

Mass Workforce Issuance

Workforce Issuance No. 06-81

☒ **Policy** ☐ **Information**

To: Chief Elected Officials
Workforce Investment Board Chairs
Workforce Investment Board Directors
Title I Administrators
Career Center Directors
Title I Fiscal Officers
DCS Associate Directors
DCS Field Managers

cc: WIA State Partners

From: Susan V. Lawler, Director
Division of Career Services

Date: December 12, 2006

Subject: **Mandatory Domestic Violence E-Learning Module**

Purpose: To inform Local Workforce Investment Boards, One-Stop Career Center Operators and other local workforce investment partners of a *mandatory* e-Learning module for local state and non-state employees involved in the provision and management of Section 30 approval and training services.

Background: In August of 2004 the Legislature made changes to the Massachusetts Unemployment Insurance Law (Chapter 151A) regarding claims filed by victims of domestic violence. The changes to the Unemployment Insurance Law are relevant to those staff working with unemployment insurance claimants with respect to Section 30 training services. The changes allow for potential "tolling" of the Section 30 program's fifteen (15) week application requirement specifically for victims of domestic violence.

With that in mind, a new e-learning module has been developed to provide an overview of domestic violence issues, highlight unemployment insurance claim procedures impacted by domestic violence, and outline proper procedures for handling these issues. The training module provides instruction with respect to the eligibility requirements and various procedural accommodations pertaining to victims of domestic violence.

Action

Required: All One-Stop Career Center staff involved with either the provision of or the management of Section 30 related services must complete the e-Learning module. Completing the module should take approximately 10 – 15 minutes. At the end of the module staff should submit the email response form indicating completion. Be sure to submit the form so completion will be noted. The version of the e-Learning module to be completed by non- DUA career center staff can be accessed by clicking on the following link:

http://det-intra-04:85/training/DCS_Domestic_Violence_files/frame.htm

Upon completing the e-learning module, staff must complete and submit the Attendance Information for Domestic Violence e-Learning form included at the end of the module.

The training module may also be accessed on the Training e-Learning link:

http://intranet.detma.org/training/e-learning_page.htm

NOTE: All DUA staff received prior notice of the e-learning requirement via email on 11/21/2006.

Inquiries: Any questions regarding eligibility or procedural issues that arise regarding the content of the training module should be addressed to the appropriate administrative departments (e.g. Determinations, Section 30, etc.). If there are any questions about accessing or using the e-learning module, contact Laura Mannix in the Training Department at lmannix@detma.org or 617-626-6752.