



**GREENING**  
THE GATEWAY CITIES  
MA Urban Canopy Project

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# FY23 MUNICIPAL PARTNERSHIP GRANT

Information Session, April 20, 2022

The GGCP is designed to bring the energy efficiency and environmental benefits of a healthy tree canopy to Gateway Cities.

Executive Office of Environment & Energy Affairs (EEA)

Department of Conservation & Recreation Urban &  
Community Forestry Program (DCR)

Department of Energy Resources (DOER)

Department of Housing and Community Development (DHCD)

# Municipal Partnership Grant Program Overview & Goals

- Program seeks municipal support to prepare locations for tree planting in coordination with DCR Urban & Community Forestry Program.
- Appropriate City department & staff coordinate with DCR foresters to prepare sites identified for GGCP planting efforts.
- Municipality receives reimbursement for eligible expenses.
- Support and build relationships between DCR foresters and municipal departments to coordinate planting efforts and nourish neighborhoods.

# Funding Availability

- Maximum grant award is \$20,000.
- Reimbursement grant program.
- Costs incurred prior to award contract are not eligible for reimbursement.

# Eligible Applicants

- Gateway City municipalities where DCR has active planting crews in FY23 (July 2022 – June 2023).
- New in FY 23 : Everett, Malden, Taunton and Worcester.
- Full list of eligible cities can be found in Bid document.

# Eligible Project Costs

- Work to identify & prepare sites for GGCP tree planting:
  - Installation of catch basin tree pits
  - Removal of impervious surfaces for tree planting & health
  - Stump removal required for tree planting
  - Heavy equipment use to assist GGCP tree planting work
  - Soil enhancements
- Outreach materials to communicate GGCP tree planting work and benefits.
- Stewardship of recently planted trees:
  - Watering, mulching, pruning, and replacing tree guards as needed
- Vacant lot planting & restoration within the Planting Zone: Consult with a DCR forester.

# Application Requirements

- Submit (or have on file with EEA) a tree planting plan that identifies:
  - Proposed streets for tree site preparation work
  - Location of utilities (Dig Safe)
  - Municipal or other public lands eligible for tree planting
  - Identify the overlap with DCR planting zones
  - Any future planting that the city has planned
- Planting plan should be reviewed with Municipal Planning Department, as well as by DCR Forester.
- See sample tree planting plan included with the grant Bid.

# Budget Requirements

- Itemized budget is required (see sample budget template)  
Please follow applicable guidelines in the Bid document (i.e; watering must reflect weekly application of 15 gallons/tree)
- Identify any in-kind funding match the municipality will provide.

## COST REIMBURSEMENT:

Costs must be incurred during contract period to be reimbursed and proof of payment by grant award recipient is required.

# Municipal Application Evaluation

- The application's clarity & the merits of the project **(40%)**
- Project's overall contribution to GGCP tree planting, urban canopy in populated areas, and/or climate change resiliency **(40%)**
- The value of the municipal contributions to the overall project (direct costs or long-term stewardship) **(20%)**
- MVP communities receive 5 Bonus Points if proposed activities are part of a priority implementation project within the MVP Plan.



# Grant Timeline

**APPLICATION DEADLINE: Thursday, May 19 at 3:00pm**

*Submit PDF application electronically – do not exceed 20 MB*

- Application review/site visits scheduled
- Awards announced (late June).
- Contracts executed (September).
- Project work conducted (Fall, 2022 & Spring, 2023)
- Grant reimbursement requests submitted by June 30, 2023

# Contact Information

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<https://www.mass.gov/service-details/greening-the-gateway-cities-program>