



Workforce Issuance

100 DCS 02.169

☐ Policy ☒ Information

To: MassHire Workforce Board Chairs
MassHire Workforce Board Directors
MassHire Career Center Directors
MassHire Fiscal Officers
MDCS Operations Managers

cc: WIOA State Partners

From: Beth Goguen, Director
MassHire Department of Career Services

Date: May 22, 2025

Subject: **MOSES Version 41.2 will be Released on Wednesday, June 11, 2025**

Purpose: To notify MassHire Workforce Boards, MassHire Career Center Operators and other local workforce partners that MOSES version 41.2 is scheduled for release to the desktops on Wednesday, June 11, 2025.

Background: MOSES and MOSES applications (JobQuest and TrainingPro) will be shut down at 4:00 p.m. on Tuesday, June 10, 2025, for the updates and the maintenance of the MOSES software and MOSES Applications (JobQuest / TrainingPro).

This will **NOT** interrupt other IT services or functions to the offices, only MOSES and MOSES applications (JobQuest and TrainingPro) will be taken off-line. Email, unemployment assistance systems and internet services will still be available.

Please plan on completing and saving your MOSES data entry by 4:00 p.m. on Tuesday, June 10, 2025, and then log off MOSES. This will ensure that when you log into MOSES on your next workday, you will have the new version of MOSES available, and any work done prior will be saved.

The MOSES build is planned to be released Wednesday, June 11, 2025, to desktops.

Action

Required: MassHire Workforce Boards, MassHire Career Center Operators, and workforce partners should ensure that their staff are aware of the MOSES shutdown on Tuesday, June 10, 2025, and that Career Centers and other MOSES users plan their workloads accordingly in preparation for MOSES to shut down at 4:00 p.m.

Effective: Immediately.

Inquiries: Please email all questions to Thomas.M.Cartier@mass.gov. Please reference this MassWorkforce Issuance number in your inquiry.






Description of Key Changes in MOSES Version 41.2

1. New JobQuest Icon in MOSES

There are now 2 versions of the JQ icon to identify MassHire JobQuest customers.

The traditional (white) JQ icon signifies that the customer is a JobQuest customer and is registered with a MyMassGov account. This means the customer can currently log in and access their JobQuest account.

The new JQ icon (yellow) signifies that the customer has an older JobQuest account, and has not yet set up a MyMassGov log in. If you see a yellow JQ icon, it means the customer still needs to create or log in to their MyMassGov account.

999-00-9999	test	test	01/01/2000	13596166	dd, Boston		
999-88-9999	test	test	01/01/2000	13596165	dd, Boston		
916-52-7509	Transito	test	06/01/2002	13546632	291 Fairview Ave, Chicopee		

2. Job Seeker - Basic tab – changed **Other Eligible** label to **Eligible Person** and added new hover text definition

Job Seeker Membership (Brady, Thomas)

Brady, Thomas SSN: XXX-XX-0505 ID: 13596046

Basic Full Education Work History Events Alerts Career Plan/Youth ISS Services Special Programs Survey

General Information

First Name: Thomas Middle Initial: ☐

Last Name: Brady Sex: Male ☐ Yes ☒ No

Date of Birth: 08/03/1977 Military: ☐ Yes ☒ No

Release Information?: ☐ Yes ☒ No Eligible Person: ☐ Yes ☒ No

Ethnicity Hispanic or Latino ☐

Race ☒ White ☐ Asian ☐ Other

Programs – Last Reportable S

Program Name Apply P

Job Match ☒

Program Eligibility ☐

Career Planning ☐

Worked in farming (seasonal or temporary) in the past 12 months? ☐ Yes ☒ No Career Center

Trade Eligibility Criteria Eligibility Match Criteria Run Match OK Cancel

Eligible Person is the spouse, family caregiver, or widow(er) of someone who served or is serving in the Armed Forces and any of the following statements apply to the customer:

- Customer is the spouse or family caregiver of a wounded, ill, or injured current service member who is receiving care at a military treatment facility.
- Customer's spouse was a veteran who died because of a service-connected disability.
- Customer's spouse has (or deceased spouse had) a total and permanent service-connected disability rating from the Department of Veterans Affairs.
- Customer's active-duty spouse is listed as one of the following and has been for more than 90 days: 1) missing in action; 2) captured in the line of duty by a hostile force; or 3) forcibly detained or interned in line of duty by a foreign government power.

