



**CHARLES D. BAKER**  
GOVERNOR

**KARYN E. POLITO**  
LIEUTENANT GOVERNOR

**MIKE KENNEALY**  
SECRETARY OF HOUSING AND  
ECONOMIC DEVELOPMENT

**Commonwealth of Massachusetts**  
**Division of Professional Licensure**  
**Board of Registration of Cosmetology and Barbering**  
1000 Washington Street, Suite 710  
Boston, Massachusetts 02118

**EDWARD A. PALLESCHI**  
UNDERSECRETARY OF CONSUMER  
AFFAIRS AND BUSINESS  
REGULATION

**LAYLA R. D'EMILIA**  
COMMISSIONER, DIVISION OF  
PROFESSIONAL LICENSURE

**MINUTES OF THE December 8, 2020**  
**PUBLIC BOARD MEETING**

**TIME:** 9:30 a.m.  
**PLACE:** Conference Call

**PRESENT:** Susan Viens (Chair), Joy Talbot (Vice-Chair), Nicole Corliss, Erinn Pearson, Marian Saluto, Iris Stowe and Catherine Tool.

Amanda Donis and Jesús Nuñez were absent.

**STAFF:** Richard Lawless, Executive Director  
Deborah Cassano, Associate Executive Director  
Kristina Gasson, Board Counsel

The Meeting was called to order at **9:32 a.m.** by Ms. Viens. Pursuant to Governor Charles D. Baker's Executive Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, s. 20, dated March 12, 2020, all board members and staff appeared telephonically or by videoconference.

**Housekeeping and Conference Call Protocol:**

Ms. Viens reviewed conference call protocol with meeting attendees.

**Executive Director Report**

Mr. Lawless spoke about the changeover to Microsoft Teams for this meeting and future Board meetings.

**Board Counsel Report:**

Atty. Gasson spoke briefly about the Board's review of regulations.

**Minutes of the October 10, 2020 Public Meeting**

After brief discussion, a MOTION was made by Ms. Talbot, seconded by Ms. Corliss, to accept the draft minutes of the public meeting held November 10, 2020 as amended..

The Chair called for a Roll call vote:

Ms. Viens (Yes), Ms. Talbot (Abstain), Ms. Corliss (Yes), Ms. Pearson (Absent), Ms. Saluto (Yes), Ms. Stowe (Yes) and Ms. Tool (Yes)

The Motion passed 5-0.

### **Discussion**

#### **Adjustment of Agenda**

After discussion, a MOTION was made by Ms. Talbot, seconded by Ms. Tool, to eliminate the first agenda item, Department of Elementary and Secondary Education (DESE) Cosmetology Framework.

The Chair called for a Roll call vote:

Ms. Viens (Yes), Ms. Talbot (Yes), Ms. Corliss (Yes), Ms. Pearson (Absent), Ms. Saluto (Yes), Ms. Stowe (Yes), and Ms. Tool (Yes)

The Motion passed 6-0

#### **Use of Mannequins for Parts of Practical Exam**

Barbara Sprindis from Pearson Vue presented a proposal to the Board to utilize mannequins for the aesthetics practical exam, aesthetics portions of the cosmetology practical exam, and some shaving portions of the barber practical exam. The proposal was made out of safety concerns for exam candidates and testing center staff related to the COVID-19 pandemic.

After discussion, a MOTION was made by Ms. Talbot, seconded by Ms. Corliss, to approve the temporary use of mannequins for the aesthetics practical examination, aesthetics portion of the cosmetology practical exam, and to temporarily eliminate several points of the shaving evaluation of the barber practical exam that would involve the model removing their face covering, beginning in January 2021 and scheduled to end in September 2021, unless rescinded or overridden by a subsequent vote of the Board.

The Chair called for a Roll call vote:

Ms. Viens (Yes), Ms. Talbot (Yes), Ms. Corliss (Yes), Ms. Pearson (Absent), Ms. Saluto (Yes), Ms. Stowe (Yes) and Ms. Tool (Yes)

The Motion passed 6-0.

Pearson Vue will prepare an announcement to send to all schools outlining these changes.

#### **Proposed Advanced Courses – LaBluh Esthetics Institute**

Attorney Sean Reynolds represented LaBluh Esthetics Institute regarding its request for several advanced aesthetics courses. Board members and staff provided feedback on the course documentation.

After discussion, a MOTION was made by Ms. Talbot, seconded by Ms. Tool, table this discussion to the January 2021 Board meeting.

The Chair called for a Roll call vote:

Ms. Viens (Yes), Ms. Talbot (Yes), Ms. Corliss (Yes), Ms. Pearson (Absent), Ms. Saluto (Yes), Ms. Stowe (Yes) and Ms. Tool (Yes)

The Motion passed 6-0.

*Ms. Pearson joined the meeting at 10:04 a.m.*

### **Appeal of Expired Student Hours**

The Board reviewed a written request from Josmelee Villa to appeal the expiration of her earned student hours

After discussion, a MOTION was made by Ms. Talbot, seconded by Ms. Tool, allow Ms. Villa to transfer her expired hours to a new school, and that the Board can stamp her application for licensure upon completion of her program.

The Chair called for a Roll call vote:

Ms. Viens (Yes), Ms. Talbot (Yes), Ms. Corliss (Yes), Ms. Pearson (Yes), Ms. Saluto (Yes), Ms. Stowe (Yes) and Ms. Tool (Yes)

The Motion passed 7-0.

### **Review of Salon Regulations – 240 CMR 3.00**

The Board reviewed its existing salon regulations, with suggested edits offered by Board members, staff and counsel. Discussion items included salon renewal requirements, employee licensure requirements, home salons, sinks, advertisements, posting of licenses in salons, dual use of cosmetology and barbering spaces, and non-shampoo bowl sink requirements.

