



Workforce Issuance

100 DCS 02.137

☐ Policy ☒ Information

To: Chief Elected Officials
MassHire Workforce Board Chairs
MassHire Workforce Board Directors
MassHire Career Center Directors
MassHire Fiscal Officers
MDCS Operations Managers

cc: WIOA State Partners

From: Alice Sweeney, Director
MassHire Department of Career Services

Date: August 31, 2021

Subject: **MOSES Version 37.8 will be released on September 3rd, 2021**

Purpose: To notify Local MassHire Workforce Boards, MassHire Career Center Operators and other local workforce partners that MOSES 37.8 is scheduled for release to the desktops on Friday, September 3rd, 2021.

Background: MOSES will be shut down at 3:00 p.m. on Thursday, September 2nd, 2021 for the updates and the maintenance of the MOSES software and MOSES Applications (JobQuest / TrainingPro).

This will **NOT** interrupt other IT services or functions to the offices, only MOSES will be taken off-line. Email, unemployment assistance systems and internet services will still be available.

Please plan on completing and saving your MOSES data entry by 3:00 p.m. on Thursday, September 2nd, 2021 and then log off MOSES. This will ensure that when you log into MOSES on your next work day, you will have the new version of MOSES available and any work done prior will be saved.

The standard procedure to access the new MOSES build will be followed for those staff that log on to Amazon WorkSpaces (AWS) for their MOSES access. You must open up your WorkDocs Drive before opening MOSES.

The build is planned to be released Friday, September 3rd, 2021 to desktops.

Action

Requested: Local MassHire Workforce Boards, MassHire Career Center Operators, and workforce partners should ensure that their staff are aware of the MOSES shutdown on Thursday, September 2nd, 2021 and that Career Centers and other MOSES users plan their workloads accordingly in preparation for MOSES to shut down at 3:00 p.m.

In addition, MassHire Local Workforce Boards, MassHire Career Center Operators, and workforce partners should ensure that Amazon Workspace staff on Friday, September 3rd, 2021 into their Work Docs account before logging into MOSES.

Effective: Immediately

Inquiries: Please email all questions to Thomas.M.Cartier@detma.org. Please reference this MassWorkforce Issuance number in your inquiry.

Description of Key Changes in MOSES Version 37.8

1. **Job Seeker – Job Match – Summary** tab expanded **Other Skills** box to 300 characters.

Programs – Last Reportable Service Date: 08/25/2021

Program Name	Apply	Program Status	History
Job Match	<input checked="" type="checkbox"/>	Info. Complete - On	
Program Eligibility	<input type="checkbox"/>		
Career Planning	<input type="checkbox"/>		

Job Seeker Match Criteria (Allott, Noah)

Allott, Noah SSN: XXX-XX-0078 ID: 13257201

Preference Skill Set

Job Title Skills Common Industry Summary

Selected Job Titles

Description	Certified	Mths.	Exp.	Match
Chefs and Head Cooks	<input type="checkbox"/>			<input checked="" type="checkbox"/>
Cooks, Fast Food	<input type="checkbox"/>			<input checked="" type="checkbox"/>
Cooks, Restaurant	<input type="checkbox"/>			<input checked="" type="checkbox"/>

Selected Skills

Description

Apply Correct Stain Removal Techniques In Cleaning/Housekeeping

Apply Wine Characteristics Knowledge

Decorate Cakes

General Skills

Typing Speed (w.p.m.): 65 Drivers License: Regular (Class D)

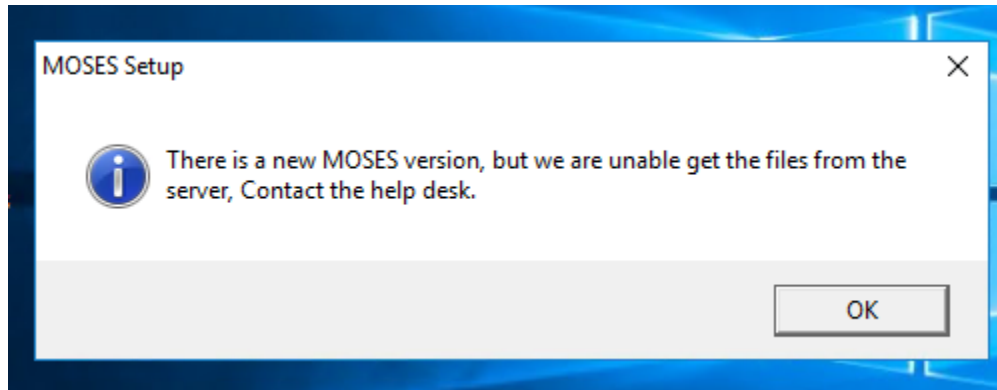
Other Skills

NOW 300 CHARACTERS

Run Match OK Cancel

MOSES ERROR MESSAGE IN AWS AND HOW TO FIX

Step by Step Handout



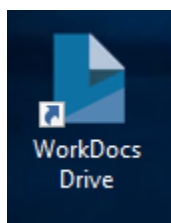
MOSES gets the “**not the latest version**” message

