

MASSACHUSETTS WORKFORCE DEVELOPMENT SYSTEM

Mass Workforce Issuance

100 DCS 02.118

Policy Information

To: Chief Elected Officials
Workforce Development Board Chairs
Workforce Development Board Directors
Title I Administrators
Career Center Directors
Title I Fiscal Officers
DCS Operations Managers

cc: WIOA State Partners

From: Alice Sweeney, Director
Department of Career Services

Date: October 31, 2017

Subject: MOSES Version 36.4 To Be Released on November 8, 2017

Purpose: To notify Local Workforce Development Boards, One-Stop Career Center Operators and other local workforce partners that MOSES 36.4 is scheduled for release to the desktops on Wednesday, November 8, 2017.

Background: The release date to the field for MOSES 36.4 is Wednesday, November 8, 2017.

MOSES will be shut down at 4:00 p.m. on Tuesday, November 7, 2017 for the updates and the maintenance of the MOSES software and MOSES Applications (JobQuest / TrainingPro).

This will **NOT** interrupt other IT services or functions to the offices, only MOSES will be taken off-line. Email, unemployment assistance systems and internet services will still be available.

Please plan on completing and saving your MOSES data entry by 4:00 p.m. on Tuesday, November 7, and then log off MOSES. This will ensure that when you log into MOSES on Wednesday, November 8, you will have the new version of MOSES available and any work done prior will be saved.

Action

Required: Local Workforce Development Boards, Career Center Operators, and workforce partners should ensure that their staff are aware of the MOSES shutdown on Tuesday November 7, and that Career Centers and other MOSES users plan their workloads accordingly in preparation for MOSES to shut down at 4:00 p.m.

Effective: Immediately

Inquiries: Please email all questions to Thomas.M.Cartier@State.MA.US. Please reference this MassWorkforce Issuance number in your inquiry.