A red-lined version of the regulations reflecting the Board's suggested edits will be reviewed at a future Board meeting.

### **Revisions to Policy on Apprenticeship and Student Employment**

The Board reviewed previous edits to its Policy on Apprenticeship and Student Employment, and discussed adding in additional requirements on salons employing apprentices to report wage payments to schools. An extension of the expiration of apprentice and shop-employed student registrations for 60-days post-graduation was also discussed.

The Board gave direction to staff to incorporate the discussed edits into a red-lined version of the policy and to bring this policy to the next Board meeting in January.

### **Reciprocity: Barber Applications**

Mr. Lawless shared several recent issues with reciprocity applications and asked the Board to consider solutions for handling situations where applicants licensed in other states do not meet the Board's requirements.

After discussion, a MOTION was made by Ms. Talbot, seconded by Ms. Tool, to allow barbering applicants with a full barber license in another state with less than 1000 hours of training required to take the exams for licensure; and that barber applicants who have an apprentice level or do not have a full barber license in another state with less than 1000 hours of school training required must complete any deficiencies in school training, obtain a full barber license, and must take the Board's examinations.

The Chair called for a Roll call vote:

Ms. Viens (Yes), Ms. Talbot (Yes), Ms. Corliss (Yes), Ms. Pearson (Yes), Ms. Saluto (Yes), Ms. Stowe (Yes) and Ms. Tool (Yes)

The Motion passed 7-0.

### **Reciprocity: Aesthetician Applications**

The Board discussed reciprocity issues with aesthetician applications.

After discussion, a MOTION was made by Ms. Tool, seconded by Ms. Talbot to allow reciprocity applicants for an aesthetics license who are licensed in a state with equivalent school hours, but who have less than 600 hours of school training, to qualify for licensure by taking the aesthetics exam.

The Chair called for a Roll call vote:

Ms. Viens (Yes), Ms. Talbot (Yes), Ms. Corliss (Yes), Ms. Pearson (Yes), Ms. Saluto (Yes), Ms. Stowe (Yes) and Ms. Tool (Yes)

The Motion passed 7-0.

### **Reciprocity: Manicurist Applications**

The Board discussed reciprocity issues with manicurists' applications.

After discussion, a MOTION was made by Ms. Corliss, seconded by Ms. Saluto, to allow reciprocity applicants for a manicurist license who are licensed in a state with equivalent school hours, but who have less than 100 hours of school training, to qualify for licensure by taking the manicuring exam.

The Chair called for a Roll call vote:

Ms. Viens (Yes), Ms. Talbot (Yes), Ms. Corliss (Yes), Ms. Pearson (Yes), Ms. Saluto (Yes), Ms. Stowe (Yes) and Ms. Tool (Yes)

The Motion passed 7-0.

**Topics Not Reasonably Anticipated:**

There is a scheduling conflict for the Board's usual schedule of the second Tuesday of each month. The Board agreed to move 2021 meetings to the second Thursday of each month.

**Public Comment**

None

**Executive Session Executive Session CLOSED per M.G.L. c. 30A, § 21(a)(1), Individual Character Rather Than Competence**

A MOTION was made by Ms. Talbot, seconded by Ms. Corliss, to adjourn the public meeting at **12:40 p.m.**, and to enter into **Executive Session** for the purposes of discussing character rather than competence; after which the Board will enter into Quasi-Judicial Session to determine the terms of a Final Decision and Order; and then to enter into Closed Investigative Conference to consider open cases, conduct investigative conferences, and consider settlement offers [closed session pursuant to G.L. c. 112, § 65C], and the Open Meeting would not resume.

The Chair called for a Roll call vote:

Ms. Viens (Yes), Ms. Talbot (Yes), Ms. Corliss (Yes), Ms. Pearson (Yes), Ms. Saluto (Yes), Ms. Stowe (Yes) and Ms. Tool (Yes)

The Motion passed 7-0.

**Cases, Investigative Conferences, Settlement Offers [Closed Session Pursuant to G.L. c. 112, § 65C]:**

During the closed Investigative Conference, the Board voted to take the following actions:

**Settlement Offers**

2019-001342-IT-ENF	Guidance Given to Prosecutor
2019-001449-IT-ENF	Dismissed
2020-201951-FI-ENF	Dismissed
2020-202435-FI-ENF	Guidance Given to Prosecutor

**Review of Cases**

2020-000652-IT-ENF	Referred to Prosecution
2020-000976-IT-ENF	Dismissed

**Adjournment**

Minutes of December 8, 2020, Board of Cosmetology and Barbering

A MOTION was made by Ms. Talbot, seconded by Ms. Saluto to adjourn.

The Chair called for a Roll call vote:

Ms. Viens (Yes), Ms. Talbot (Yes), Ms. Corliss (Yes), Ms. Pearson (Yes), Ms. Saluto (Yes), Ms. Stowe (Yes) and Ms. Tool (Yes)

The Motion passed 7-0.

The meeting was adjourned at or around 3:45 p.m.

The above Minutes were approved at the open meeting held on January 14, 2021.



---

Richard Lawless, Executive Director

**Documents Used During the Meeting:**

Agenda

Draft Minutes of November 10, 2020 Open Meeting

Proposal from Pearson Vue for Temporary Use of Mannequins in Practical Exams

Proposed Advanced Aesthetics Courses from LaBluh Esthetics Institute

Email from Josmelee Villa on Appeal of Expired Student Hours

Draft Revisions, 240 CMR 3.00

Revised Policy on Apprenticeship and Student Employment