



Workforce Issuance

100 DCS 02.162

Policy Information

To: MassHire Workforce Board Chairs
MassHire Workforce Board Directors
MassHire Career Center Directors
MassHire Fiscal Officers
MassHire DCS Operations Managers

cc: WIOA State Partners

From: Diane Hurley, Acting Director
MassHire Department of Career Services

Date: September 10, 2024

Subject: **MOSES Version 40.9 will be released on Thursday, September 26, 2024**

Purpose: To notify MassHire Workforce Boards, MassHire Career Center Operators and other local workforce partners that MOSES 40.9 is scheduled for release to the desktops on Thursday, September 26, 2024.

Background: MOSES and MOSES applications (JobQuest and TrainingPro) will be shut down at 4:00 p.m. on Wednesday, September 25, 2024, for the updates and the maintenance of the MOSES software and MOSES Applications (JobQuest / TrainingPro).

This will **NOT** interrupt other IT services or functions to the offices, only MOSES and MOSES applications (JobQuest and TrainingPro) will be taken off-line. Email, unemployment assistance systems and internet services will still be available.

Please plan on completing and saving your MOSES data entry by 4:00 p.m. on Wednesday, September 25, 2024, and then log off MOSES. This will ensure that when you log into MOSES on your next workday, you will have the new version of MOSES available, and any work done prior will be saved.

The MOSES build is planned to be released Thursday, September 26, 2024, to desktops.

Action

Required: MassHire Workforce Boards, MassHire Career Center Operators, and workforce partners should ensure that their staff are aware of the MOSES shutdown on Wednesday, September 25, 2024, and that Career Centers and other MOSES users plan their workloads accordingly in preparation for MOSES to shut down at 4:00 p.m.

Effective: Immediately.

Inquiries: Please email all questions to Thomas.M.Cartier@mass.gov. Please reference this MassWorkforce Issuance number in your inquiry.

Description of Key Changes in MOSES Version 40.9

- Shelter Workforce Development Initiative (SWDI): Added a new Authorized SWDI Not Private/Private radio button to the basic tab of the training course.** Not Private should be selected if the course should be shown on MassHire JobQuest when searching for Authorized SWDI courses. Private should be selected if the course should not be shown on MJQ when searching.

The screenshot shows the 'Basic' tab of a 'Training Course' form for 'Home Health Aide' at 'International Health Training Center Inc'. The form includes fields for course name, address, zip, city, state, and description. It also features 'Activity Categories' and 'Authorized SWDI' radio buttons. The 'Authorized SWDI' section has two radio buttons: 'Not Private' (which is selected and highlighted with a red box) and 'Private'. Other fields include 'Course Capacity' (25), 'Year Course First Established/Updated' (2018), 'On Site at Employer Location' (checkbox), 'Funded by Workforce Development Agency in last 3 years?' (radio buttons for Yes/No), 'Specify Agency(s) and Years' (MDCS 2023 - 2025), and 'Course Type'. There is also a 'TAACCCT' section with 'Yes' and 'No' radio buttons, and a 'Dist. Learning' button. Below the form is an 'Approvals' table with columns for Workforce Board, Staff ID, Type, Specific Funding, Status, Start Date, End Date, Changes Confirmed, and a 'Com' button. The table contains one approval record for 'Greater Lowell' with status 'Approved' and dates '07/01/2024' to '06/30/2025'. At the bottom, there is a 'Provider Approval Status' button and 'OK' and 'Cancel' buttons.

Workforce Board	Staff ID	Type	Specific Funding	Status	Start Date	End Date	Changes Confirmed	
Greater Lowell	JBOUC	Specific Fu	Employment	Approved	07/01/2024	06/30/2025	✓	Com

