



Commonwealth of Massachusetts
Division of Occupational Licensure
Board of State Examiners of Electricians
 1 Federal Street, Suite 600 • Boston, MA 02110-2012

CEP RENEWAL APPLICATION

1. Type of Provider application (check as applicable and attach listed documents):

<input type="checkbox"/> Designated Inspector of Wires Association or Board approved Provider per 237 CMR 17.01(1)(e)	<input type="checkbox"/> 6hr IOW program	
<input type="checkbox"/> Individual Provider Program specific requirements: ✓ \$10,000 bond	<input type="checkbox"/> A& B program	<input type="checkbox"/> C&D program
<input type="checkbox"/> Proprietary School Provider Program specific requirements: ✓ Bond (based on annual earnings and secretary of finance) ✓ Provider Agreement Nb: Providership remains with the school	<input type="checkbox"/> A& B program	<input type="checkbox"/> C&D program
<input type="checkbox"/> Trade or Employer institution provider Program specific requirements: ✓ \$10,000 bond ✓ Provider Agreement Nb: Providership remains with the institution	<input type="checkbox"/> A& B program	<input type="checkbox"/> C&D program
<input type="checkbox"/> Evening School Provider Program specific requirements: ✓ Provider Agreement ✓ \$10,000 bond Nb: Providership remains with the school	<input type="checkbox"/> A& B program	<input type="checkbox"/> C&D program

2. Are there changes to this program such as in curriculum (apart from 2026 NEC & MEC 527 CMR 12 updates), delivery method, or policies since being previously approved as CEP?
 Yes (Do not proceed. You must complete a NEW CEP Application) No (Continue to next question)

3. Has any of the instructors of the program had any subsequent discipline taken against their license(s)?
 Yes No

Institution		Individual/rep. Provider Name		
Provider No.		Street Address		
City		State	Zip Code	
Day time Phone Number ()	Evening Phone Number ()	Email Address to be used for all submittals		
MA A/B License nos.		MA C/D License nos.		
Out-of-State License nos.		Out-of-State License nos.		



4. List existing instructors

Name	Primary phone number	MA license type and No.

Pursuant to 237 CMR 17.02, inclusive, I hereby apply for approval from the Board of State Examiners of Electricians to offer courses in accordance with the requirements for licensure renewal pursuant to 237 CMR 17.00. I fully understand that failure to abide by the above requirements, failure to comply with 237 CMR, and to abide by any other Board requirements shall be grounds for the Board to initiate formal adjudicatory proceedings which may result in the suspension or revocation of any licenses held by involved individuals, and rights and privileges associated with this approval as a provider, along with any other discipline allowed by law. This institution agrees to abide by all Board Regulations and attest that all statements made herein are accurate and true. This application is signed under the pains and penalties of perjury.

 Representative/applicant Signature

 Date



Entities who are partnered with a MA licensee or Provider should complete this agreement:

In connection with an application to renew MCE provider status in furtherance of the Massachusetts Board of State Examiners of Electricians’ (hereinafter ‘the Board) Mandatory Continuing Education (MCE) requirements as established in 237 CMR 17.01 and 17.02

I. This Agreement is by and between _____ and
(Print Name of Licensee)

_____ to act in accordance with the requirements
(Name of entity/School)

of an application for Continuing Education Provider (CEP).

As the partnered providership we agree to undertake the following obligations in furtherance of the Board’s Mandatory Continuing Education (MCE) as established in Chapter 237 CMR 17.00 and we further agree to the following:

- II. To maintain current license(s) in good standing with the MA Board.
- III. To maintain accurate records of MCE completion for the duration required by regulation.
- IV. To issue Board standard certificates only to attendees who have completed the MCE requirement.
- V. To issue a Board standard certificate of completion to all individuals who have completed the MCE requirement.
- VI. To maintain current Provider information and course materials with the Board.
- VII. Misuse of Provider status may be grounds for the Massachusetts Board of State Examiners of Electricians to initiate formal disciplinary action against the providership and if deemed necessary associated license(s) and associated privileges. Per M.G.L. c.112 § 61.
- VIII. To attend any Provider seminar or meeting called by the Board.
- IX. To notify the Board of all instructors associated with this Providership and hold their licenses in good standing.
- X. To maintain the security of records kept in association with the Providership.
- XI. That the Commonwealth may recover and be compensated for any expenses because of errors and omissions made by the entity or on behalf of the entity.
- XII. That failure to meet the requirements and standards will result in the removal of Providership approval status.

Signature of MA licensee/instructor

Date

Signature of entity representative

Date

