Workforce Issuance

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100 DCS 02.162 ☐ **Policy** ☑ **Information**

To: MassHire Workforce Board Chairs
MassHire Workforce Board Directors
MassHire Career Center Directors
MassHire Fiscal Officers
MassHire DCS Operations Managers

cc: WIOA State Partners

From: Diane Hurley, Acting Director
MassHire Department of Career Services

Date: September 10, 2024

Subject: **MOSES Version 40.9 will be released on Thursday, September 26, 2024**

Purpose: To notify MassHire Workforce Boards, MassHire Career Center Operators and other local workforce partners that MOSES 40.9 is scheduled for release to the desktops on Thursday, September 26, 2024.

Background: MOSES and MOSES applications (JobQuest and TrainingPro) will be shut down at 4:00 p.m. on Wednesday, September 25, 2024, for the updates and the maintenance of the MOSES software and MOSES Applications (JobQuest / TrainingPro).

This will **NOT** interrupt other IT services or functions to the offices, only MOSES and MOSES applications (JobQuest and TrainingPro) will be taken off-line. Email, unemployment assistance systems and internet services will still be available.

Please plan on completing and saving your MOSES data entry by 4:00 p.m. on Wednesday, September 25, 2024, and then log off MOSES. This will ensure that when you log into MOSES on your next workday, you will have the new version of MOSES available, and any work done prior will be saved.

The MOSES build is planned to be released Thursday, September 26, 2024, to desktops.

**Action
Required:**   MassHire Workforce Boards, MassHire Career Center Operators, and workforce partners should ensure that their staff are aware of the MOSES shutdown on Wednesday, September 25, 2024, and that Career Centers and other MOSES users plan their workloads accordingly in preparation for MOSES to shut down at 4:00 p.m.
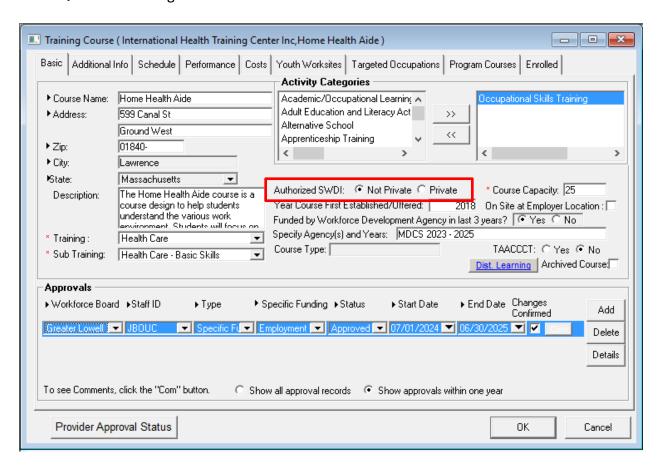
Effective: Immediately.

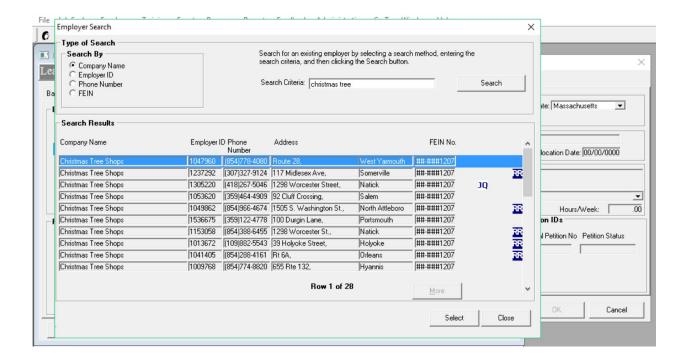**Inquiries:**   Please email all questions to Thomas.M.Cartier@mass.gov. Please reference this MassWorkforce Issuance number in your inquiry.

