

Orientation to DCS Staff Training Schedule

June 2016

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4
5	6	7 CRI Training ½ Day	8 CRI Training ½ Day	9	10	11
12	13	14	15 CRI Training ½ Day	16 9:00am Start -CCS Training -Presentation Skills Framingham Career Center (Workshop Rm 2 - Basement Level)	17 9:00am Start -CCS Training -Presentation Skills Boston, Hurley Bldg Gazda Room	18
19	20 Orientation to DCS -Overview (Governance) -One Stop System - Plan at a Glance -Language Assistance -Customer Service Gazda Room	21 Orientation to DCS -Intro to MOSES	22 Orientation to DCS -Track I ECIs/JSSIII RESEA Training Gazda Room Track II – BSRs MassBizWorks (Consolidated w/ 6/29)	23 Orientation to DCS -LMI Tools (HWOL, TORQ, MassCIS, JobQuest, Career Ready 101)	24 Orientation to DCS -Interviewing -Resume (Gazda Room)	25
26	27 Orientation to DCS - Overview (Governance) -One Stop System - Plan at a Glance -Language Assistance -Customer Service Gazda Room	28 Orientation to DCS -Intro to MOSES	29 Orientation to DCS -Track I ECIs/JSSIII RESEA Training Gazda Room Track II – BSRs MassBizWorks Training Room B	30 Orientation to DCS -LMI Tools (HWOL, TORQ, MassCIS, JobQuest, Career Ready 101) Training Room A		

Training time 9:30am to 4:00pm unless otherwise indicated. NOTE: Track II – BizWorks on 6/22 was combined with Track II – Bizworks on 6/29.

DCS Boot Camp Staff Training Schedule

July 2016

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4	5	6	7 (From Session 2) Orientation to DCS - Interviewing - Resume (Gazda Room)	8	9
10 All Boot Camp Training for this week will take place at FutureWorks in Springfield, 1 Federal Street Building 103-3 Springfield, MA	11 Orientation to DCS -Overview (Govern) -One Stop System - Partners/Plan at a Glance -Language Assistance -Customer Service Liberty Room	12 Orientation to DCS -LMI Overview - LMI Tools (HWOL, TORQ, MassCIS, JobQuest, Career Ready 101) Liberty Room	13 Orientation to DCS - Intro to MOSES Liberty Room	14 Orientation to DCS - Interviewing Liberty Room	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Training time is 9:30am to 4:00pm unless otherwise indicated. Revised June 27, 2016