water system will meet future requirements for notifying new billing units and new customers of the violation. | | | | | | | |
| If you did not sell water to another community PWS skip Section C. | C. For Systems Selling Water to Other Community Water Systems | | | | | | | |
| My system delivered the applicable information required at 310 CMR 22.16A(3), to the buying system(s) no later than April 1st of this year, or by the mutually agreed upon date specifically included in a written contract between the parties. | | | | | | | |
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|  | D. Annual Cross Connection Education | | | | | | | |
|  | Is this CCR being used for your system’s annual cross-connection education?  Yes  No  If no, what methods did you use to meet your annual CCCP requirements (citation)? | | | | | | | |
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| ALL distribution (posting, land mail, or e-delivery, publication, and good faith efforts) must be *completed* on or before July 1st. | E. Consumer Delivery Methods – Based on Population Served | | | | | | | |
| **For systems serving fewer than 500 persons:**  **(Choose #1 or #2)** | | Date of delivery/publication: | | | | | mm/dd/year |
| 1. My system used one or more of the following methods to notify customers that their CCR would **not** be mailed directly to them but is available to them upon request. (the notice is attached) | | | | | | | |
| Land-mail  Door-to-door  Newspaper  eMail  Posted notices | | | | | | | |
| Instructions for customers to request a hard  copy must also  be included in  e-delivery. | Locations of posted notices | | | | | | | |
| 2. My system provided a CCR to each customer by the following method(s): | | | | | | | |
|  | Published the full CCR in a local newspaper (the published report from newspaper is attached).    eDelivered the CCR | | | | | | | |
| Land-mailed or hand-delivered the CCR to consumers. | | | | | | | |
| When a URL is used it must be a *direct* link to the document; no other clicks allowed. | e-Mailed with the CCR either embedded in the email or attached as a PDF. (e-mail is attached) | | | | | | | |
| Posted the CCR on the web and sent the direct URL to customers by way of land-mail or email (notice/postcard is attached). | | | | | | | |
| List URL | | | | | | | |
|  |  | | | | | | | |
| **For systems serving 500 to 9,999 persons:**  **(Choose either #1 or #2)** | | | | | Date of delivery/publication: | | mm/dd/year |
| 1. My system provided a copy of the CCR to each customer by:  Land-mail  e-Mail with PDF of CCR  e-Mail with embedded CCR | | | | | | | |
|  | Sent a notice (by land or e-mail) containing a *direct* URL to customers (copy is attached) | | | | | | | |
|  | List the URL if used. | | | | | | | |
| 2.My system provided the CCR to each customer by publishing the full report in a newspaper (a copy of the published CCR is attached) and provided notice to consumers of this action by either:  Published a notice of this in a local newspaper  Land mailed a notice of this to consumers.  e-Mailed a notice of this to consumers. | | | | | | | |
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|  | **For systems serving 10,000 or more persons:** | | | | Date of delivery/publication: | | | mm/dd/year |
|  | My system provided a copy of the CCR to each customer by: | | | | | | | |
|  | Land mail  e-Mail with PDF  e-Mail with embedded CCR  Sent a notice (by land or e-mail) containing a *direct* URL to customers | | | | | | | |
|  | List the URL if used. | | | | | | | |
|  | For systems serving greater than 100,000 population: In addition to one of the delivery methods checked above, we have posted the CCR on a publicly accessible Internet site as required. | | | | | | | |
|  | www.  List the URL used | | | | | | | |
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| Good Faith efforts are *in addition* to your primary method of delivery. | F. Good Faith Delivery Methods (minimum of 3 is required for any sized systems) | | | | | | | |
| To reach people who drink our water but are not billed customers the following were conducted in addition to the required delivery: | | | | | | | |
| Posted the CCR on a publicly accessible Internet site at the following address. (Only for systems under 100,000 population who did not use this method as their primary method) | | | | | | | |
| www.  List the URL used. | | | | | | | |
|  | Mailed the CCR to all postal patrons within the service area (list of zip codes used is attached). | | | | | | | |
|  | Mailed a postcard listing the URL where the CCR can be found, to all postal patrons within the service area (list of zip codes used is attached). | | | | | | | |
|  | www.  List the URL used. | | | | | | | |
|  | Advertised availability of the CCR in the following news media (the announcement is attach):  Radio  Newspaper  Television / cable  Social media  Digital signboard | | | | | | | |
|  | Published the CCR in local newspaper (attach the published CCR). | | | | | | | |
|  | Posted the CCR in public places i.e., post office, town hall, library (list of locations is attached). | | | | | | | |
|  | Delivered multiple CCR copies to single-bill addresses serving several persons i.e., apartments, businesses, large private employers (list of locations is attached). | | | | | | | |
|  | Delivered multiple CCR copies to community organizations (list of organizations is attached.) | | | | | | | |
|  | Posted the CCR or a notice of availability at locations within the apartment/condo complex (list of the locations is attached). | | | | | | | |
|  | Deliver CCR to new residents when they move in. | | | | | | | |
|  | Other | | | | | | | |
| All systems must submit CCR to these three agencies | G. Mandatory Agency Delivery Requirements | | | | | | | |
| 1. **Local Board of Health**  Deliver 1 copy of CCR and the Certification Form (Contact your board of health as to whether they would prefer hardcopy or e-delivery of CCR.) | | | | | | Date completed | |
| Agencies and consumers must **receive** CCR on or before July 1.  For e-delivery, scan documents into one PDF file. Make sure Cert Form is first with CCR following it.  \*The preferred delivery method is email. | 2. **MA Dept. of Public Health**  Deliver 1-copy of CCR and the Certification Form  PDF emailed to: [dph.ccr@massmail.state.ma.us](mailto:dph.ccr@massmail.state.ma.us)  or  Hardcopy to: 250 Washington St.; Boston, MA 02108 | | | | | | Date completed | |
| 3. **MassDEP Boston Office\***  Deliver 1 copy of CCR, the Certification Form, and all needed attachments  PDF emailed to: [Program.Director-DWP@Mass.gov](mailto:Program.Director-DWP@state.ma.us).  Label it [PWSID-PWS Name-year-CCR]  Or in case of hardship:  Hardcopy to: MassDEP-CCR Program, 100 Cambridge St. Ste 900; Boston, MA 02114 | | | | | | Date completed | |
| --Do not send to MassDEP regional offices--  Only Boston is accepting CCRs | | | | | |  | |