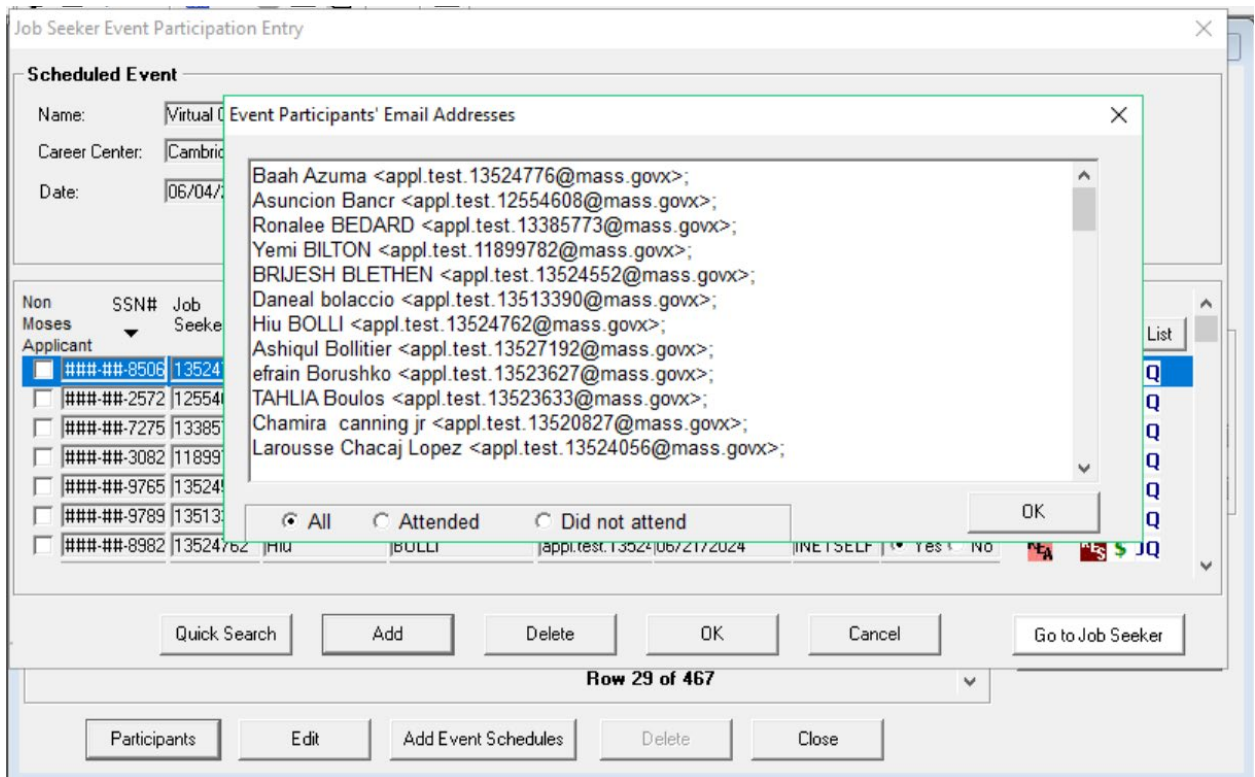
2. Job Seeker – Work History – Employer Search – City / Town now a separate column to make finding employer locations easier.

The screenshot shows an 'Employer Search' dialog box with the following sections:

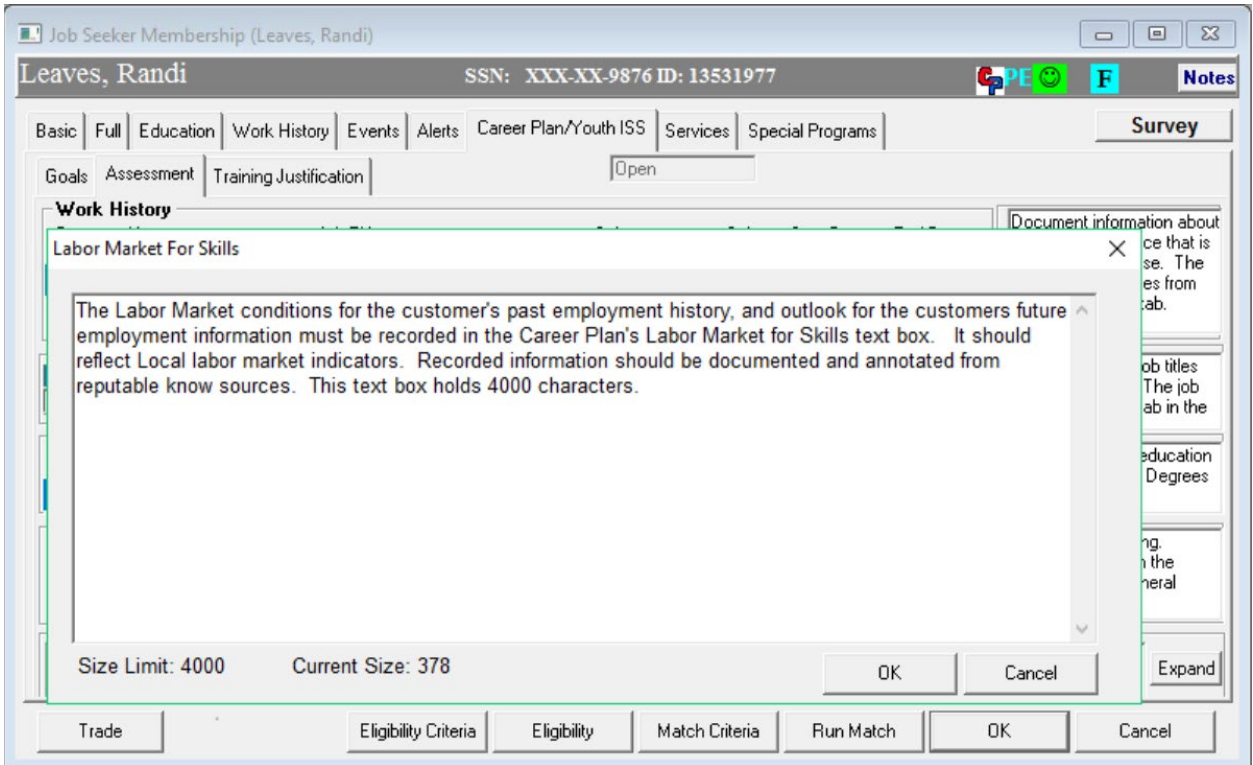
- Type of Search:** Search By (Company Name selected, Employer ID, Phone Number, FEIN).
- Search Criteria:** A text box containing 'christmas tree' and a 'Search' button.
- Search Results:** A table with columns: Company Name, Employer ID, Phone Number, Address, and FEIN No. The first row is highlighted in blue.
- Row 1 of 28:** A 'More' button below the table.
- Buttons:** 'Select' and 'Close' buttons at the bottom of the dialog.

