

Office of the Child Advocate  
Childhood Trauma Task Force Meeting Minutes  
Monday November 7, 2022  
1:00pm-3:00pm  
Meeting held virtually

**Task Force Members or Designees Present:**

Rachel Gwaltney (CLM)  
Maria Mossaides (OCA)  
Brian Jenney (DPH)  
Shawna Boles (DYS)  
Claudia Dunne (CPCS)  
Stacy Cabral (DESE)  
Laura Brody (DCF)  
Rick St. Onge (Probation)

**OCA Staff:**

Melissa Threadgill  
Alix Rivière  
Jessica Seabrook  
Morgan Byrnes  
Emily Stein (OCA Intern)

**Other:**

Katherine Hughes (Parent Child Trauma Resources)  
Audrey Smolkin (CCWT)  
Cathie Twiraga (MAFF)  
Sana Fadel (CfJJ)  
Brooke Arrigo (Suffolk DA)  
Jennifer Hallisey (MassHealth)  
Kathleen Bitetti (SAO)  
Andrea Parker (FCSN)  
Mary-Beth Landry (RTSC)  
Caroline Avitabile (Court Clinic)  
Edward G Jacoubs  
Other Members of the Public

**Meeting Commenced:** 1:03 pm

**Welcome and Introductions:**

Ms. Threadgill welcomed the attendees to the Childhood Trauma Task Force (CTTF) meeting. CTTF members and guests introduced themselves.

**Review and Approval of Minutes from October 3, 2022 Meeting:**

Ms. Threadgill held a formal vote on the approval of the October 3, 2022, meeting minutes. Stacy Cabral, Rick St. Onge, Shawna Boles, Brian Jenney, Laura Brody, Maria Mossaides and Rachel Gwaltney all voted in the affirmative. No one abstained or opposed.

The meeting minutes for October were approved.

**Review and Vote of the Draft Report on Recommendations for Trauma Identification**

Ms. Threadgill then presented on the edits received to the latest draft of the group's report, which included minor edits to a footnote. She then welcomed any further edits. One member noted that the executive summary and the introduction were repetitive. It was explained that that is standard practice when writing a report. Hearing no additional edits, the Task Force voted on the report.

The following members voted in the affirmative: Stacy Cabral, Shawna Boles, Brian Jenney, Laura Brody, Maria Mossaides, and Rachel Gwaltney.

The following members abstained: Rick St. Onge.

The report was adopted.

Ms. Threadgill then discussed next steps, including doing a final revision prior to publishing and submitting to the legislature. It was also explained that in January, there would be an additional push to circulate the report to non-government stakeholders. Mrs. Threadgill mentioned that Task Force members will be asked to assist in this effort.

**Closing Comments:**

Ms. Threadgill explained with the report voted on, the group would take the next few months off from meeting. She explained that during this time, members would meet with staff to discuss the Task Force's next project. Ms. Threadgill thanked the members and other attendees for their time and their continued efforts and adjourned the meeting.

**Adjournment:** 1:13 pm