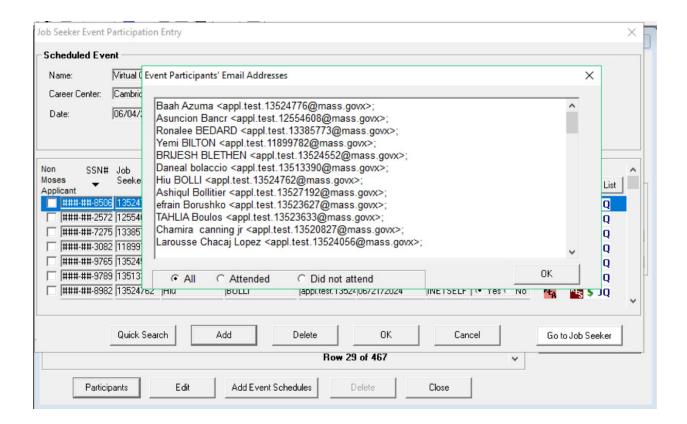# Description of Key Changes in MOSES Version 40.9

1. **Shelter Workforce Development Initiative (SWDI): Added a new Authorized SWDI Not Private/Private radio button to the basic tab of the training course.** Not Private should be selected if the course should be shown on MassHire JobQuest when searching for Authorized SWDI courses. Private should be selected if the course should not be shown on MJQ when searching.
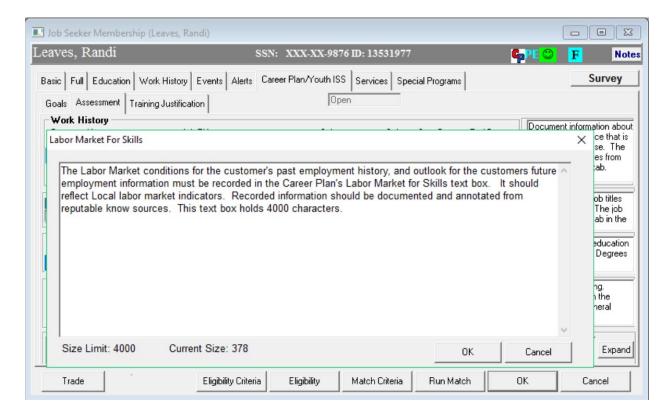
2. Job Seeker – Work History – Employer Search – City / Town now a separate column to make finding employer locations easier.
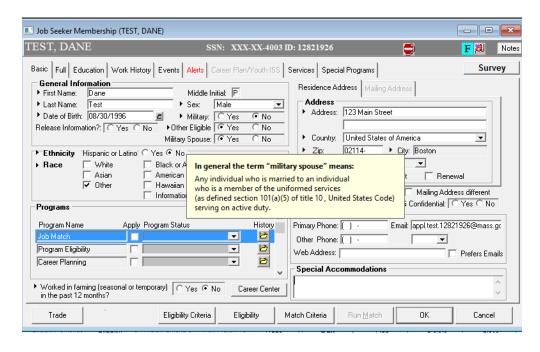
3. **Events – Event Scheduling – Event Participation Entry – Email List button – updated to display: All (participants); Attended (participants) or Did Not Attend (participants). After attendance is completed.**
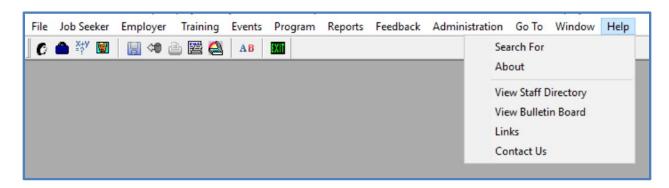
4. Job Seeker – Career Plan – Assessment – Increased LMI box to 4,000 characters. (*previously 1,500 characters*)

Job Seeker Membership (Leaves, Randi)

Leaves, Randi   SSN: XXX-XX-9876 ID: 13531977   Notes

Basic | Full | Education | Work History | Events | Alerts | Career Plan/Youth ISS | Services | Special Programs   **Survey**

Goals | Assessment | Training Justification   Open

Work History

Labor Market For Skills   ✕

The Labor Market conditions for the customer's past employment history, and outlook for the customers future employment information must be recorded in the Career Plan's Labor Market for Skills text box. It should reflect Local labor market indicators. Recorded information should be documented and annotated from reputable know sources. This text box holds 4000 characters.

Size Limit: 4000   Current Size: 378   OK   Cancel   Expand

Trade   Eligibility Criteria   Eligibility   Match Criteria   Run Match   OK   Cancel

5. Job Seeker/Basic tab: Added a new Military Spouse question.

6. Removed MOSES – Help – View MOSES Tips; Tip of the day.

7. **MOSES - Administration - Merge Job Seeker function.**
   Use Job Seeker Id to merge applicants.

Merge Job Seeker
Merge Applicant
Enter Applicant ID to be changed:
OK   Cancel

Merge Job Seeker
Merge Applicant
Enter Applicant ID to Keep:
OK   Cancel