



January 27, 2023

## DCMS Tip Sheet

Volume 4 Edition 2

Greetings from DCAMM Contractor Certification!

**Annual Tip Sheet Dedicated to the Topic of Timely Applications!**

**Contractor Certification has approximately 1400 Certified Contractors**

Currently we have 32% of our renewal contractors submitting late applications, that's roughly 312 contractors.

Late applications run the risk of a lapse in your certification - that means no public bidding until your valid certificate is issued.

DCAMM **does not** grant extensions for **late** applications. We **do not** expedite late applications.

Failure to receive a courtesy renewal notice **does not** excuse a **late** application.

Applications are due **no later** than three months prior to your current expiration date. If you're not sure about when to submit your application, our new application will tell you. Log into your account and under Vendor Profile: Certifications

Current Certifications			
Type	Action	Effective	Renewal
PC	Renewal	6/9/2019	3/8/2020 (Exp: 6/8/2020)
SBC	Renewal	6/9/2019	3/8/2020 (Exp: 6/8/2020)

Applications cannot be submitted earlier than four months prior to your current expiration date.

So please....



**Mark Your  
Calendar**

If you have any questions do not hesitate to contact Certification at 857-204-1305 or [certification.DCAMM@mass.gov](mailto:certification.DCAMM@mass.gov).

If you would like to be added to our Email List [click here](#)

**Reminder:** Applications are due **three months** prior to expiration for the current certificate