Company Name	Employer ID	Phone Number	Address	FEIN No.
Christmas Tree Shops	1047960	(854)778-4080	Route 28, West Yarmouth	###-###1207
Christmas Tree Shops	1237292	(307)327-9124	117 Middlesex Ave., Somerville	###-###1207
Christmas Tree Shops	1305220	(418)267-5046	1298 Worcester Street, Natick	###-###1207
Christmas Tree Shops	1053620	(359)464-4909	92 Cluff Crossing, Salem	###-###1207
Christmas Tree Shops	1049862	(854)966-4674	1505 S. Washington St., North Attleboro	###-###1207
Christmas Tree Shops	1536675	(359)122-4778	100 Durgin Lane, Portsmouth	###-###1207
Christmas Tree Shops	1153058	(854)388-6455	1298 Worcester St., Natick	###-###1207
Christmas Tree Shops	1013672	(109)882-5543	39 Holyoke Street, Holyoke	###-###1207
Christmas Tree Shops	1041405	(854)288-4161	Ft 6A, Orleans	###-###1207
Christmas Tree Shops	1009768	(854)774-8820	655 Rte 132, Hyannis	###-###1207

- Events – Event Scheduling – Event Participation Entry – Email List button – updated to display: All (participants); Attended (participants) or Did Not Attend (participants). After attendance is completed.



4. Job Seeker – Career Plan – Assessment – Increased LMI box to 4,000 characters.
(previously 1,500 characters)



5. Job Seeker/Basic tab: Added a new Military Spouse question.

Job Seeker Membership (TEST, DANE)

TEST, DANE SSN: XXX-XX-4003 ID: 12821926

Basic Full Education Work History Events Alerts Career Plan/Youth ISS Services Special Programs Survey

General Information

First Name: Dane Middle Initial: F
Last Name: Test Sex: Male
Date of Birth: 08/30/1996 Military: Yes No
Release Information?: Yes No Other Eligible: Yes No
Military Spouse: Yes No

Address

Address: 123 Main Street
Country: United States of America
Zip: 02114 City: Boston

Ethnicity Hispanic or Latino: Yes No

Race White Black or African American Asian Hawaiian or Pacific Islander Other Information not provided

Programs

Program Name	Apply	Program Status	History
Job Match	<input checked="" type="checkbox"/>	Active	
Program Eligibility	<input type="checkbox"/>	Not Active	
Career Planning	<input type="checkbox"/>	Not Active	

Worked in farming (seasonal or temporary) in the past 12 months? Yes No Career Center

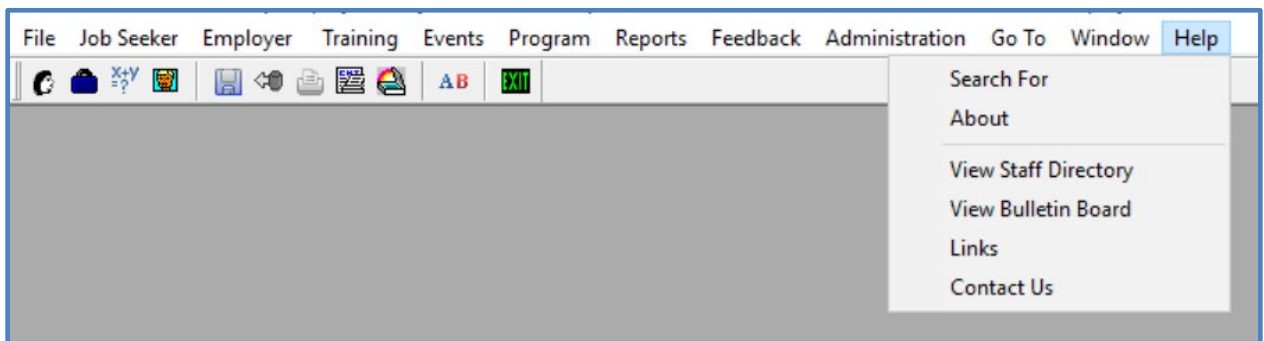
Primary Phone: () - Email: appl.test.12821926@mass.gov
Other Phone: () - Mailing Address different:
Web Address: Confidential: Yes No

Special Accommodations

Trade Eligibility Criteria Eligibility Match Criteria Run Match OK Cancel

In general the term "military spouse" means:
Any individual who is married to an individual who is a member of the uniformed services (as defined section 101(a)(5) of title 10, United States Code) serving on active duty.

6. Removed MOSES – Help – View MOSES Tips; Tip of the day.



7. **MOSES - Administration - Merge Job Seeker function.**
Use Job Seeker Id to merge applicants.