It needs your help

*(NOTE IN THE EXAMPLE BELOW, IGNORE
THE MODIFICATION DATES, THIS
BUILD WILL HAVE DIFFERENT DATES)*

IN Amazon WorkSpace

GO TO



Open it *(You should have 2 folders)*

Name	Date modified	Type	Size
Shared With Me	1/2/2020 10:40 AM	File folder	
My Documents	1/2/2020 7:42 PM	File folder	

Click on *Share with me*

Name	Date modified	Type	Size
Shared With Me	11/1/2018 10:40 AM	File folder	
My Documents	7/1/2018 7:42 PM	File folder	

Next

Click on the **MOSES** folder

Name	Date modified	Type	Size
MOSES	11/1/2018 4:15 PM	File folder	
moses_test	9/17/2018 3:03 PM	File folder	



Next Click on **Staff View**

Name	Date modified	Type	Size
Reports	3/1/2018 11:55 AM	File folder	
Scanned_Images	8/1/2018 12:53 PM	File folder	
Staff_view	11/1/2018 4:11 PM	File folder	
Templates	11/14/2018 4:15 PM	File folder	





CLICK ON THE **PBD** Folder


Name	Date modified	Type	Size
other	9/17/2018 2:14 PM	File folder	
pbd	9/17/2018 2:14 PM	File folder	
runtime_dlls	9/17/2018 2:16 PM	File folder	
text	9/17/2018 2:16 PM	File folder	

CLICK ON THE **PBD** Folder
you should see a **pbd.cab** file that has the **latest build date**:
FOR MOSES 37.8 it should be a September 2021 date

Name	Date modified	Type	Size
 mosesapp.xml	3/18/2021 1:46 PM	XML Document	1 KB
 pbd.cab	8/26/2021 3:21 PM	Cabinet File	7,629 KB

Next, **Go Back** And **CLICK** on the **TEXT** folder
it should have a **TEXT.cab** file that has the **latest build date (September date)**

Name	Date modified	Type	Size
 other	9/7/2021 2:14 PM	File folder	
 pbd	9/7/2021 2:14 PM	File folder	
 runtime_dlls	9/7/2021 2:16 PM	File folder	
 text	9/7/2021 2:16 PM	File folder	

Name	Date modified	Type	Size
 text.cab	8/26/2021 3:53 PM	Cabinet File	391 KB

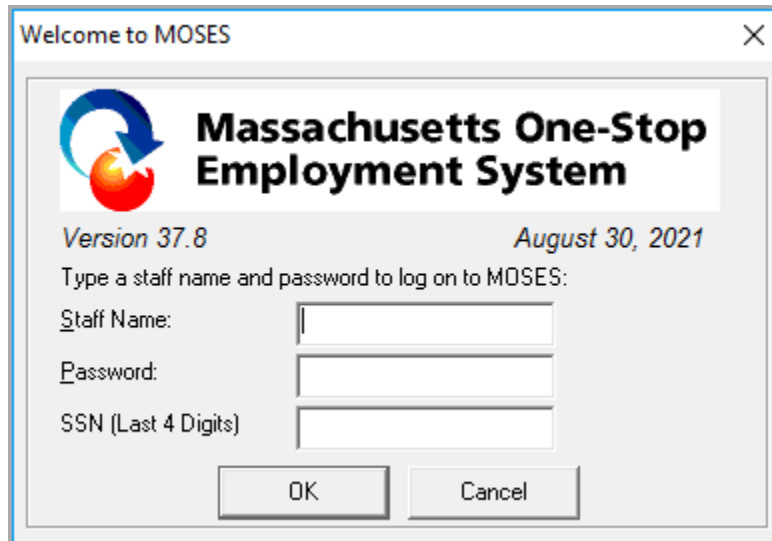
NOW -

*if the latest build dates are not showing, then you must wait until they do.
AWS is still copying and updating the files.*

When the latest build date is displayed, then MOSES will now be able to get the latest files from these locations.


Click on MOSES

It should now get the build.



The image shows a Windows-style dialog box titled "Welcome to MOSES" with a close button (X) in the top right corner. Inside the dialog, there is a logo on the left consisting of a blue circular arrow and a red flame-like shape. To the right of the logo, the text "Massachusetts One-Stop Employment System" is displayed in a bold, black font. Below this, the version "Version 37.8" and the date "August 30, 2021" are shown. A prompt "Type a staff name and password to log on to MOSES:" is followed by three input fields: "Staff Name:", "Password:", and "SSN (Last 4 Digits)". At the bottom of the dialog are two buttons: "OK" and "Cancel".

Welcome to MOSES

 **Massachusetts One-Stop
Employment System**

Version 37.8 *August 30, 2021*

Type a staff name and password to log on to MOSES:

Staff Name:

Password:

SSN (Last 4 Digits)

OK Cancel