



Customer Refund Request for Department of Conservation and Recreation

Important:

Refunds will be issued by check from the Massachusetts Treasury. Proof of payment is required for processing a refund. Please attach a copy of your receipt to this document along with a letter explaining the reason for your refund. Please allow 8 weeks for processing.

Customer Name: _____

Customer Address: _____

Customer Telephone: _____

Customer Signature: _____

Amount of Refund Requested: \$ _____

Type of Refund Requested (Please check below):

- Day Use Parking
- Day Use Parking – prepaid for event
- Annual Mass Parks Pass
- Annual Mass Parks Pass – second vehicle
- Pavilion Rental
- Meeting Room Rental
- Athletic Field
- Dumping Station
- Youth Group Bus Pass
- Other

Facility where purchase was made: _____

Please mail refund to:

Refunds

DCR – Lori George

Suite 600

Department of Conservation and Recreation

251 Causeway Street

Boston, MA 02114