



# DCMS Tip Sheet

Volume 1 Edition 6

Greetings from DCAMM Contractor Certification!

With the use of our new application we have found that new terms are being interchanged with common DCAMM terms. We want to share them with you, so we are all on the same page.

## Terms You May See

### Terms Certification Uses

#### Amendment

An Expansion is an Amendment Application. A contractor may add or delete a category of work, adjust their single project limit or aggregate work limit, add Supplier Diversity Certification or change company legal name. This term is commonly used in online training.

### What You May See

#### Expansion

#### Category of Work

#### Commodity Code

Commodity Codes are various classes of work in the building construction industry the contractor has experience and competence to perform. When asked to add Commodity Code this means to add/select your category of work. This term is commonly used in online training.

#### Evaluation

#### Reference

A Reference is an evaluation used to rate a contractor on a single building project according to criteria established for assessing the performance on the project. This term is commonly used in online training.

Stay tuned for the next installment... June 14, 2019

If you have any questions do not hesitate to contact Certification at 857-204-1305 or [certification.DCAMM@mass.gov](mailto:certification.DCAMM@mass.gov).

If you would like to be added to our Email List [click here](#)

**Reminder:** Applications are due 90 days prior to expiration for the current certificate