

January 10, 2023

Volume 4 Edition 1

DCMS Tip Sheet

Happy New Year from DCAMM Contractor Certification!

We would like to call your attention to the Approved Pending Publication feature. We are utilizing this feature to approve future Certificates before the old ones expire. This Tip Sheet will assist you in finding the Pending Publication Certificates of Eligibility, so you are able to review the approved future Certificates and address any questions/issues before they go live.

Finding Your Pending Certificate of Eligibility

1. From your Dashboard go to **My Certifications**

[Home](#)

[View »](#)

[My Alerts](#)

[My Certifications](#)

[My Contracts](#)

2. View your Current Certificate

Current Certifications					
Type	Action	Effective	Renewal	Organization	Actions
PC	Renewal	7/11/2020	4/9/2021	Division of Capital Asset Management and Maintenance	View Add Date Alert
SBC	Renewal	7/11/2020	4/9/2021	Division of Capital Asset Management and Maintenance	View Add Date Alert

3. Click View Letters & Certifications

[Certification List](#)
[Submit Change Request](#)
[View Letters & Certifications](#)
[Add Date Alert](#)

4. Under Related Letters & Certificates view the most recent Certificates that have been approved for publication. Once these Certificates go live, they will replace the expired Certificates in the Current Certifications box.

Related Letters & Certificates					
These communications are saved to a related record.					
View	Cert Type	Letter Type	Format	Date Sent	Viewed
View as PDF	PC	Certificate - Prime Certification Approval	Letter	1/14/2021	

If you have any questions do not hesitate to contact Certification at 857-204-1305 or certification.DCAMM@mass.gov.

If you would like to be added to our Email List [click here](#)

Reminder: Applications are due 90 days prior to expiration for the current certificate