



SUBJECT: DAM SAFETY REGULATIONS -- 302 CMR 10.00 and REGISTRATION OF DAMS

Dear Dam Owner:

The Dam Safety Statute, Massachusetts General Law Chapter 253, §§ 44-50 requires the Department of Conservation and Recreation (DCR) Office of Dam Safety (ODS) to maintain a public record of the performance of dams. Dam owners are required to register and inspect dams and to maintain dams in good operating condition. In order to assist all dam owners in complying with the requirements of the statute and regulations, DCR has posted on its web site, <http://www.mass.gov/eea/agencies/dcr/conservation/dam-safety/>, the regulations as well as the forms you need to comply.

The current regulation, 302 CMR 10.05 requires dam owners to file a Dam Registration Form with DCR and to inform DCR of a pending sale of property upon which a regulated dam is located. Enclosed with this letter you will find a Dam Registration Form for each dam you own that needs to be completed and submitted to:

Office of Dam Safety – Dam Registration
Department of Conservation and Recreation
180 Beaman Street
West Boylston, MA 01583

You must submit with the form a check payable to the “Commonwealth of Massachusetts, Dam Registration Program” in the amount of \$75.00 for first time registration or \$50.00 for transfers for each applicable dam. Upon review and approval by DCR Office of Dam Safety personnel, DCR will issue a Certificate of Registration. Failure to submit a Dam Registration Form may subject you to penalties of up to \$5,000.00 per violation. For continuing violations, each day shall be considered a separate violation.

Per 302 CMR 10.05, an owner shall notify the Commissioner by registered or certified mail of the proposed transfer of legal title of a dam 30 days prior to any such transfer. Per 302 CMR 10.15, failure to notify the Office of Dam Safety of the transfer of a dam from one owner to another will result in fines up to \$5,000.00.

Owners of dams who do not have internet access should contact ODS at (508) 792-7716, ext. 41828, to have the required forms mailed or questions answered. Thank you for your anticipated cooperation in helping ensure safe dam operations throughout the Commonwealth of Massachusetts.



Sincerely,

A handwritten signature in black ink, reading "William C. Salomaa". The signature is written in a cursive style with a prominent initial "W" and a long, sweeping underline.

William C. Salomaa, Director
Office of Dam Safety



Section I: Office of Dam Safety Information

Dam Name: _____
Name of Impoundment: _____
Location (City/Town): _____
Dam Height (feet): _____
Hazard Potential Rating: _____
National Dam ID No.: _____

Section II: Please Provide Owner(s) Information

Legal Dam Owner(s) Name(s): _____
Mailing Address: _____
Town/Zip: _____
Phone: _____
Website and Email Info: _____

Section III: Please Provide Registry of Deeds Information

Location of property where the dam lies: _____
Registry Location (County Name): _____
Registry of Deeds Book Number: _____
Registry of Deeds Page Number: _____
Registry of Deeds Plan Book (if applicable): _____
Registry of Deeds Plan Number (if applicable): _____
Land Court Certificate Number (if applicable): _____

Section IV: Please Provide Town/City Assessor's Office Information

Map Number (if applicable): _____
Section Number (if applicable): _____
Lot Number (if applicable): _____
Other: _____
Record owner(s) and address: _____

Section V: Schedule of fees

The fee for registering each dam with the Office of Dam Safety for the first time is \$75.00. The fee for transferring ownership of a dam is \$50.00. Please enclose a check or money order made payable to: The Commonwealth of Massachusetts, Dam Registration Program.

The Commonwealth, its agencies, authorities and political sub-divisions, including municipalities, are exempt from the payment of fees.

I hereby certify to the best of my knowledge that the information provided on this form is correct.

Signature and title of owner: _____ Date: _____