Military Spouse hover text definition (released in 41.1)

Job Seeker Membership (Brady, Thomas)
 SSN: XXX-XX-0505 ID: 13596046

General Information

First Name: Thomas Middle Initial:
 Last Name: Brady Sex: Male
 Date of Birth: 08/03/1977 Military: ☐ Yes ☒ No
 Release Information?: ☐ Yes ☒ No Eligible Person: ☒ Yes ☐ No
 Military Spouse: ☐ Yes ☒ No

Ethnicity Hispanic or Latino: ☐ Yes ☒ No
Race ☒ White ☐ Black or African American ☐ Asian ☐ Hawaiian or Pacific Islander ☐ Other

Address
 Address: 112 JLAUG Lane
 Country: United States of America
 Zip: 02446 City: Brookline

Programs – Last Reportable Service Data

Program Name	Apply	Program Status	History
Job Match	<input checked="" type="checkbox"/>	Info. Complete - On	
Program Eligibility	<input type="checkbox"/>		
Career Planning	<input type="checkbox"/>		

Worked in farming (seasonal or temporary) in the past 12 months? ☐ Yes ☒ No

Special Accommodations
 Prefers to be called Tom Brady

In general the term "military spouse" means:
 Any individual who is married to an individual who is a member of the uniformed services (as defined section 101(a)(5) of title 10, United States Code) serving on active duty.

Buttons: Trade, Eligibility Criteria, Eligibility, Match Criteria, Run Match, OK, Cancel

3. Job Seeker – Services – General Services – Support Services Referral – new service detail - Referred to DVOP

New General Service as part of the updated Veterans SOP. This service should be used to record that the DVOP eligible customer is interested in receiving one-on-one career planning or help finding employment from a DVOP specialist.

Job Seeker Membership (Brady, Thomas)
 SSN: XXX-XX-0505 ID: 13596046

General Services Detail

Service Date: 05/13/2025 Last Update Date: 00/00/0000
 Career Center: Re-Employment Center Staff ID: TCART Hours: .0
 Description:

Category: Support Services Referral Service Detail: Referred to DVOP

Note: Blue/Bold Service Details are Federal/OSCCAR Reportable Services
 Employment and Follow-Up Services are additionally reported on OSCCAR

Dropdown menu options:
 Meals
 Native American Programs
 Other
 Re-Entering Citizens Programs
 Referred from VA Vocational Rehab
Referred to DVOP
 Referred to VA Vocational Rehab
 Relocation Assistance
 Senior Community Services Employment Program (SCSEP)
 Transportation
 Veterans Assistance
 YouthBuild

Row 2 of 2

Buttons: Trade, Eligibility Criteria, Eligibility, Match Criteria, Run Match, OK, Cancel

4. Job Seeker – Full tab – Military Information – new Discharge Type – Sole Survivorship
New Discharge Type as part of the updated Veterans SOP.

The screenshot shows the 'Job Seeker Membership' window for 'Brady, Thomas' with SSN: XXX-XX-0505 and ID: 13596046. The 'Full' tab is selected under 'Military Information'. A 'Military Details' dialog box is open, showing a dropdown menu for 'Discharge Type' with the following options: Honorable, Still Active, Honorable Conditions, Other than Honorable, Medical Service Connection, Bad Conduct, and Sole Survivorship. The 'Sole Survivorship' option is selected. The dialog also includes fields for Branch, Service Start Date, Release Date, and DD214 Form verification. The 'DD214 Form' section has a 'DD214 Verified' checkbox and a 'Verified By' field. The 'Date Verified' field is set to 00/00/0000. The dialog has 'OK' and 'Cancel' buttons.

5. Job Seeker – DVOP Veteran Eligibility - updated
Vet Staff Eligible (Qualifying Situations) has been updated to Display gold star icon for Veterans who have one or more of the following:

- Disability
- Vietnam Era Veterans
- Recently Released/Discharged within the last three years
- Referred by the U.S. Department of Veterans Affairs
- Homelessness
- Subjected to any stage of the criminal justice process
- Age 18 to 24
- Less than High School graduate
- Public Assistance/Low Income
- Unemployed
- Single Parent

Eligibility updates as part of the updated Veterans SOP

Job Seeker Membership (Brady, Thomas) SSN: XXX-XX-0505 ID: 13596046

Brady, Thomas

Basic Full Education Work History Events Alerts Career Plan/Youth ISS Services Special Programs Survey

General Information Military Information Barriers Assistance/Disaster Relocation

Additional Information

Employed: ☐ Not Employed: ☒ Immigrant: ☐ Yes ☒ No

Disability: ☐ Yes ☒ No ☐ Not Disclosed

Type: ☐ Mobility ☐ Mental ☐ Hearing ☐ Vision ☐ Cognitive ☐ Learning Disability ☐ Chronic Health Condition

