



Workforce Issuance

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☐ Policy ☒ Information

To: Chief Elected Officials
MassHire Workforce Board Chairs
MassHire Workforce Board Directors
MassHire Career Center Directors
MassHire Fiscal Officers
MDCS Operations Managers

cc: WIOA State Partners

From: Diane Hurley, Acting Director
MassHire Department of Career Services

Date: May 24, 2023

Subject: **MOSES Data Entry for FY2023 WIOA Annual Reporting**

Purpose: To notify MassHire Local Workforce Boards, MassHire Career Center Operators, and other local workforce partners of the importance and timeline for entering end of year data in MOSES to be included in the WIOA Annual Report.

Background: The WIOA Annual Report, Participant Individual Record Layout (PIRL) for FY2023, will be run over the weekend of July 8-9, 2023. It is strongly recommended that career center staff update participant data entry for FY2023 by June 30, 2023, as best they can, or by July 7th the latest. Late data entry will impact federal performance, mainly the Measurable Skill Gain metric.

Participant data for the Measurable Skill Gain is entered via the Career Plan tab on MOSES.

Action

Requested: Update participant data entry in MOSES for FY2023 by June 30, 2023.

Inquiries: Please send all questions to Leslie Abramowitz (leslie.a.abramowitz@mass.gov)