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Board of Registration of Cosmetology and Barbering
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LAYLA R. D'EMILIA
COMMISSIONER, DIVISION OF
OCCUPATIONAL LICENSURE

MINUTES OF THE July 15th, 2021
PUBLIC BOARD MEETING

TIME: 9:30 a.m.
PLACE: Conference Call

PRESENT: Susan Viens (Chair), Nicole Corliss, Erinn Pearson, Iris Stowe, and Cate Tool.

Joy Talbot (Vice Chair), Heather Cohen, Marian Saluto, and Jesús Nuñez were absent.

STAFF: Richard Lawless, Executive Director
Kristina Gasson, Board Counsel

The Meeting was called to order at **9:34 a.m.** by Ms. Viens. All board members and staff appeared telephonically or by videoconference.

Housekeeping and Conference Call Protocol:

Ms. Viens reviewed conference call protocol with meeting attendees.

Executive Director Report

Mr. Lawless confirmed that the agency's offices have re-opened to the public, and mentioned that the Board is hiring additional staff. He also gave an update on Pearson Vue's testing centers, reporting that additional staff are being hired to hopefully open up more testing spots at each center.

Board Counsel Report:

Atty. Gasson confirmed the passage of legislation that extends the provision for remote board meetings until April 1, 2022, and also spoke about the Board's ongoing review of regulations.

Minutes of the June 10th, 2021 Public Meeting

After brief discussion, a MOTION was made by Ms. Tool, seconded by Ms. Corliss, to accept the draft minutes of the public meeting held June 10th, 2021 as drafted.

The Chair called for a Roll call vote:

Ms. Viens (Yes), Ms. Corliss (Yes), Ms. Pearson (Yes), Ms. Stowe (Yes), and Ms. Tool (Yes).

The Motion passed 5-0.

Discussion

Proposed Evening Cosmetology Program – Worcester Technical High School

Representatives from Worcester Technical High School were in attendance to present a proposed evening cosmetology program.

After discussion, a MOTION was made by Ms. Tool, seconded by Ms. Corliss, to approve the program contingent on the school adding the Board's required schedule of hours to the program catalog.

The Chair called for a Roll call vote:

Ms. Viens (Yes), Ms. Corliss (Yes), Ms. Pearson (Yes), Ms. Stowe (Yes), and Ms. Tool (Yes).

The Motion passed 5-0.

Proposed Advanced School – Diva K Advanced Esthetics Institute

The Board reviewed submitted documentation for the proposed advanced school Diva K Advanced Esthetics Institute.

After discussion, a MOTION was made by Ms. Tool, seconded by Ms. Corliss, to approve the school contingent on the removal of the Class-2 microcurrent device from the curriculum and passage of a final inspection.

The Chair called for a Roll call vote:

Ms. Viens (Yes), Ms. Corliss (Yes), Ms. Pearson (Yes), Ms. Stowe (Yes), and Ms. Tool (Yes).

The Motion passed 5-0.

Exam Appeal – Yasir Ibrahim

The Board reviewed a barber exam appeal request from Yasir Ibrahim.

After discussion, a MOTION was made by Ms. Corliss, seconded by Ms. Pearson, to approve the exam appeal.

The Chair called for a Roll call vote:

Ms. Viens (Yes), Ms. Corliss (Yes), Ms. Pearson (Yes), Ms. Stowe (Yes), and Ms. Tool (Yes).

The Motion passed 5-0.

School Bond Requirements

The Board discussed amending its regulations to strengthen requirements for school bonds and to determine different bond amounts based on enrollment numbers. No formal action was taken at this time.

Use of Plumbing and Electrical Forms for Salon Applications

The Board reviewed a request to cease using its plumbing and electrical forms for those shop applicants who have performed new plumbing and/or electrical work. The Board gave direction to the Executive Director to continue to use the forms, indicating that the Board desired uniform documentation of the safe completion of this work prior to issuing a shop license.

Review of Regulations: 240 CMR 2.00 – 240 CMR 7.00

After brief discussion, a MOTION was made by Ms. Tool, seconded by Ms. Stowe, to accept the proposed regulation language for school bonds, and to table discussion and approval of regulation revisions to 240 CMR 2.00 – 240 CMR 7.00 until the next meeting.

The Chair called for a Roll call vote:

Ms. Viens (Yes), Ms. Corliss (Yes), Ms. Pearson (Yes), Ms. Stowe (Yes), and Ms. Tool (Yes).

The Motion passed 5-0.

Public Comment

A meeting attendee asked about adding additional training on ethnic hair and trichology to the required curriculum and exam.

Executive Session CLOSED per M.G.L. c. 30A, § 21(a)(1), Individual Character Rather Than Competence

A MOTION was made by Ms. Tool, seconded by Ms. Corliss, to adjourn the public meeting at **11:18 a.m.**, and to enter into **Executive Session** for the purposes of discussing character rather than competence; after which the Board will enter into Quasi-Judicial Session to determine the terms of a Final Decision and Order; and then to enter into Closed Investigative Conference to consider open cases, conduct investigative conferences, and consider settlement offers [closed session pursuant to G.L. c. 112, § 65C], and the Open Meeting would not resume.

The Chair called for a Roll call vote:

Ms. Viens (Yes), Ms. Corliss (Yes), Ms. Pearson (Yes), Ms. Stowe (Yes), and Ms. Tool (Yes).

The Motion passed 5-0.

Cases, Investigative Conferences, Settlement Offers [Closed Session Pursuant to G.L. c. 112, § 65C]:

During the closed Investigative Conference, the Board voted to take the following actions:

Settlement Offers

2020-205666-FI-ENF	Guidance Given to Prosecutor
2020-205810-FI-ENF	Guidance Given to Prosecutor

Review of Cases

2021-202079-FI-ENF	Dismissed
2020-205302-FI-ENF	Referred to Prosecutions
2020-001100-IT-ENF	Dismissed
2021-000385-IT-ENF	Referred to Prosecutions
2021-000396-IT-ENF	Referred to Prosecutions
2021-000238-IT-ENF	Dismissed
2021-000433-IT-ENF	Referred to Prosecutions
2021-000389-IT-ENF	Referred to Prosecutions
2021-000376-IT-ENF	Dismissed

Adjournment

A MOTION was made by Ms. Stowe, seconded by Ms. Corliss to adjourn.

The Chair called for a Roll call vote:

Ms. Viens (Yes), Ms. Corliss (Yes), Ms. Pearson (Yes), Ms. Stowe (Yes), and Ms. Tool (Yes).

The Motion passed 5-0.

The meeting was adjourned at 12:23 p.m.

The above Minutes were approved at the open meeting held on September 16, 2021.



Richard Lawless, Executive Director

Documents Used During the Meeting:

Agenda

Draft Minutes of June 10, 2021 Open Meeting

Documentation for Proposed Evening Cosmetology Program from Worcester Technical High School

Documentation for Proposed Advanced School from Diva K Advanced Esthetics Institute

Exam Appeal Documentation from Yasir Ibrahim

240 CMR 2.00-7.00

Board School Bond Form

Letter Regarding Requirement of Plumbing and Electrical Forms from Joe Prondak