

Crime Laboratory Information and Transportation Protocol

Transportation Protocol

Upon completion of an adult or pediatric sexual assault evidence collection kit, **whether the sexual assault is reported or unreported**, a medical provider from the medical facility and/or Children Advocacy Center will contact the police department of the town or city in which the assault occurred to request transport of the kit to the appropriate crime lab.

The Adult MSAEC Kit may be accompanied by a Toxicology Kit and an Evidence Transport Bag (ETB). On rare occasions, a Toxicology Kit may also accompany the Pediatric SAEC Kit. Both kits and the ETB will have police evidence seals, which will be initialed and dated by medical personnel. There will also be a Chain of Possession label on each. Medical personnel will complete the first entry on the Chain of Possession label when giving the kits and ETB to the police officer.

The police officer will then transport the kits and ETB to the appropriate crime lab where he or she will sign the Chain of Possession label and transfer possession to the crime lab. Police should never open the ETB since it could result in the loss of valuable forensic evidence. The clothing inventory label will itemize the contents within the ETB.

Storage of SAEC Kits

Medical personnel are instructed, "Store the evidence transport bag, MSAEC Kits, and Toxicology Kit (if utilized) until police transport arrives. Storage areas must be secure, and refrigeration is preferred" (taken from Instructions for Medical Providers, Massachusetts Sexual Assault Evidence Collection (MSAEC) kit instructions, page 8). Since the MSAEC Kits contain biodegradable evidence, Law Enforcement personnel are requested to keep the evidence stored in a secured and refrigerated area, if possible.

Out of State Sexual Assault Incidents

If an assault has occurred out of state but the forensic exam was performed in Massachusetts, the State Police will be called to transport the kit and evidence. **If you experience problems, please contact the Crime Lab main number at 978-451-3300.** In that event, or if there is another reason the State Police are requested to provide transportation, the medical provider will contact the State Police barracks nearest to the medical facility where the evidence was collected.

The Boston Police Department delivers kits to the Boston Police Crime Laboratory. All other Police Departments deliver kits to the State Police Crime Laboratory. **Delivery to the lab should be done in a timely fashion whether the sexual assault is reported or unreported.**

Boston Crime Laboratory Location

Boston Police Department Crime Laboratory
One Schroeder Plaza
Boston, MA
Phone: 617-343-4690

State Police Crime Laboratory Locations

State Police Crime Laboratory-*Sudbury*
59 Horse Pond Rd.
Sudbury, MA
Drop-Offs Mon-Fri
Phone: 508-358-3155

State Police Satellite Laboratory-*Danvers*
485 Maple St.
Danvers, MA
Drop-offs Mon, Wed, Thu, & Fri
Phone: 978-538-6111

State Police Satellite Laboratory -
Springfield
190 Corando St. Springfield, MA
Drop-offs Mon-Fri
Phone: 413-205-1837

State Police Satellite Laboratory-*Lakeville*
30 Riverside Drive
Lakeville, MA
Drop-offs Mon – Fri
508-946-1314

State Police Crime Laboratory - *Worcester*
Central 150 Goddard Memorial Dr.
Worcester, MA
Drop-offs Weds
Phone: 857-377-3924