Primary Language: Language Details:

Dislocated Worker ☐ Work Authorization: ☐ Yes ☒ No

Summer Youth ☐ Permanently Separated (HITG): ☐ Last Modified: 00/00/0000

Economically Disadvantaged

Family Size: 4

Is your family income for the last six months below \$20,472.00: ☐ Yes ☒ No

Education

In School: ☐ Yes ☐ Yes - In Alternative School ☒ No

Highest Degree: Bachelor Degree

Work Search Verification

Date Verified: Verified By:

Claimant ID

Migrant Status

Seasonal Farm Worker, Non Migrant ☐ Long-Term Unemployed (27+ weeks) ☐

Migrant Farm Worker ☐

Career Objective / Summary

Viewable to Employers on the Internet (JobQuest) ☐ Yes ☒ No

Tom is considering culinary training since good diet is important to good health in his opinion.

Trade Eligibility Criteria Eligibility Match Criteria Run Match OK Cancel

unemployed eligibility

Job Seeker Membership (Brady, Thomas) SSN: XXX-XX-0505 ID: 13596046

Brady, Thomas

Basic Full Education Work History Events Alerts Career Plan/Youth ISS Services Special Programs Survey

General Information Military Information Barriers Assistance/Disaster Relocation

Eligibility

☐ Below Grade Level ☐ Lack of Self-Sufficiency ☐ Disability

☐ DCF Youth ☐ Lack of Transportation ☐ English Language Learner

☐ Displaced Homemaker ☐ Legal ☐ Foster Child

☐ DYS Youth ☐ Limited Basic Educational Skills ☐ Homeless

☐ Financial ☐ Limited Job Search Skills ☐ Low Levels of Literacy

☐ Health ☐ Other ☐ Offender/Subject to Justice System

☐ Housing ☐ Probation/Court Involvement ☐ Pregnant/Parenting Issues

☐ Labor Market Discrimination/Cultural Barrier ☐ Single Parent ☐ Runaway Youth

☐ Lack of Childcare/Eldercare ☐ Substance Abuse ☐ Youth Not Attending, but of Compulsory Age

☐ Lack of Credentials, Certification, Licensing ☐ Underemployed ☐ Youth Requiring Additional Assistance

☐ Lack of Marketable/Occupational Skills ☐ Work History (limited,gaps,none,etc.)

Note: Barriers should not be unchecked when they are resolved. Instead, a barrier note should be added to indicate how the barrier was resolved. Also be aware that checking the Eligibility barriers will affect eligibility.

Barrier Notes

Expand

Trade Eligibility Criteria Eligibility Match Criteria Run Match OK Cancel

single parent eligibility

6. Lower Living Standard Income Levels Updated for 2025

Lower Living Standard Income Levels have been updated for 2025

See Issuance: 100 DCS 18.116 Poverty Guidelines – Lower Living Standard Income Levels 2025

<https://www.mass.gov/doc/dcs-policy-18-116-poverty-guidelines-lower-living-standard-income-levels-2025/download>

Basic Full Education Work History Events Alerts Career Plan/Youth ISS

General Information Military Information Barriers Assistance/Disaster Relocation

Additional Information

Employed: ☐ Not Employed: ☒ Immigrant: ☐ Yes ☒ No

Disability: ☐ Yes ☐ No ☐ Not Disclosed

Type: ☐ Mobility ☐ Mental ☐ Hearing ☒ Vision ☐ Cognitive ☐ Learning Disability ☐ Chronic Health Condition

Primary Language: English

Language Details: Sign/indor and Parseltongue

Dislocated Worker ☐ Work Authorization: ☐ Yes ☒ No

Summer Youth ☐ Permanently Separated (HITG): ☐ Last Modified: 00/00/0000

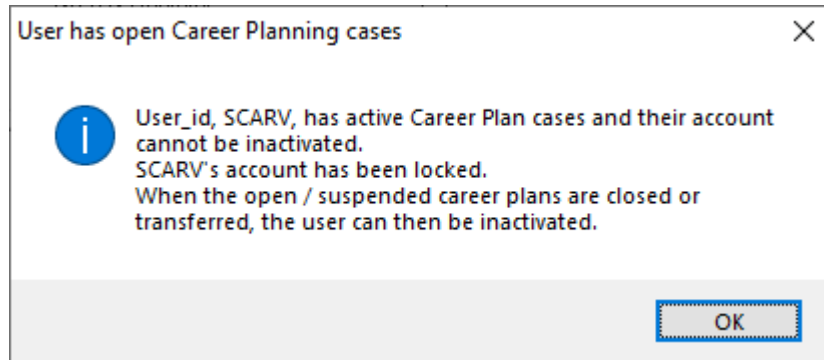
Economically Disadvantaged

Family Size:

7. New process when inactivating MOSES accounts

MOSES users that are no longer employed and are having their MOSES account closed / inactivated will have a pop-up if they have open / suspended job seeker career plans. The new pop-up states that the employee has open / suspended Career Plans and cannot be closed out.

