

Office of Access and Opportunity Contractor Certification

DCMS Tip Sheet

August 9, 2021

Volume 2 Edition 7

Greetings from DCAMM Contractor Certification!

Have you heard? Contractor Certification will be hosting virtual office hours for anyone renewing their certification and has questions. Office hours are easy to attend! You have to register thru your DCMS account and your confirmation email will have the Zoom link, so you can pop in ask your question and leave. Or if you'd like you can hang out with us

Outreach & Events		
Opportunities for vendor involvement	On the main login page you can	
View Outreach Opportunities	View Outreach Opportunities	
Events		

Outreach

Listed below are the upcoming events and program related information available to you. Click view for additional information

Active Listings		View Filter/Search Options	
Subject	Date Posted	Due Date	View
Contractor Certification Drop in Hours 8/31/21	8/3/2021	8/31/2021	View
Contractor Certification Drop in Hours	8/3/2021	8/24/2021	View
Contractor Certification Drop in Hours 8/17/21	8/3/2021	8/17/2021	View
Contractor Certification Drop in Hours	8/3/2021	8/10/2021	View

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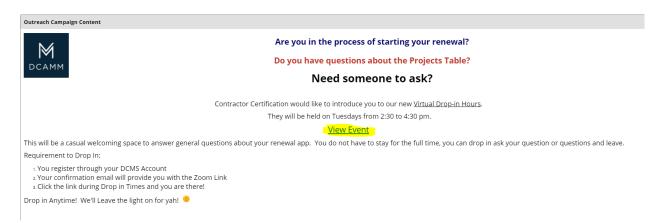
If you are logged into your account, you can also access them from your dashboard.

By clicking view in the navigation pane, it will expand that section and you can select My Outreach.

This will take you to the Outreach Bulletin Board.

DIVISION OF CAPITAL ASSET MANAGEMENT & MAINTENANCE			Office of Access and Opportunit Contractor Certification Help &		
«	1 - 4 of 4 records displayed: Previous Page < Page	1 ♥ > Next Page	Records per page 2	D 🗸 Refresh Table	
		<u>Title</u>	▼ Date Posted	Due Date	
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Cont	ractor Certification Drop in Hours 8/31/21		8/3/2021	8/31/2021	
Cont	ractor Certification Drop in Hours 8/17/21		8/3/2021	8/17/2021	
	ractor Certification Drop in Hours		8/3/2021	8/10/2021	
Cont	ractor Certification Drop in Hours		8/3/2021	8/24/2021	

Once you see the Drop-in Hours you would like to attend, select the link of the workshop. The event page will open.



Click View Event for all the specifics

Event		
EVENT	Certification Virtual Drop in Hours 8/31/21	
STATUS	No space reserved yet.	
EVENT DATE	8/31/2021	
EVENT TIMES	Start: 2:30 pm Eastern 1:30 pm Central 1:2:30 pm Mountain 11:30 am Pacific	End: 4:30 pm Eastern 3:30 pm Central 2:30 pm Mountain 1:30 pm Pacific
ATTENDANCE LIMIT	99 space(s) left - <u>RSVP now</u> .	
RSVP REQUIRED?	Yes - RSVP is required to attend. Cutoff date is 8/31/2021. Additional information will be provided after you RSVP.	
	RSVP for Event Return to List	

If this is the Drop-in hours you want to attend, click the RSVP for Event. This will open a registration form.



Office of Access and Opportunity Contractor Certification

Reserve a Space			
Complete all fields and click RSVP for Event to reserve a space. Invalid or duplicate rese	ations will be automatically cancelled without notice.		
* required entry			
Your Information			
FIRST NAME, LAST *	First name	Last name	
ORGANIZATION *	Organization		
EMAIL *	Email		
PHONE *			
	RSVP for Event Return to List		

Complete the required information to register. Then press RSVP for event to receive the link you will need to enter the Zoom Room.

After you receive your confirmation email you will be able to use the link to attend any future Drop-in Hours.

We look forward to having you drop by.

If you have any questions do not hesitate to contact Certification at 857-204-1305 or <u>certification.DCAMM@mass.gov</u>.

If you would like to be added to our Email List <u>click here</u>

Reminder: Applications are due 90 days prior to expiration for the current certificate