**Project Expenditure Report[[1]](#footnote-1)**

**Disadvantaged Business Enterprise (DBE)[[2]](#footnote-2) Participation**

**(For Federally-sponsored Projects)[[3]](#footnote-3)**

MassDOT Aeronautics Division Form AD4-DBE (Last Modified: September 20, 2024)

**PROJECT TITLE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**DBE CONTRACTOR: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**MASSDOT PAYMENT VOUCHER (PV) NO.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ TOTAL DBE CONTRACTOR PARTICIPATION: $\_\_\_\_\_\_\_\_\_\_\_\_\_**

**AIP NO.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PERCENTAGE OF CONTRACT: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Contract Item No.** | **Description of Work to be Performed by DBE Contractor** | **Estimated Quantity** | **Unit Price** | **Item Amount** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| Total amount requested by DBE contractor this invoice (add item amounts): | $ |
| Total amount previously requested by DBE contractor: | $ |
| Total amount requested by DBE contractor to date: | $ |

The undersigned certifies that the DBE Contractor has successfully completed the above referenced work associated with this project and further assures that said DBE Contractor will be paid in full for the services indicted above.

|  |  |
| --- | --- |
| Name of Prime Contractor: |  |
|  |  |
| Authorized Signature: |  |
|  |  |
| Name and Title: |  |
|  |  |
| Date: |  |
|  |  |
|  |  |
| Name of DBE Contractor: |  |
|  |  |
| Authorized Signature: |  |
|  |  |
| Name and Title: |  |
|  |  |
| Date: |  |
|  |  |

1. Form must be submitted with each PV. Separate forms for each DBE contractor. [↑](#footnote-ref-1)
2. Must be register with the MA Supplier Diversity Office (SDO) and must be listed as a DBE with a valid certification when work is completed. Suppliers must be discounted at 60%. The participation of the Prime Contractors and Subcontractors that are DBEs may be counted toward the DBE goal. [↑](#footnote-ref-2)
3. For projects with any amount of federal participation. [↑](#footnote-ref-3)