The MOSES account will be locked, and the manager will then need to reassign the career plans. After which the employee can be inactivated.



8. Job Seeker - Testing – TABE – ESOL Clas-E Assessment and Locator added

New TABE Clas-E assessment and Locator in the ESOL categories.

The US Dept of Education - Office of Career, Technical and Adult Education (OCTAE) notified DRC that the TABE CLAS-E has been approved for NRS Reporting and the official notification was published in the Federal Register last summer.

Please note in Description box: **TABE Clas-E**

This is an approved assessment for English Language Learners.

[https://urldefense.com/v3/https://www.federalregister.gov/documents/2024/03/18/2024-05679/tests-determined-to-be-suitable-for-use-in-the-national-reporting-system-for-adult-education;!!CPANwP4y!Tmg-IV27jq9XqK08EM0K3bMvliS_hZO8exY_5PCL0bD4dZ5yUvoaBwVXT9QCvgS2f2m_Qdy1TW_m oKgN7QJIEj2JWa_VxhtU\\$](https://urldefense.com/v3/https://www.federalregister.gov/documents/2024/03/18/2024-05679/tests-determined-to-be-suitable-for-use-in-the-national-reporting-system-for-adult-education;!!CPANwP4y!Tmg-IV27jq9XqK08EM0K3bMvliS_hZO8exY_5PCL0bD4dZ5yUvoaBwVXT9QCvgS2f2m_Qdy1TW_m oKgN7QJIEj2JWa_VxhtU$)

[https://urldefense.com/v3/https://www.sabes.org/pd-center/massachusetts-nrs-assessments;!!CPANwP4y!Tmg-IV27jq9XqK08EM0K3bMvliS_hZO8exY_5PCL0bD4dZ5yUvoaBwVXT9QCvgS2f2m_Qdy1TW_m oKgN7QJIEj2JWZoQktfX\\$](https://urldefense.com/v3/https://www.sabes.org/pd-center/massachusetts-nrs-assessments;!!CPANwP4y!Tmg-IV27jq9XqK08EM0K3bMvliS_hZO8exY_5PCL0bD4dZ5yUvoaBwVXT9QCvgS2f2m_Qdy1TW_m oKgN7QJIEj2JWZoQktfX$)



Testing Services Detail

Services Provided

Service Date: 06/10/2025 Last Update Date: 00/00/0000

Career Center: Re-Employment Center Staff ID: TCART Hours: 2.0

MADDE/USDOL Assessment: ☒ Yes ☐ No

Description: TABE Clas-E

Category: ESOL Reading Service Detail: TABE

Test Results

Form: Level: Scale Score: 0 Score/Grade Level: 0.0 Test No. Test Date: 05/20/2025

Source: Results:

Occupation:

Test Language: English Educational Functioning Level:

Use this test score for eligibility ☐

Note: Blue/Bold Service Details are Federal/OSCCAR Reportable Services
Employment and Follow-Up Services are additionally reported on OSCCAR

OK Cancel

Summers, Buffy SSN: XXX-XX-6789 ID: 13596071 **F** Notes

Basic Full Education Work History Events Alerts Career Plan/Youth ISS Services Special Programs Survey

General Employment Administrative Testing Course/Activity Youth Goals

Services

Service Date	Staff ID	Category	Service Detail	Career Center	Hours	Used for Eligibility	Post Test	
05/21/2025	TCART	ESOL Reading	TABE	Re-Employment Center	2.0	<input checked="" type="checkbox"/>	*	Add
05/21/2025	TCART	ESOL Speaking & Listening	TABE	Re-Employment Center	2.0	<input type="checkbox"/>	*	Edit
05/21/2025	TCART	ESOL Writing	TABE	Re-Employment Center	2.0	<input type="checkbox"/>	*	Delete

Post Test

Row 1 of 3

Trade Eligibility Criteria Eligibility Match Criteria Run Match OK Cancel